



## IFLA Section for Public Libraries

### World Library and Information Congress, Seoul, South Korea

#### Minutes of the Standing Committee meetings held on 19 and 25 August, 2006

<b>Time:</b>	Meeting 1: Saturday 19 August 2006. 14.30 – 17.20 Meeting 2: Friday 25 August 2006. 08.30 – 10.50	
<b>Location:</b>	Room 333, Coex Convention Centre, Seoul	
<b>Members attended meetings 1 &amp; 2</b>	Monica Medina Blanes (MMB) Klaus-Peter Boettger (KPB) Karlien de Klerk (KdeK) Barbara Gubbin (BG) Joyce Jelks (JJ) Torny Kjekstad, Chair (TK) John Lake, Secretary (JL) Yuk-Man Lee (YML)* Jingxia Li (JLi) ** Marja Malminen (MM)	Libuse Nivnicka (LN) Victoria Okojie (VO)** Ruth Ornholt (RO) Suzanne Payette (SP) Gloria Perez-Salmeron (GPS) Florence Ponce (FP) Mary Sherman (MS) Kent Skov (KS) Ian Stringer (IS) Olga Ustinova (OU)*
	* Meeting 1 only	** Meeting 2 only
<b>Members apologies</b>	Karin Kitchin (KK) Gunilla Konradsson-Mortin (GKM)	Florence Ponce (FP)
<b>Members not attended</b>	Gonzalo Oyarzun (Chile) Morwardi Pilane (Botswana)	
<b>Observers Meeting 1</b>	Rashidah Begum (Malaysia – Corresponding Member) Premila Gamage (Sri Lanka)	Bart Jackson (USA) Lorraine Jackson (USA) Maria Jose Moura (Portugal)
<b>Observers Meeting 2</b>	Bart Jackson (USA) Lorraine Jackson (USA) Ahmed Kriton (Tunisia)	Vidar Lund (Norwegian LA, Norway) Pierre Meunier (Quebec, Canada) Joaquin Segas (Biblioteca de Castilla-La Mancha, Spain)

#### 1. Greetings and apologies for absence (Kjekstad)

TK welcomed all Section members of the Committee and observers to the meeting. Apologies for absence were noted as above.

#### 2. Opening, Announcements and Documents Check (Kjekstad/Lake)

JL carried out a document check for the meetings.

### **3. Approval of the Agenda (Kjekstad)**

The agenda was approved as circulated prior to the meeting and a running order for the two meetings agreed.

### **4. Approval and Follow-up of the Minutes of the mid year meeting held in Oklahoma, USA on 2 – 4 March, 2006 previously circulated (Kjekstad)**

The minutes of this meeting were approved with the following amendment:

Item 15, Delete "on the Child and Baby Guidelines from the Children and Young Adults Section."

### **5. Chair's Report (Kjekstad)**

TK asked all members of the committee to acknowledge emails sent to them in order that we know communication is working well. TK asked if the mentor programme was working OK and some cases this was good. It was requested that the mentor/mentor list be re-circulated for information.

**Action JL**

### **6. Financial Report (Boettger)**

KPB circulated a report on the current position of the finances which showed a total of E129 spent and a balance of E7539.02. There were no queries relating to the report which was accepted for the record. KPB noted that the new method of paying for expenses was now in operation and was working satisfactorily and stressed the need for project funding to be used before the end of 2006.

### **7. Report from Governing Board and Professional Committee ( Kjekstad)**

TK reported on the evaluation of the IFLA structure, new financial procedures, The President Elect Program and IFLA-net.

### **8. Programme and activities for IFLA 2006 in Seoul, South Korea**

The programme for the conference was discussed with reference to the highlights for interest for Section members. Attendance was agreed for the IFLA Stand on Monday 21 August.

#### **a. Section Programme – Digitised Audio-Visual Services (Lake/Kjekstad/Skov)**

The session has four speakers as per the programme on Tuesday 22 August and would be chaired by TK. A pre-programme meeting would be held on 21 August with all the speakers plus TK and JL.

#### **b. Public Libraries and the Democratic Process Discussion Group (Sherman)**

This session is programmed for the Monday 21 August and will be moderated by Leslie Burger, President of the American Library Association. MS to introduce.

### **c. Poster Sessions (de Klerk/Lake/Payette)**

The Section had 3 committee members presenting posters sessions during the conference. Karlien de Klerk on, John Lake on the Public Library Guidelines for Development and Suzanne Payette on ..

### **d. Section Dinner (Kjekstad)**

This was agreed for the evening of Sunday 20 August.

## **9. Responding to the East Asia Tsunami Disaster and the HIV/Aids Crisis in Africa (Lake with Premila Gamage from Division 8)**

JL presented his paper on the report of his visit to Sri Lanka and his recommendations for Committee to consider with comments from Premila Gamage representing the Sri Lankan Library Association (SLLA) and the Section for Asia and Oceania in IFLA.

He proposed that:

- a) the Standing Committee hold the mid year meeting in Colombo, Sri Lanka as a way of raising the profile of the profession in the country.
- b) A conference day be held in Colombo at which Committee members be invited to speak.
- c) A skills based workshop for public librarians be held in three locations (Colombo, Galle and Kandy) in Sri Lanka following the above meeting and conference day on a range of topics advised by the SLLA with moderators from the Committee assisted by translators from Sri Lanka.

The Committee was given until meeting 2 to decide upon these proposals at which it was agreed to support a workshop as conceived in option c to be held at some date to be agreed in 2007 with the following members of the Committee led by JL – with IS, KP, KK and TK. However, this was subject to attracting funding for the workshop, possibly from the Gates Foundation.

**Action JL/TK/IS/KP/KK**

It was noted that the Section's programme towards the HIV/Aids crisis in Africa was being taken forward through the Caterpillar project and our programme on Health Information in the Durban Conference.

## **10. Review of Ongoing Projects**

### **a) Meeting User Needs (Medina-Blanes)**

MMB reported that a revised version of the resource list had been posted on IFLANET in July which she intended to do every 3 months and of her plans to translate the list into Spanish as the first of the IFLA languages.

**Action MMB**

## **b) Public Library Guidelines Guidelines**

### **i. Translation and publications update (Lake)**

JL reported that further translations had been made into Latvian and Hungarian since the last meeting and IFLA Hq had decided to abandon the remaining 3 Indian language translations due to no progress being made.

### **ii. Marketing update (Lake/Payette)**

SP reported on getting funding from the Quebec Ministry of Culture to translate the leaflet into French.

GPS reported on the successful translation and printing of the Guidelines leaflet into Spanish which was being distributed at the conference in Seoul as well as at other conference/places around the world. This was funded by the Spanish Ministry of Culture.

JL reported that he had presented a paper on the Public Library Guidelines for development at the Consal XIII Conference in Manila, Phillipines in March and the poster had been on display in the main entrance and registration hall throughout the conference. An estimated 1300 delegates attended the conference of which approx 300 attended his session.

The poster has then be shown at the Canadian Library Association Conference but unfortunately had not been accepted for the American Library Association Conference in the Summer.

### **iii. E-book Revised Edition (Lake/Gubbin/Stringer/Ornholt/Jelks)**

JL and BG reported on the progress with analysing the original publication to estimate revision requirements. This was thought to be largely in the area of ICT, the accuracy of the weblinks, the need for a broader range of best practice examples from around the world to relect global experience and the addition of illustrations into the publication. JL had circulated a paper of the projected time schedule for the publication which included the need to discuss the publication with K G Saur and Sjoerd Koopman at IFLA Hq. JL also reported that following discussion with the Libraries for the Blind Section, it is anticipated that the e-publication would be made in the international daisy format to aid its use by blind librarians.

It was agreed that the working group should meet during the conference and agree an allocation of work to take the project forward.

**Action JL/BG/IS/RO/JJ**

It was unlikely that the E300 in this year's budget would be required but an application for the second year funding in 2007 to complete the project would be made to Professional Committee in December 2006.

**c) Public Libraries, Museums and Archives Research Project (Clubb)**

The report was now almost complete and Barbara Clubb wished for it to be taken forward as a proposal for a professional publication with IFLA. GSP reported that the draft report had already been translated into Spanish. It was agreed that FP should check whether there are any remaining revisions to be added and take it with BC to IFLA as a finished document for consideration for publication.

Discussion also took place as to how this publication could fit into one of our programmes at the Durban Conference in 2007 as a presentation. JL reported that there was also a conference in Latvia in 2007 with the appropriate subject content for a paper to be put forward for consideration.

**Action FP/BC**

**d) Caterpillar Book Box Project (Stringer)**

IS reported that June Baatjes (the coordinator of the pilot project) had successfully attracted funding for a further 17 caterpillar book boxes in South Africa. There was discussion about the need to take forward the project which we have funded in 2006 with 10 book boxes in three African countries. IS reported on the difficulties he was experiencing with contacting June Baatjes and it was agreed that KdeK would assist IS by meeting with June Baatjes to discuss how to progress the project further.

**Action IS/KdeK**

**e) Public Library Manifesto Revision (Pérez-Salmerón/ Oyarzún/Skov)**

GPS reported on the work to date in getting feedback from pilot countries (Spain, Denmark and Norway) on whether there was a need to revise the Manifesto. The feedback to date has included suggestions to do with the philosophy and political aspects of the document and not the IT areas as expected. Further testing would be done by KPB in Germany and OU in Russia but at present it looked likely that a revision could not be justified in terms of the content and the cost involved, but funding would be sought to reprint the original in the meantime. Any amendments could be made to a web edition rather than the printed one when they are finalised.

**Action GPS/KPB/OU/KS/TK**

**11. Review Strategic Plan for 2005-07. (Lake)**

The strategic plan was reviewed and an revised version will be sent out to members after the meeting by JL.

**Action JL**

**12. Website, Newsletter and Brochure (Stringer)**

IS reported on the production of the latest newsletter and a revised version of the brochure which he had brought copies of to the conference. A discussion took place on the production quality of the newsletter and it was agreed to keep this a low cost item and continue to use e-versions wherever possible. IS requested copy for the next edition by mid-September.

**Action AI/IS**

The website was being maintained between Sophie Felfoldi, JL and himself. He reported on wishing to take forward the idea of a Public Libraries list serve which he would have more time to do now. It was agreed that IS was very welcome to remain on the Committee despite having retired recently.

**Action IS**

### **13. Programmes for IFLA 2007 in Durban, South Africa**

The Section programme for Durban was being taken forward as a shared programme with the Reading and Schools Sections on the theme of Health Information. A planning meeting had been held during the Seoul Conference and Gwynneth Evans the chair of Reading Section was coordinating the Call for Papers and the working group. RO/VO/JJ/GPS/LJ and BG all volunteered to assist with taking this forward.

The Division III programme would be an all day focus on Social Inclusion/Responsibility and our other one hour of programme time would go towards this. JL and TK had held a planning meeting during the Seoul Conference but now volunteers were required to take this forward. KS/MMB/RO and MS volunteered for this.

**Action TK/KS/MMB/RO/MS**

### **14. Preliminary ideas for IFLA 2008 in Quebec, Canada**

#### **Pre-Conference Seminar proposal (Payette)**

SP reported on progress with a pre-conference programme in Montreal which has the support of all the large Canadian libraries and the two national libraries in Canada and will be aimed at a level "other than for Directors". The subject was around the themes of social impact, science & technology, knowledge economy, re-entry into education and the importance of the library in Society. It would last 2.5 days plus a library trip by bus. A planning meeting had been held in Montreal on 21 July 2006 and it was agreed that SP continue to take this forward, keeping this Section informed of progress and making an application by the deadline in 2007 with JL.

**Action SP/JL**

From the discussion to do with the Strategic Plan it was agreed that the topic of Political Advocacy would be taken forward for the main conference programme theme but this has to be worked on at our mid-year meeting in 2007.

### **15. Venue for Mid-Year Meeting 2007**

The venue for the mid year meeting was agreed to be in Mulheim, Germany under KPB's organisation in mid-February 2007.

**Action KPB/TK/JL**

## **16. Other Reports and Items**

The Conference in Seoul was reviewed and it was agreed that KS's paper be put forward to be included in the IFLA Journal.

**Action IS**

TK asked for comments on the Review of Sections to be sent to her by the 1 October so that she can feed this into discussions at PC. It was agreed that the SIGs were not a good substitute for an unstructured discussion like the Democracy Discussion group which thrived on its inclusiveness of attendees.

## **17. Closing**

TK thanked all the Committee for the productive and well attended meetings.

*Kjekstad & Lake, 22 October 2006*