



IFLA Public Libraries Section

Minutes of the Mid-Year Standing Committee Meetings

17-18 February 2005

Held in Francesca Bonnemaison Library, Barcelona, Spain

	Meeting: Thursday and Friday 17 & 18 February	
Location:	Francesco Bonnemaison Library, Sant Pere Mes Baix, 7 Barcelona, Spain	
Members attended:	Monica Medina Blanes (MB) Klaus-Peter Boettger (KPB) Kerstin Hassner (KH) Torny Kjekstad, Chair (TK) John Lake, Secretary (JL)	Tuula Martikainen (TM) Florence Ponce (FP) Mary Sherman (MS) Kent Skov (KS)
Members apologies:	Elena Boretti (EB) Clara Sinay Budnik (CB) Jamila Burgetova (JM) Ngian Lek Choh, Information Co-ordinator (NLC)	Barbara Clubb (BC) Gunilla Konradsson-Mortin (GKM) Karin Kitchin (KK) Bernard Margolis (BM)
Members absent:	Morwardi Pilane (MP), Li Jingxia (LJ)	

No.	Agenda item	Action
1.	Opening (Kjekstad) TK welcomed the Committee members in attendance and recorded the apologies for absence for members unable to attend the meeting.	
2.	Welcome to Barcelona and details of arrangements (Blanes) TK thanked MB for organising the programme for the meetings, visits to libraries and meals with local colleagues which MB went over in detail.	
3.	Announcements and Documents Check (Kjekstad) A document check was carried out and additional papers on the Libraries, Museums and Archives Research Report, Financial Report and IFLA Position on Public Lending Right and Strategic Plan update.	
4.	Approval of the Agenda (Kjekstad) The following additional items were approved for discussion under item 20: IFLA Three Pillars Lifelong Literacy papers from Cristobal Pasadas Urena IFLA Position on Public Lending Right	

5.	<p>Chair's Report (Kjesktad)</p> <p>TK reported on the following items which have occurred since the last meetings in August 2004:</p> <ul style="list-style-type: none"> a) Emails – dealing with a wide variety of matters! b) Revision of the Strategic Plan to the approved format (JL) c) Annual Report (JL) which will assist with the Review of Sections this year. d) Approval of the Democracy Discussion Group as an official discussion group at Oslo. e) Meeting with JL in January to prepare for mid term meetings 2005. f) Preparation of the programmes for the Conference programme in August in Oslo. g) Preparation of the programmes for the satellite meetings in Bergen and Stavanger for August 2005. h) TK's appointment to the Bill and Melinda Gates Awards committee in 2005. i) TK's attendance of the Presidential Committee j) Discussion on Public Lending Right at Governing Board. 	
6.	<p>Election of Committee and Officers to the Section and Division III 2005 (Kjekstad)</p> <p>TK referred to the revised Election Process procedures already distributed (GB 04 -123) and those members of the Committee who would be required to stand for re-election or finish their term in 2005.</p> <p>Members standing for a second term re-nomination in 2005:</p> <p>Klaus-Peter Boettger Torny Kjekstad Gunilla Konradsson-Mortin John Lake</p> <p>Members leaving the Committee in 2005:</p> <p>Elena Boretti Jarmila Burgetova Barbara Clubb Vladimir Firsov Kerstin Hassner Bernard Margolis Tuula Martikainen Ngian Lek Choh</p> <p>Nominations for new members to the Committee have been made and an election will be required since the numbers are more than the 20 committee members allowed. The results of these elections will be known in April 2005.</p> <p>A letter of welcome to the Committee will be sent and mentors for each new member to the Committee assigned.</p>	TK/JL

7.	<p>Approval and follow-up of the Minutes from the Buenos Aires, Argentina meetings 22 & 28 August 2004 (Kjekstad)</p> <p>Item 9 – Intamel now called Metlib Highlights of the Conference were reported to the Professional Committee as discussed at the Division III Committee.</p> <p>Item 19 – Oslo programme approved Ethical standards bid withdrawn by TK. Funding left over from Life Long Learning Project transferred to the promotion of the Public Library Guidelines.</p>	
8.	<p>Programmes for the World Library and Information Congress 2005 in Oslo, Norway (Kjekstad, Kent, Lake, Sherman)</p> <p>The programme for the Conference would be:</p> <ul style="list-style-type: none"> • 2 satellite meetings Public Libraries: From Public Education to What? A 2 day conference organised with the Section for Children and Young Adults in Stavanger, Norway from 10 – 11 August. <p>It was agreed that Knud Schulz’s perspective would work better in the main conference and be replaced with someone talking on the reading/book dynamic. TK to contact the organiser.</p> <p>Management, marketing, evaluation and promotion of library services, based on statistics, analyses and evaluation in your own library. A 2 day conference organised with the Management and Marketing and Library Theory and Research Sections from 10 – 11 August in Bergen, Norway.</p> <ul style="list-style-type: none"> • Division III programme in the main conference would be on “Partnerships”. <p>Oslo City Librarian to talk about the new library in Oslo. A speaker from the Bill & Melinda Gates Foundation (May be Carol Erickson). Name to be confirmed Beth Hovius From the Libraries for the Blind Section.</p> <ul style="list-style-type: none"> • Our Sectional programme would be “Trends in Public Libraries” about the new roles for staff in branch libraries. After discussion it was agreed to name this session “The Library as a Hotspot” to provide a dynamic of cultural change as well as IT developments. The speakers (tbc) would be: Anne Cunningham from Tower Hamlets, London to talk about the “Ideas Stores”. JL to approach. Monica Medina Blanes to talk about “How can public libraries attract young people?” Rolf Hapel to talk on the “Digital & online services in public libraries in Denmark”. KS to confirm. Carol Nuys to talk about the “Norwegian Digital Library”. TK to confirm. A speaker from Estonia to talk about the “Developing Libraries in Society in Estonia”. KH to confirm. • TK would try to organise a Committee visit to her Library on the Thursday night of the conference, the only free evening. Finances were the main problem for this. • Sunday evening would be set aside for our Committee dinner in Oslo. 	<p>TK</p> <p>JL</p> <p>MB</p> <p>KS</p> <p>TK</p>

	<ul style="list-style-type: none"> • Poster session (tbc) on the Public Library Guidelines. A budget of 500 E was approved to provide this. JL will organise, KPB to assist with placing the poster materials in place. • Democracy Discussion Group. MS and KS to organise with Jens Thuruge from Denmark as convenor. • Access to Learning Awards Ceremony. Will take place in the Peace Centre (Arena). TK to co-ordinate. • Section Committee meetings to take place on Saturday 13 and Friday 19 August. 	<p>KH/TK</p> <p>JL/KPB MS/KS</p> <p>TK</p>
9.	<p>Report from Co-ordinating Board, Division III (Kjekstad)</p> <p>TK reported on concern about the effect that the number of Sections in IFLA has on the financial viability of IFLA. KPB expressed the need to continue with co-operation between Sections. FP suggested that further discussion of how Division 8 (Regional Sections) fitted into the structure could be beneficial. CB Minutes are available on IFLANET for reference.</p>	
10.	<p>Report from Professional Committee (Kjekstad)</p> <p>Peter Lor has started in the post of Secretary General from 14 February following the resignation of Rama.</p> <p>Some key points TK reported on: In future Co-ordinating Board projects will move away from smaller projects and will continue to be approved at Professional Committee.</p> <p>Co-promotion of all the guidelines could be made a priority. Partnerships with Sections and other organisations would be encouraged.</p> <p>KS suggested that some best practices for Sectional working should be established to enable any new ways of working. KPB suggested that we look at establishing international exchange programmes – TK reported on a recent Chinese Librarians seminar at IFLA HQ in Spring 2005 which could be a source of income for IFLA. KH to complete the IFLA journal article on UNET.</p>	<p>KH</p>
11.	<p>Report from the Governing Board (Kjekstad)</p> <p>Keith Files will put forward a paper on ways in which IFLA can raise money for its work. The future model for IFLA Conference is to be an income generator and not Government funded. The FAIFE office will be moved to the Hague IFLANET requires substantial investment to be improved.</p>	
12.	<p>Report on Membership (Lake)</p> <p>JL reported that our Membership was 299 in August and this is when our funding for administration is set. We will therefore receive an allowance for Sections with under 300 members accordingly. Membership is now at 303 (3 December) TK reported that Kelly Moore is to provide an Officer's Toolkit for promotional purposes</p>	

	at the Conference in August.	
13.	<p>Finances (Boettger)</p> <p>KPB reported on the difficulties he had experienced in getting a bank account established in IFLA's name in Germany and has now had to compromise on an account with his name and IFLA's on it (January 2005).</p> <p>There is also a problem with the loss of finance due to the conversion of money between the account in Canada into Euros in Germany.</p> <p>A full account of how the finances stand was completed by Barbara Clubb as at 31 December 2005 and the document has been circulated. There were no queries on the accounts.</p>	
14.	<p>Responding to the East Asia Tsunami Disaster and the HIV/Aids Crisis in Africa (Lake)</p> <p>JL introduced this item. After discussion it was agreed to support his proposal that the Committee prioritise these two situations for future strategic work and conference programmes by a mixture of mentoring, training offers, adopting a library service. These needed to be aimed at supporting the professionals in the affected continents in the long term for sustaining communities not with the funding initiatives which many countries were already providing for short term essential survival needs.</p> <p>To take this forward JL would ask someone, possibly Russell Bowden from Sri Lanka to attend our next Committee meeting in Oslo and TK would approach a Governing Board member from Africa to advise on our approach for Durban both of which need to be done sensitively.</p>	JL/TK
15.	<p>Review and Report on Approval of the Strategic Plan 2004 – 2005 and Annual Report (Kjekstad & Lake)</p> <p>The Annual Report had been completed and is now on IFLANET. JL had done a retrospective report including the years since 2001 which we had missed as a Committee. This will be of use when we come to complete the Section Review later this year.</p> <p>The Strategic Plan was examined item by item and an update plan will be produced by JL.</p>	JL
16.	<p>Review of Sections in IFLA (Kjekstad)</p> <p>As mentioned above the Annual Plan will be used extensively to support the review which the new Governing Board will complete as an exercise in 2005. There will be a training session for officers in Oslo to assist with the review process.</p>	
17.	<p>Review of Ongoing Projects</p> <p>a) Meeting user Needs JL reported that little work has been done on the project since August but it was intended to complete the project at Oslo with a leaflet advertising the bank of best practices on IFLANET. He asked all committee members to send him details of libraries around the world which could be cited in the best practice resource list and agreed to send the samples completed to date around to the Committee. All suggestions to JL by 31 March. JL and MB will then complete the final draft and the leaflet for dissemination at the Conference.</p> <p>b) Marketing the Public Library Guidelines It was agreed to:</p>	JL/MB/ALL

	<ul style="list-style-type: none"> • Use all the remaining English editions of the poster and leaflet at the Oslo Conference. JL to send to TK. • Print a Spanish edition of the leaflet and poster using the translation provided by MB for Buenos Aires. MB to seek funding within Spain otherwise funding from the Committee would be provided depending on costs. • Seek funding for a Norwegian edition of the poster and get a translation of the leaflet into Norwegian for Oslo through the Norwegian Library Association. • Promote the guidelines via the requested Poster session in Oslo. <p>JL reported that the Guidelines were now translated into 27 languages with 8 languages available free of charge on IFLANET as downloads. The project for translating 18 Indian languages was progressing well with IFLA special project funding.</p> <p>c) Libraries, Archives and Museums Research Project BC had provided a draft report for the meeting and comments were welcomed. A presentation would not be appropriate for the Oslo conference but it was agreed that this would be considered for the Souel Conference in 2006. BC had noted that further work with the CIA (International Archives Organisation) was still to be included. FP agreed to co-ordinate comments on the draft for BC after the meeting. It was noted that there may be potential to collaborate with the Pulman Project.</p>	<p>JL</p> <p>MB/JL</p> <p>TK JL</p> <p>BC</p> <p>FP</p>
	<p>Website, Newsletter and Brochure</p> <p>The February edition of the newsletter was now available on the website and those that had seen it made favourable comments. The 4 news updates from 2004 were all available on the website as were the previous editions of the newsletter. It was noted that a new Information Co-ordinator to replace NLK would be required after August 2005 and a discussion took place on how the high standard set by NLK could be continued.</p>	
<p>19.</p>	<p>Preliminary Programme for the IFLA World Library and Information Congress 2006 in Seoul, Republic of Korea and 2007 in Durban, South Africa</p> <p>After discussion it was decided to make our topics for the Sectional programmes:</p> <p>Digitised services for audio-visual material for the 2006 conference in Seoul.</p> <p>HIV/Aids Health Information for Durban in 2007.</p>	
<p>20.</p>	<p>Other Reports and Items</p> <p>a) The IFLA Position on Public Lending Right The paper was discussed and its overall sentiments and recommendations agreed with although there was concern on how PLR could be achieved in some countries. The paper was agreed to be exactly the sort of material that IFLA should be providing for the international library community. Further comments to TK by 25 February.</p> <p>b) IFLA Three Pillars Noted. This strategy will underpin our Strategic Plan from 2005 onwards.</p> <p>c) Lifelong Literacies</p>	<p>ALL/TK</p>

	<p>TK requested assistance and comments on the three papers circulated. It was agreed that our Lifelong Learning Project should be included in the assessment. KS suggested that a feature on this could be included in the Union Magazine in Denmark. Libraries for Lifelong Learning is available electronically on IFLANET.</p> <p>d) IFLA Raffle. It has been decided not to repeat the raffle at Conference every year and ideas were sought for an alternative in Oslo. Two ideas were proffered: a collection of spare change instead of leaving this at the airport collection points and an auction of signed books/works by authors from around the world.</p>	<p>ALL/TK KS</p>
21.	<p>Closing (Kjekstad) TK thanked all the Committee for their hard work and MB and her colleagues for the excellent visits to libraries and the receptions provided.</p>	

Torny Kjekstad (Chair)
John Lake (Secretary)