



IFLA Section for Public Libraries

Minutes of the Standing Committee Meetings During Oslo World Library and Information Congress Saturday 13 and Friday 19 of August, 2005

Time:	Meeting 1: Saturday 13 August 2005, 08.30-11.20 Meeting 2: Friday 19 August 2005, 08.00-10.50	
Location:	Olympia Suite, Hotel Radisson Plaza in Oslo, Norway.	
Members attended Meeting 1:	Monica Medina Blanes (MB) Klaus-Peter Boettger (KPB) Clara Sinay Budnik (CB) Jarmila Burgetova (JM) Barbara Clubb (BC) Barbara Gubbin (BG) Kerstin Hassner (KH) Joyce Jelks (JJ) Torny Kjekstad, Chair (TK) Gunilla Konradsson-Mortin (GKM) John Lake, Secretary (JL)	Yuk-Man Lee (YML) Bernie Margolis (BM) Marja Malminen (MM) Tuula Martikainen (TM) Libuse Nivnicka (LN) Suzanne Payette (SP) Gloria Perez-Salmeron (GPS) Olga Ustinova (OU) Mary Sherman (MS) Kent Skov (KS)
Observers meeting 1:	Young Son Kim (South Korea) Analia Canibano (Buenos Aires)	Rashidah Begum (Malaysia) Pierre Meunier (Montreal, Canada) Louise Labory (Montreal, Canada) Britt-Marie Haggstrom (Sweden)
Members apologies Meeting 1:	Elena Boretti (EB) Carolyn de Klerk (CdeK) Ngian Lek-Choh (NLC)	Gonzalo Oyarzun (GO) Florence Ponce (FP) Ian Stringer (IS)
Members attended Meeting 2:	Monica Medina Blanes (MB) Klaus-Peter Boettger (KPB) Clara Sinay Budnik (CB) Barbara Gubbin (BG) Joyce Jelks (JJ) Torny Kjekstad, Chair (TK) John Lake, Secretary (JL)	Libuse Nivnicka (LN) Suzanne Payette (SP) Gloria Perez-Salmeron (GPS) Ian Stringer (IS) Mary Sherman (MS) Kent Skov (KS)
Members apologies Meeting 2:	Gunilla Konradsson-Mortin (GKM) Carolyn de Klerk (CdeK) Yuk-Man Lee (YML) Marja Malminen (MM)	Gonzalo Oyarzun (GO) Florence Ponce (FP) Olga Ustinova (OU)
Observers meeting 2:	Jarmila Burgetova (Czech Rep.) Antoine Carro-Rehault (France) Dagny Eide (Norway)	Tuula Martikainen (Finland)) Helene Argeneau (Quebec, Canada)

1. Greetings and apologies for absence (Kjekstad)

TK gave a welcome to Oslo and the apologies for absence received were recorded.

2. Welcome to new members of the Committee (Kjekstad)

TK welcomed all members to the meeting including newly elected members and one of the four representatives who have joined the Committee from the former Mobiles Libraries Section which has now been merged with the Public Libraries Section.

3. Opening, Announcements and Documents Check (Kjekstad)

A document check was carried out highlighting new tabled papers from KPB (Item 10) and NLK (Item 19)

4. Approval of the Agenda (Kjekstad)

The agenda was approved and Item 16 was agreed to be taken after Item 8 in order that this business would be completed at the first meeting.

5. Election of Officers for 2005-07

The following officers were elected unopposed:

Chair: Torny Kjekstad (Second term)

Secretary: John Lake (Second term)

Treasurer: Klaus-Peter Boettger (Second term)

Information Co-ordinator: Ian Stringer (First term)

6. Approval and Follow-up of the Minutes from the Mid-Year meeting

in Francesca Bonnemaïson Library Barcelona, Spain 17 & 18 February 2005 previously circulated (Kjekstad)

The minutes were approved and there were no matters arising not covered on the agenda.

7. Programmes for Oslo incl. Booth Duty for IFLA (Kjekstad/Skov/Lake/Sherman)

The programme relating to Section members for Oslo was run through:

Saturday 13 August

14.00 Mobile Libraries Meeting at the Holmenkollen Park Rica

18.00 Caucus Meetings

20.00 Officer's Reception (TK & JL)

Sunday 14 August

- 10.45 Opening Session. Arrive at 10.15.
- 14.00 Newcomers Session
- 16.00 Opening of the Exhibition
- 16.00 Extraordinary meetings of the CBs to elect PC representatives (TK & JL)
- 19.00 Section Dinner

Monday 15 August

- 10.00 IFLA Booth Duty (GKM, MS & JL)
- 11.30 Meeting re-Durban Conference (TK, JL & Schools Section members)
- 15.00 Poster session set-up (JL & KPB)
- 18.00 Opening of the National Library

Tuesday 16 August

- 08.30 Division III programme (TK to chair, GKM/MS on door)
- 12.00 Poster session re Public Library Guidelines (JL & KPB)
- 15.00 Multicultural Swap Shop (Oslo Public Library)
- 17.00 Bill & Melinda Gates Foundation Access to Learning Award 2005
- 19.30 Cultural Evening

Wednesday 17 August

- 10.45 Officer's Training Session (JL & KPB)
- 12.00 Poster session re Public Library Guidelines (JL & KPB)
- 13.45 Section 8 programme *The Library as a Hotspot*. (TK to introduce, KS to moderate, MMB on panel. Noted change of speaker for Rolf Hapel is Knut Schultz from Arhus Public Library.
- 18.00 Poster to be taken down (JL & KPB)
- Evening Various receptions to choose.

Thursday 18 August

- 08.30 Section's official Discussion Group *Public Libraries and the Democratic Process* (MS to introduce, KS)
- 14.15 Closing session.
- 18.00 Invitation to TK's library at Baerum.

Friday 19 August

- 08.00 Second Section meeting
- 17.00 Second CB Meeting (TK & JL)

TK highlighted the setting up of the Kay Raseroka endowment fund. A presentation was made to outgoing members to the Committee who were present (BC, JB, KH, & BM) and thanks recorded to those other members leaving the Committee after today (NLK and EB).

A number of information items were announced relating to Montreal as a World Book Capital and the Hans Christian Anniversary from several countries.

8. Mentoring for new members to the Committee (Kjekstad)

The following arrangements were made for mentors for new members to the Committee:

Carolyn de Klerk	KK	Barbara Gubbin	MS
Joyce Jelks	JL & TK	Yuk-man Lee	JL
Marja Malminen	GKM	Libuse Nivnicka	KS
Victoria Okojie	GKM	Ruth Ornholt	TK
Gonzalo Oyarzun	CB	Suzanne Payette	MS
Gloria Pez-Salmeron	MMB	Ian Stringer	JL
Olga Ustinova	KS		

9. Chair's Report (Kjekstad)

TK informed the meeting of the reasons for the Mobiles Section having to join this Section due to insufficient elected members (minimum of four elected members are required) and stressed the need for the Section to reflect the needs of Mobile Libraries with Projects, programmes etc. No funding has been transferred from the former Section.

10. Financial Report (Boettger)

KPB spoke to his tabled paper which showed a balance of 5493 Euros plus 1048 Canadian dollars in the banks.

Several bills were waiting to be paid for the Meeting User Needs project and the Poster design and printing and these would be paid from this year's finances.

Ian Stringer asked to be informed what budget there was for producing the newsletter. KPB to advise.

Action KPB

JL reported that our Section's subscribed membership has risen to 318 and with the 21 subscribed members to the Mobile Section we are now the third largest Section within IFLA (previously 4th) with 339 members and this would bring us back into the next strata of administrative funding which we had lost last year (1430 Euros).

11. Report from Co-ordinating Board (Kjekstad/Lake)

Our strategic plan for 2005-07 should include Mobile Libraries programmes, activities etc.

Call for papers were now required as from the Seoul conference or at least the Durban conference so that IFLA was seen to include the wider professional world. This would require a longer period for planning and IFLA HQ would issue advice on the target dates for this process.

Travel grants would also require earlier application.

The reminder was made that the Section had to recommend one paper from its programme for publication in the IFLA Journal.

IFLA finances show a deficit of 23,000 Euros. Strategies for dealing with this were being discussed. The Kay Raseroka endowment fund was to be started and an Alumni Fund considered further. IFLANET is in need of upgrading but needs more funding to enable improvements to be made.

Meeting one finished at this point in the agenda.

12. Report from Governing Board and Professional Committee (Kjekstad)

TK reported that GB saw increased membership as a key target for IFLA now. It was also looking for partnerships to broaden its activity e.g. International Reading Association/IBI reading programmes, GLAD mentoring programme.

13. Evaluation of Sections (Kjekstad)

The evaluation report of Sections needs to be returned to HQ by 15 November. JL's review of the last 4 years for the Annual report will feed much of the detail. Mobile Libraries Section's report will be done separately by JJ.

Action JL/TK/JJ

14. Review and Report on Strategic Plan 2004-05 and discuss Strategic Plan for 2005-07. (Kjekstad/Lake)

The 2003-05 plan was reviewed and new items for inclusion in the 2005-07 plan identified. TK and JL to provide updated plan to be circulated separately and discussed at the Midyear Meeting.

Action TK/JL

15. Responding to the East Asia Tsunami Disaster and the HIV/Aids Crisis in Africa (Lake)

TK welcomed Gary Gorman, Chair of Division 8 and there was discussion on how the Section could take forward plans for assisting with the Tsunami disaster in East Asia. It was agreed to work with Division 8 and the Sri Lankan and Thai Library Associations in providing mentoring, training. Funds would be sought through the Goethe Institute and the British Council to support this process. JL would liaise with Division 8 to take this forward.

Action JL

16. Review of Ongoing Projects

a) Meeting User Needs (Lake, Blanes & Boretti)

JL reported on the fruition of the project now available on IFLANET at

<http://www.ifla.org/VII/s8/news/pg01.htm> and handed around a leaflet which would be distributed at the Conference. He thanked MMB, EB and Assumpta Bailac, a past member of the Section, for their assistance with this project. It was emphasised that this resource list needed to be added to and updated on IFLANET and it was agreed the MMB would take on this role.

Action MMB

b) Marketing Guidelines (Clubb & Lake)

JL reported on the progress on the actions agreed in Barcelona in February.

- All remaining English editions of the poster & leaflet to be used at the Oslo conference – this will be achieved.
- Print a Spanish edition of the leaflet and poster using the translation prepared by MMB for Buenos Aires. Funds sought but not successful to date. MMB and GPS to pursue.

Action MMB/GPS

- Funding for a Norwegian edition of the poster and leaflet. TK achieved this with the assistance of the Norwegian ABM.
- Promote the guidelines with a Poster session in Oslo. JL & KPB will achieve.

The project target of translating the guidelines into over 30 world languages was nearly achieved and during the period of the Conference, over achieved when all 18 of the Indian languages were announced as being published in August.

JL asked for permission to provide a paper on the Guidelines at the Consal Conference in Manila, Philippines in March 2005. Funding for attending the Conference, hotel and food were provided. It was agreed and JL would try to get funding for air fares from his own country.

Action JL

It was agreed that SP would assist JL with this project now that BC was leaving the Committee and would try to get funding for a French leaflet and poster to promote the Guidelines.

c) Public Libraries, Museums and Archives Research Project (Clubb)

BC reported on the circulated revised version of the report which had undergone a good edit. All links were working in the electronic version of the paper and FP had responded with a number of comments from the Committee. There were still personal experiences to add and more information and best practices required from the Committee, in particular information on young people's needs. GKM agreed to provide this.

Action GKM

BG suggested that material on an Urban Libraries Council and broadcasting could be added. JL said he would provide the details of an exemplar project of a museum and library being constructed together in Spain. CB had something to

provide on the planning of buildings with mixed LMA use. GPS suggested The Pulman Calimira project would be a good project to include.

Action BG/JL/CB/GPS/FP to BC

BC reported that there are still funds left in the project budget for further research, re-writing and then making ready for publication. She hoped to have the paper accepted as an IFLA Professional Paper.

Action BC

d) @ Your Library (Boretti & Kitchin)

There was nothing to report on this item which was not an official project purely trying to promote the @ Your Library design. It was agreed that no further action was required on this item.

17. Proposals for New Projects (All)

After discussion it was agreed to put forward a project proposal to update the Public Library Guidelines for Development with an e-book version by 2006 and a hard copy version by 2009. Areas for concentrating on were discussed;

Technology, e-books e.g. NetLibrary, OCLC
Mobile Libraries

JL to co-ordinate the group to work on this project and make a project proposal.

Action JL/BG/IS/JJ/RO

18. The IFLA/Unesco Public Library Manifesto – reprinting (Kjekstad/Boettger)

TK raised the issue – does the Manifesto need updating? A reprint is necessary since stocks of the existing manifesto are running low. It was agreed to look at what areas need to be revised and go for a limited reprint in the interim if funds can be provided by Unesco.

TK to take forward the reprint.

Action TK

GPS to lead the group to take proposed areas for revision and suggested wording. This will be on the Agenda for the Midyear Meeting.

Action GPS/KS/KP/GO

19. Website, Newsletter and Brochure (Lek Choh)

A new issue for the newsletter had been produced prior to the Conference and is up on IFLANET. The budget for the newsletter was agreed to be 250 Euros per issue including printing and postage.

Action IS

**20. Review of the World Congress in Oslo, August 2005
- Selection of papers to be recommended for the IFLA Journal**

TK reminded everyone to complete their evaluation of the conference. It was agreed to propose MMB's paper for the IFLA Journal. Other high points;

Action IS

Make Room for Reading paper at the Stavanger Satellite Conference.
The Nightspot events and availability.
The reception at TK's Library.

21. 24 hour Digital Services Around the World (New York Public Library email)

This item would be dealt with by JL due to lack of time to discuss at this meeting.

Action JL

22. Programmes for IFLA 2006 in Seoul

- Public Libraries and the Democratic Process discussion group
- Digitised Services for Audio/Visual Media.
Proposal to be created and a call for papers made. Issues to be included are the impacts/barriers/technical issues and copyright implications of the services.

Action MS

Action JL/?

23. Preliminary Programmes for IFLA 2007 in Durban

A Section programme is already under discussion with the Schools (Anne Clyde) and Reading Sections (Gwynneth Evans) on HIV/Aids Health Information. A call for papers will be made.

The Divisional programme will be a whole day with all Sections providing an hour of their programme time plus the 2 hours for the Division for a programme on *Social Inclusion*.

24. Venue for Mid-Year Meeting 2006

The proposal to hold the meeting in Norman, Oklahoma was approved in principle but all members to feed back to MS by the 1 November on their ability to attend. The meeting would take place over 1 – 5 March 2006 and MS would provide accommodation, local transport and meals to lessen the financial impact for members. The nearest airport is Thomas City which is approximately 20 minutes away from Norman.

GB mid-year meeting will take place on 20 March. CB meeting 10 – 12 March 2006.

25. Other Reports and Items

There were no other matters arising.

26. Closing

TK closed the meeting and thanked all in attendance for their contribution to the meetings and the Conference.

Kjekstad & Lake
02/05/2006