



**IFLA Section for Public Libraries
Standing Committee**

Meetings in Singapore

**Saturday August 17 and Tuesday
August 20 2013**

Minutes

Time:	Meeting 1: Saturday August 17 - 15:15 - 17:45	
Location:	Suntec Conference Center	
Time:	Meeting 2: Tuesday August 20 - 13.15 - 15.45	
Location:	Suntec Conference Center	
Members attending Meeting 1	Marian Morgan Bindon (MMB) Annie Dourlant (AD) Libuse Nivnická (LN) Ruth Ørnholt (RO) Suzanne Payette (SP) Jan Richards (JR) Angels Migueles Sarri (AMS)	Anette Mjöberg (AM) Ljiljana Sabljak (LS) Olga Ustinova (OU) Hannelore Vogt (HV)
Members attending meeting 2	Marian Morgan Bindon (MMB) Jan Richards (JR) Suzanne Payette (SP) Ljiljana Sabljak (LS) Libuse Nivnická (LN) Annie Dourlant (AD)	Ruth Ørnholt (RO) Olga Ustinova (OU) Angels Migueles Sarri (AMS) Anette Mjöberg (AM) Hitomi Takeuchi (HT)
Apologies	Barbara Gubbin (BG) Raymond Santiago (RS) Rebekka Pilppula (RP)	Raymond Santiago (RS)

Greetings and apologies for absence

Suzanne Payette, Chair asked everyone to introduce themselves, the library they represent and if they are a member of the Committee or an observer.

1. Bill & Melinda Gates Foundation

SP welcomed a representative from the Bill and Melinda Gates Foundation who was attending to report on the Access to Learning Award. She encouraged delegates to apply for the 2014 Award and to extend this invitation to other colleagues.

2. Opening, Announcements and Documents Check

SP reviewed the documents which had been sent out prior to the meeting including the agenda, minutes of the mid-term meeting in Paris in May 2013, minutes of the meeting in Helsinki in August 2012 and the *Strategic Plan*.

3. Approval of the Agenda

The agenda was approved.

4. Approval and Follow-up of the minutes of the meeting held in Paris, May 4th and 5th previously circulated

JR described the proposed survey 'what words do you use to describe a public library' which is to be built on the one done with the library community earlier this year. It is intended to extend this as an advocacy tool. This will be undertaken before the SC's mid-term meeting in 2014.

5. Annual Report

SP presented the SC's *Annual Report* for 2012/2013. A copy of the Report is available on the SC's web site.

6. Approval of *Strategic Plan* 2013-2014

The *Strategic Plan* was approved

7. Financial Report

LN spoke to the new Financial Guidelines:
Admin funds (300euros)

Reimbursements from Admin Funds in 2013 may only be made for the following costs:

- Printing of Section leaflets or other publicity materials for recruitment purposes.
- Printing of documents for section meetings.
- Small tokens of appreciation for speakers at the WLIC
- Small amounts for refreshment (coffee) breaks during mid-term meetings.
- Printing of newsletters and postage of newsletters (Sections claiming for this will be expected to show efforts to make a transition to either sponsored/subsidized newsletter production, or online production).

Reimbursements from Admin Funds will not be made for the following:

- Travel, meals or accommodation costs for individual speakers at the WLIC. If a particular required speaker cannot pay their own costs, a request may be submitted to the PC but must be accompanied by clear explanation and justification for the request; the PC cannot guarantee that funding will be available.
- Site visits to Satellite Meeting locations, or other visits or tours for SC members (a request should be made for Project Funds if not otherwise funded).
- Representation of the Section at a non-IFLA conference (fees, travel, accommodation etc). A request may be made for Project Funds if not funded by the conference in question.
- Specialist consultant fees, such as editing of proceedings, design of logos or documents (if necessary, a request may be made for Project Funds).
- Translations of Section materials – except for professional statements requiring urgent or specialized translation expertise into one of the IFLA official languages (according to the Policy on Requests for PC Project Funds for Translations, document reference PC 12-08-2.1.4).
- Meals for speakers at the WLIC.

8. Membership and Election

SP thanked outgoing members and presented those in attendance, Libuse Nivnická, Ruth Ørnholt) and Hannelore Vogt with a Certificate of Appreciation. Marion Morgan Bindon thanked outgoing President Suzanne Payette on behalf of the Standing Committee

The election was then held for the election of the PLS Officers :

Chairperson. Marion Morgan Bindon was elected unanimously (Richards/)

Secretary: Corrine Hill was elected unanimously (Morgan Bindon/Richards)

Information Coordinator: Jan Richards was elected unanimously (Morgan-Bindon/ Mjöberg)

Corresponding members:

- Clara Bessa da Costa
- Libuse Nivnická
- Suzanne Payette
- Paul Tovell
- Olga Ustinova

9. Programmes for IFLA 2013 in Singapore

SP spoke about the following issues in conjunction with the 2013 Congress in Singapore:

- a) Encouraged first timers to attend the Newcomers Session
- b) Requested attendance at the Professional Units Key Initiative, Session 131
- c) Hash tag for IFLA Express, #wlic2013
- d) Opening of the IFLA Market will be held on Sunday August 18
- e) Officers Training Session (Tuesday, Wednesday)
- f) Best papers – send to Stephen Parker, IFLA Journal Editor, before September 30.
- g) Remember to complete the Congress evaluation
- h) Section dinner will be held at Raffles on Wednesday 21 at 19h30
- i) PLS programme 2013 Public Libraries with Metropolitan Libraries (HV, RO)
Exploring an e-book future (e-book lending models, copyright and other issues). World café

10. Programs for IFLA 2014 in Lyon:

Jan Richards spoke about the 2014 **Public Libraries Satellite** to be held in Birmingham 12-14 August 2014. CILIP has agreed to partner with the Section on this together with the Society of Chief Librarians, the CILIP Public and Mobiles Section. Program suggestions were:

- Community space
- Community engagement
- New buildings and the inclusion of digital
- Library space in the future/ remaining a physical space/remaining relevant
- The importance of libraries in rebuilding a community
- Library as an economic driver.

It was agreed to investigate a joint session with the Management and Marketing Section at **Lyon 2014**. A meeting with representatives from both sections will be held on Thursday prior to the closing ceremony. PLSC will be represented by Marion, Jan and Anette. The Management and Marketing Section rotate each year between the two topics for their session. In 2014 the focus will be on management, with a potential topic 'Less with Less'. Science & Technology and Continuing Professional Development have also expressed interest in working with want to work with Public Libraries on the 2014 Program.

11. Strategic Planning:

MB Marion Morgan Bindon invited members to describe one or two major issues facing public libraries in their country at present:

Leikny Indergaard (Norway)

- challenges around literature and reading as being pressing. In particular she spoke about the creation of 'Literature Houses' which were not located in libraries.

Pirrko Lindberg (Finland)

- financial issues facing the community caused by redundancies and the flow on effect to libraries.
- young people are using libraries more but reading less.

Angels Migueles (Spain)

- financial crisis, cutbacks in collections, staff, ability to purchase e-resources

Annie Dourlent (France)

- Lifelong learning

Josephine Siegrist (Switzerland)

- Integrating 'e' into
- renewal building programs public libraries

Corrine Hill (USA)

- GIG City
- Flexibility of staff structure
- Design phase of library next to a graveyard

Hitomi Takeuchi (japan)

- Digitisation
- E-books – only 3% of population use
- Public libraries have budget reviews potentially leading to privatisation

12. The Chair also asked everyone, especially new members, to post regularly to the blog—at least monthly. Please subscribe to the blog and do not worry about which language you post in as they are all accepted.
13. The Chair asked committee members how they felt about Mid-Term Meetings. Is this something we want to do via Skype as this meeting is really important and a good way to work together. Do we want to mix the meeting with some in attendance and some via Skype? Malmö, Sweden offered to host as it is easy to get there via Copenhagen. It was suggested that we meet in late February 2014 for three days in Sweden.
14. PLS Project involvement
 - The Chair asked for an update on the Caterpillar Project in Ghana. The project is alive and well after three years with mobile libraries in six areas.
 - Return on Investment and Economic Impact. IFLA's deadline for project requests is October 2013. They are interested in innovation and projects that are practical.
 - Standards Working Party: IFLA Standards and Guidelines are not consistent. A report is due back December 2013 and they are essentially creating a manual. Our representative on this committee (JR) is also our Division on the Standards Committee.
 - There was nothing to report regarding BMG Foundation and Preservation and Conservation.
 - JR will present an update on the 'What does a Public Library Mean in words' project at the mid-term meeting in February.
15. A "Hosts Directory" brochure was handed out. It includes a list of professionals who will house you while you travel overseas.