



# International Federation of Library Associations and Institutions

## Library Services to People with Special Needs

### *Minutes of Standing Committee Meeting*

*At the Cape Town International Convention Center, Cape Town, South Africa*

*SC III: 11:30-13:00*

*Meeting for development of Guidelines for Library Service to Homeless*

*19 August 2015 | Room: Foyer Audit 1 (Basement)*

### **Participants:**

#### Committee members:

Misako Nomura

Nancy Bolt

Marie-Noelle Andissac

Sanja Bunic

Heidi Carlsson Asplunde

Anne Sieberns

Knut Michael Nygaard

Marie Engberg Eiriksson,

Helle Arendrup Mortensen, corresponding member

### **Collaborators:**

Lo Claesson, Public Libraries Section

Anette Mjöberg, Public Libraries Section

Chihfeng P. Lin, Section of Asia & Oceania

### **1. Welcome and Introductions**

Misako greeted everyone present and introduced Sanja to the participants as chair of the working group for the Guidelines for Library Service to Homeless.

Sanja thanked everyone present for attending the meeting in order to take the further steps regarding the development of The Guidelines and asked for assistance in the creation of The Guidelines.

### **2. Collaboration with the Public Libraries Section**

The Public Libraries Section decided that they would not officially participate in the writing The Guidelines, but they have definitely committed to reviewing them once they are in draft form.

Lo and Anette will cooperate with the working group in collecting examples of good practices regarding library services to the homeless. They will be kept informed throughout the process and be asked to comment on all drafts.

### **3. Collaboration with the Section of Asia & Oceania**

Misako introduced Ms. Chihfeng P. Lin, member of the Section of Asia & Oceania who is willing to collect examples of good practices from Asia & Oceania.

### **4. Working group members**

The working group is defined as:

Sanja Bunic

Nancy Bolt

Misako Nomura,

Marie Engberg Eiriksson

Anne Sieberns

Dragana Knezic, psychologist

Sanja suggested asking Paola Francisca Santibanez Morales, committee member, who was unable to attend the meeting, to be a member of the working group and to help to collect the examples of good practices from the Latin American region and Spanish speaking countries.

### **5. Collecting examples of good practices**

Marie-Noelle suggested that the library in Riga be contacted.

Knut suggested that the library in Murmansk be contacted and that the film *Street Librarian* being shown in the Expo Pavilion be watched.

Misako recommended contacting all other IFLA units to ask for collaboration. She will contact them. She also suggested that Sanja contact Veronica L. C. Stevenson-Moudamane, ex chair of LSN Section.

Marie-Noelle suggested that a form for the collection of examples of good practices be created and Sanja agreed to do this.

Sanja asked Helle to talk about her experiences in collecting the examples of good practices for the Dyslexia Guidelines. Helle said that since the response was quite poor at the beginning big efforts were needed to collect the examples.

Marie said that she knew a statistics expert who would be able to help in analyzing the examples of good practices and do research.

### **6. A consultant**

It was decided that Nancy will contact Julie Ann Winkelstein, who has written extensively on library services to people who are homeless, to ask her to be a consultant in the process of the creation of The Guidelines.

It was decided that a part of the possible financial assistance from the IFLA for the creation of The Guidelines would be set aside for paying a consultant.

### **7. Program related to the Guidelines for Library Services to Homeless in Columbus 2016**

The session will focus on library services to the homeless and include a review of the draft guidelines by speakers who are librarians as well as non-library experts involved in people who are homeless.

Nancy will look for a social worker who works on library services to the homeless in the United States to find a speaker for the session.

### **8 Application for the Guidelines**

Financial Assistance will be available from IFLA if the fund proposal for this homeless project is submitted.

Nancy agreed to write the application form and send it to IFLA.

Helle noted that before asking for financial assistance, the Standard Development Proposal Form has to be completed and sent to the Professional Committee.