

Information Literacy Section 1st Standing Committee Meeting Minutes

Singapore

Suntec International Convention and Exhibition Centre, Room 301

Saturday 17 August 2013, 15:15-17:45

Standing Committee Members present:

Dilara Begum. Bangladesh <u>dilara@ewubd.edu</u>

Albert K. Boekhorst Netherlands albertkb@gmail.com (Information Coordinator)

Agnès Colnot France <u>agnes.colnot@univ-rennes1.fr</u>

Min Chou USA <u>minchou.njcu@gmail.com</u> (incoming member)
Cécile Ouattara Coulibaly Côte d'Ivoire bsmucocody@yahoo.fr (corresponding member)

Chu Jingli China chuj@mail.las.ac.cn (incoming member)

Antonin Benoit Diouf Senegal <u>antoninbenoit@gmail.com</u>
Almuth Gastinger Norway <u>almuth.gastinger@ub.ntnu.no</u>

Natalia I. Gendina Russian Fed. <u>gendina@inbox.ru</u>
Lisa Hinchliffe USA <u>ljanicke@illinois.edu</u>

Sharon Mader USA smader@uno.edu (outgoing Secretary, incoming Chair)

Gunilla Sundström Sweden <u>gunilla.sundstrom@ub.uu.se</u>

Jaclyn Teo Singapore <u>Jaclyn Teo@nlb.gov.sg</u> (incoming Secretary)

Leena Toivonen Finland <u>leena.t.toivonen@uta.fi</u>

Maria Carme Torras Calvo Norway <u>Maria.Carme.Torras.Calvo@hib.no</u> (Outgoing Chair)

Sheila Webber UK <u>s.webber@sheffield.ac.uk</u>

Franziska Wein Germany <u>franziska.wein@uni-erfurt.de</u> (outgoing member)

Members Absent

Laura BallestraItalylballestra@gmail.comAntonio Calderón RehechoSpainacalderon@buc.ucm.es

Sean CordesUSAcs-cordes@wiu.edu(outgoing corresponding member)Mireille LamourouxFrancemireille.lamouroux@laposte.net(outgoing member)

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Ruth Stubbings U.K. r.e.stubbings@lboro.ac.uk (outgoing member)

Heike vom OrdeGermanyheike.vomorde@brnet.deZuzanna WiorogórskaPolandz.d.wiorogorska@uw.edu.pl

Visitors

Suleayeem Alyaqubi Oman suleim.yaqubi@moe.om Foo Soo Chin Singapore soochin.foo@sota.edu.sg Perpetua Dadzie Ghana psdadzie@hotmail.com **USA** Lesley.Farmer@csulb.edu Lesley Farmer juanita.jaradesumar@mcgill.ca Juanita Jara de Sumar Canada Francis Kirkwood Canada Kirkwood.professional@sympatico.ca Luisa Marquardt Italy luisa.marquardt@uniroma3.it

Andrew Mwesigwa Uganda amwesigwa@mulib.mak.ac.ug
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1. Welcome and apologies for absence

The meeting was convened at 15:15.

2. Approval of the minutes

The minutes from the 2012 Helsinki meetings were approved (see **LSC Minutes of Meetings**)

3. Approval of agenda

The agenda was approved with no changes.

4. SC Membership

- a. SC members whose terms are expiring: Chihfeng Lin; Mireille Lamouroux; Ruth Stubbings, Maria Carme Torras Calvo, Franziska Wein
- b. Re-elected members for the second term 2013-2017: Laura Ballestra, Italy; Sharon Mader, USA; Sheila Webber, UK
- c. New SC members for the term 2013-2017: Min Chou, USA; Chu Jingli, China; Marilda Martins Coelho, Brazil; Jane Secker, UK; Jaclyn Teo, Singapore
- d. Corresponding members whose terms are expiring:

 1st term (2011-2013): Cecile Coulibaly; Dalia Naujokaitis

 2nd term (2011-2013): Sean Cordes; Stefania Puccini

This means vacancies for corresponding member slots, so visitors are invited to indicate their interest to the incoming chair. Cecile had already confirmed that she wished to continue for a second term.

5. Roles and responsibilities of SC Members (see <u>SC Members</u>)

Members had been sent this document prior to the meeting in response to the Professional Committee request that this be brought to the attention of the SC members.

6. Election of section officers for 2013-2015 (see the IFLA guidelines)

Sharon Mader was elected Chair and Jaclyn was elected Secretary. Lisa Hinchliffe and Albert Boekhorst indicated an interest in serving as Information Coordinator; the new chair will appoint this position by the next meeting; if others are interested, they should let the chair know.

7. IL section and IFLA activities in Singapore

- a. Conference programme sessions:
 - School Libraries and Information for Civic Literacies co-sponsored with School Libraries Section: Monday, 19 August, 9:30-12:45, Room Summit 1.
 An evaluation form wasn't prepared for this programme, but Franziska, as the section co-convenor, will send us her comments. We need to verify that the evaluation form used for previous conference programmes is available in the conference planning documents archives on the section website.
 - Intergenerational Literacies: texto-techno co-sponsored with Literacy &
 Reading Section: Wednesday, 21 August, 11:45-13:45, Exhibition Hall 406. Dilara
 and Chihfeng were designated as the IL SC co-convenors. Maria Carme will be
 presenting on how the IL Section works with other units and global partners on IL
 issues.
- b. SC meeting II (Tue 20 August, 13.15-14.45, room 309)
- c. Leadership brief for all officers (Sat 17 August, 8.00-9.30, summit 2)-Sharon
 The *IFLA Library*, IFLA's institutional repository at <u>library.ifla.org</u>, is being launched
 with the uploading of papers from the 2013 conference. It will be in a test phase for
 the next year, with plans to go back and add content from previous conferences, as
 well as satellite meetings and poster sessions. For next year's programmes, we

should make sure that authors sign the consent form for open access, since all content is licensed under Creative Commons.

Lisa suggested that we should have a task force to look at what we would want to upload to the IFLA repository and what should be on the section webpage.

- d. Division leadership forum Div. III (Sun 18 Aug, 8.30-10.00, room 310)
- e. Professional Units Key Initiatives (Tue 20 August, 10.45-12.45, room Nicoll 3 Maria Carme and Sharon will attend).
- f. Officers training session
- g. Information Coordinators/Web-editors meetings
- h. Section lunch: Jaclyn kindly volunteered to make reservations for the luncheon.

8. Current section tasks

- a. Collaboration with UNESCO and IFAP
 - (1) Resolution for UNESCO endorsement of MIL Recommendations (Maria Carme, Sharon)

 Latest news is that the Permanent Delegate from the Philippines has been asked to place the MIL Recommendations resolution on the agenda for the UNESCO General Conference in November 2013 (latest version of the resolution is attached). Maria Carme and Sharon spent several months deciphering the process and developing the resolution, and the help and support received from Stuart Hamilton of IFLA, Irmgarda Kasinskaite-Buddeberg of UNESCO and Sonny Coloma, Vice-Chair of the IFAP Bureau is much appreciated. Members asked if they could help by contacting their UNESCO commissioners. Sharon will find out about the protocol.
 - (2) UNESCO OER platform for MIL (Maria Carme, Sharon, Jane Secker, Nancy Graham, Irmgarda Kasinskaite-Buddeberg)

 The content of the old Infolit-Global has been transferred from the IFLA IL website to the UNESCO WSIS IL Knowledge Community (http://www.wsis-community.org/). Everyone is invited to register and choose which communities they want to join. The team listed above has been working since the WSIS+10 meeting in Paris last February to create the structure for the new IL resource platform.
 - (3) UNESCO Global Alliance for MIL (Maria Carme)
 Global Alliance for Partnerships on Media and Information Literacy (GAPMIL)
 This initiative was launched during the Global Forum for Partnerships on MIL which took place from 26-28 June 2013 in Abuja, Nigeria. Cecile Coulibaly, one of our corresponding members, attended, as did the Chair of the IFLA Africa Section, Victoria Okojiev of Nigeria. Maria Carme, as Chair of the IL Section, was not able to attend, but Alton Grizzle of UNESCO has invited her to be part of a committee to discuss future plans. Her contribution to the editing of his strategy policy document, which put more emphasis on media literacy, was to include more references to libraries and librarians. She asked for input on potential partners in addition to UNESCO (e.g., other NGO's, organizations, etc.). Francis Kirkwood suggested OECD and Luisa Marquardt added that OECD had produced a report on key competencies which similar to our IL competencies.
- b. International IL State of the Art Reports:
 Wiki (Heike, Franziska): Franziska reported they were planning to translate the German entries into English, but think these should be integrated into the IL

Knowledge Community, rather than put into the wiki as originally planned. She will send what they have done so far to Sharon to make sure this does not duplicate any work already done. There is the general question of what we want to do with the existing state of the art reports and what should go on the section website and what might go on the WSIS Knowledge Community or elsewhere.

- c. Guidelines: Profile of the IL educator/practitioner/professional (Sheila):
 - 1. The status of this project was reported in Sheila's email of April 9 to SC members (see attached). She had recruited an outside colleague, Eva Hornung, a German who works in Ireland, to work with her on the project. She conducted a workshop at the LILAC Conference and will be doing one at ECIL in October. Participation by SC members in the ECIL workshop, as mentioned in the email, was not discussed. She thinks the next step is to identify people in different countries who are willing to do this activity with different groups (e.g., school librarians).
 - The role of the Standing Committee in this project needs to be clarified. Interested committee members had started discussing this project at the Puerto Rico conference in 2011, but no committee members have been involved since then. Agnes, Lisa, Laura, Leena and Andoni had indicated an interest at that time.
 - 2. In order to re-connect the project with the IL Section, the following will be done:
 - Sheila will identify how other section members can participate;
 - Lisa will talk to Gillian Hallam (co-convenor for 2014 programme) from the Education and Training Section about collaborating on this professional development topic.
- d. Inventory of translations of documents on IL Section website:

 We thank Agnes for completing this inventory (see attached). She also noted that
 the membership flyer needs to be updated.
- e. IFLA Standards working group:
 - In response to a solicitation from Patrice Landry (Chair of the IFLA Committee on Standards) last spring, Albert, Lisa, and Natalia volunteered to be part of this group, chaired by Winston Roberts from New Zealand. The first meeting will be after our meetings.
- f. European Conference on Information Literacy (ECIL), Istanbul, 22-25 October 2013 (www.ilconf.org):

Maria Carme facilitated the IFLA sponsorship of the conference. She and Evgeny Kuzmin will be doing a joint presentation, and a number of SC members will also be attending and presenting.

9. Report from our satellite conference in Singapore:

Jaclyn reported that there were 100 participants (12 non-paying). Sheila Webber was one of the three keynote speakers. Google generously provided sponsorship of around \$10,000. Any profits will be divided between the IL and RISS Sections. The evaluation report is being compiled by the National Library Board and will be sent after the conference (see attached). Many thanks to Jaclyn, Lisa, and all the others who worked to make this such a success.

10. Future conferences

- a. Conference programme proposals for 2014
 - 1. Albert has followed up on contacts from the 2012 conference and reported that the Health and Biosciences Libraries Section is still interested in a joint

- programme. Lesley Farmer, a visitor from the School Libraries Section, said that they would interested in participating as a 3rd section. This will have to be decided by the 2nd SC meeting.
- 2. Lisa is continuing her conversations with the Education and Training Section concerning a joint programme.
- 3. Discussion on 2014 programmes will continue at the 2nd meeting and convenors will be named.
- 4. Programme proposals are due early November; they are not ready yet on the IFLA website.

b. Satellite conference in 2014:

- 1. This proposal was approved in March: "Librarians and information literacy in a changing media landscape", Limerick, Ireland, 14-15 August 2014, as a Joint initiative with Limerick Institute of Technology (see attached).
- 2. Two convenors from our section are needed. The Limerick organizers will provide funding for an exploratory trip and for the satellite itself (details will need to be confirmed).
- c. To put on the agenda for the 2nd SC meeting: preliminary plans for a 2015 satellite in Cape Town.

11. Information coordinator's report:

Albert requests that all SC members send him a photo for the section webpage. He reported that there are 431 participants on the discussion list. We have two wikis and one blog, but very little participation. Sheila asked where the IL logo can be found.

12. Possible IFLA publication in the field of libraries, plagiarism and the ethical use of information:

Michael Heaney, the editor of the IFLA publication series (deGruyter), sent Maria Carme an email asking if we would be interested in developing an edited collection on the topic of libraries, plagiarism, and the ethical use of information. We decided we need more information, so Sharon will try to meet with him at the IFLA booth and this will be an agenda item for the 2nd meeting.

13. Other business

- a. Albert noted that there was a contract from UNESCO to develop the MIL Indicators and that Irmgarda had the idea that perhaps our committee could do this. Need further information.
- b. Tara Caton from the Gates Foundation invited all to the Access to Learning Award presentation on Monday at 4pm and said applications for 2014 are due Sept. 30.

14. The meeting was adjourned at 17:45.

See list of Action Items on next page.

Action Items from 1st SC Meeting:

What:	Who:	By When:
1.Appoint new corresponding members	Sharon	After conference
2.Appoint Information Coordinator	Sharon	2 nd SC meeting
3.Find conference program planning documentation – should be on IL website	Albert	Confirm location after conference
4.Identify what content should be on IL website, what goes elsewhere (e.g., IFLA Library, WSIS Knowledge Community, etc.), and what needs updating	Information Coordinator, along with a task force or Communications team (to be named)	After conference
5.Determine protocol and need for members to contact UNESCO delegations from their countries concerning support for IFLA MIL Recommendations resolution	Sharon	After conference
6.Register as members of UNESCO WSIS IL Knowledge Community (http://www.wsis-community.org/)	SC members	After conference
7.Send German state-of-the-art report draft content to Sharon	Franziska	After conference
8.Decide whether to add School Libraries Section as a 3 rd partner for the 2 nd conference programme for 2014	SC members	2 nd SC meeting
9.Name convenors for 2014 satellite and conference programmes	SC members & Chair	2 nd SC meeting
10.Send photo to Albert for IL website	SC members	After conference

List of Attachments:

- 1. Resolution to UNESCO General Conference for endorsement of IFLA MIL Recommendations (agenda item 8.a.1)
- 2. Email from Sheila Webber of 9 april 2013 re: update on the Profiles project (8.c.1)
- 3. Inventory of translations from Agnes (8.d)
- 4. Evaluation report for 2013 Singapore satellite (9)
- 5. Satellite 2014 Proposal (approved) (10.b.1)



Information Literacy Section 2nd Standing Committee Meeting Minutes

Singapore

Suntec International Convention and Exhibition Centre, Room 309

Tuesday 20 August 2013, 13:15-14:45

Standing Committee Members present:

Dilara Begum. Bangladesh <u>dilara@ewubd.edu</u>

Albert K. Boekhorst Netherlands albertkb@gmail.com (Information Coordinator)

Agnès Colnot France <u>agnes.colnot@univ-rennes1.fr</u>

Min Chou USA <u>minchou.njcu@gmail.com</u> (incoming member)
Cécile Ouattara Coulibaly Côte d'Ivoire bsmucocody@yahoo.fr (corresponding member)

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Sharon Mader USA smader@uno.edu (outgoing Secretary, incoming Chair)

Gunilla Sundström Sweden <u>gunilla.sundstrom@ub.uu.se</u>

Jaclyn Teo Singapore <u>Jaclyn Teo@nlb.gov.sg</u> (incoming Secretary)

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Heike vom Orde Germany <u>heike.vomorde@brnet.de</u>
Sheila Webber UK <u>s.webber@sheffield.ac.uk</u>

Members Absent

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Zuzanna Wiorogórska Poland z.d.wiorogorska@uw.edu.pl

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15. Welcome and approval of agenda

The meeting was convened at 13:15 and the agenda was approved.

16. Committee Membership

- a. Albert K. Boekhorst was appointed to continue as the Information Coordinator.
- b. With the ending of terms, there are current vacancies for Corresponding Members. The Section can have up to five corresponding members (two year terms, with one renewal). Cécile Coulibaly wishes to continue as a corresponding member for a second term (2013-2015). Dalia Naujokaitis will be contacted by Sharon about her status. That leaves four vacancies (if Dalia does not continue). Several of the visitors, including Andrew Mwesigwa of Uganda, indicated an interest in being corresponding members. Maria Carme is the current incoming Division III Chair and in order to stay in touch with IL SC 's progress, she had requested to continue her involvement in the section by being appointed as a Corresponding Member should there be vacancies. The chair will make these appointments following the conference.

17. Follow- up from 1st Meeting

After reviewing the *IFLA Publication Series* proposal form, it was decided that the Section would wait until next year to decide whether to pursue the possibility of a deGruyter/ IFLA publication on IL and plagiarism.

18. IL section activities in Singapore

- a. Report on the joint conference programme session with School Libraries Section, Monday 19 August, 09:30 12:45: School libraries and Information for Civic Literacies (list of papers presented here)
 - Sheila Webber reported that the conference programme was rich and the attendance was good. There was feedback from the Section that translation could have been provided for the papers which were presented in foreign languages. The Chairperson reminded all to note the deadline for the application of translation services. It was also suggested to have a requirement that presentations in foreign languages need to have English slides so that more people can understand the contents of the presentations in the event where no translation services were provided. Thanks were extended to Franziska as the convenor, to Albert who made the initial contacts, and to others for all of their work in making a successful programme.
 - Committee members were interested in the possibility of other formats or collaborations with other Sections for future programmes. There was a suggestion to work with two other Sections for a joint conference programme but most members felt that it would dilute the focus of the programme and a majority preferred to work with not more than one other Section for next year's joint programme.
- b. Division leadership forum (18 August) (Maria Carme and Sharon Mader)
 - Maria Carme is the incoming Division Chair and Sharon volunteered to be Secretary.

• Maria Carme reported that division identity was a topic of discussion. In addition, quite a number of Sections brought up the lack of engagment from standing committee members as an issue for discussion. The Division Chair had advised that Sections had the authority to demote the non-committed members who were repeatedly absent/who did not respond to email correspondences. This is so that Section Chairpersons could allow more committed individuals to take up roles in the Standing Committee. It was noted that it would be beneficial if the section action plans related to the IFLA key initiatives; applications for project funds, for example, would be stronger if tied to the IFLA Plan.

c. Division Lunch:

12 members were planning on attending the Section Lunch at Bali Thai Restaurant at the Suntec Convention Center in Singapore on Wednesday at 14:15.



19. Conference 2014

- a. Satellite Conference in Limerick, Ireland (14-15, August 2014)
 - Discussion continued from the 1st meeting on the joint satellite.
 - The convenors from Limerick Institute of Technology who will oversee the conference are Padraig Kirby and Jerald Cavenagh (<u>Padraig.Kirby@lit.ie</u>) and <u>Jerald.Cavanagh@lit.ie</u>).
 - Both Jaclyn and Dilara volunteered to be Deputy Convenors. Sharon Mader would follow up to send a post-conference email to check if there would be other members who would be willing to take up the role of Main Convenor for the Satellite. Maria Carme will put Dilara and Jaclyn in touch with Jerald Cavenagh and Padraig Kirby (Limerick Institute of technology) to kick-start preparations for next year's satellite.
 - The following SC members had kindly volunteered to be reviewers for the satellite proposals Sheila Webber; Gunilla Sundström; Almuth Gastinger; and Jesus Lau (visitor/ex officio member).

b. Joint Conference Programme with Education & Training Section (2014)

Lisa met last year with the Education and Training Section about a joint programme and will be meeting at this conference. Current plans include a

two hour session, with a non-traditional program format – an unconference working session, lightning talks, a syllabus slam, dialogue between practitioners and LIS educators. Lisa will be the Main Convenor from our section, with Agnes as Deputy Convenor. In addition, Zuzanna, Min, and Heike have kindly volunteered to assist. The convenor from the Education and Training Section is Gillian Hallam.

c. Joint Conference Programme with Health and Biosciences Libraries Section (2014)

- We decided it was best to work with only one section for a joint program.
 Sharon will inform Lesley Farmer of School Libraries Section.
- With her experience in health sciences, Leena has kindly volunteered to be
 the Main Convenor for this programme and will get in touch with the
 chairperson for Health and Biosciences Section (Brian Galvin- email
 bgalvin@hrb.ie) to start preparations. (Note: He came to our meeting at the
 end and they were able to meet.)
- Assisting Leena as Deputy Convenor would be Gunila Sundström. Almuth also indicated an interest in helping.
- It should be noted for both conference programmes that conference proposals are due in November 2013.

20. Conference 2015

- a. It was announced that IFLA 2015 would be held at Cape Town, South Africa.
- b. Questions were raised at the meeting on whether there was a need to hold a satellite meeting at every IFLA conference. Albert said that he could get in touch with folks at Cape Town University/Center for Info Literacy to explore if they would be interested in being the local host for a possible satellite in 2015. Sheila added that she too had contacts in Cape Town, so Albert could alert her if he was unable to get in touch with anybody in Cape Town.
- c. Note: Proposals for 2015 Satellite conferences will be due in March 2014.
- d. Leena opined that it would be more convenient for everyone if the satellite was held in the same place as the main conference.

21. IFLA Key Initiatives and relation to Section Action Plan

- Sharon and Maria Carme attended the Professional Units IFLA Key Initiatives session on Tuesday morning where President Ingrid Parent provided an overview of the just released IFLA Trend Report. Sharon encouraged members to read the report, as well as the summary Insights Document, "Riding the Waves or Caught in the Tide?. Members can sign up and join the discussion at trends.ifla.org. Since the report holds a CC BY-NC 3.0 license, members are encouraged to be creative and proactive in its use. This can be done through conducting workshops, conferences and the hosting of events.
- There were 2 suggestions related to the trends report: (1) Maria Carme suggested that it might be worthwhile to focus on 1 trend and perhaps collaborate with another Section to do a programme on the chosen trend; (2) it was also suggested that the Section could explore the development of an Information Literacy Trends Reports, based on the IFLA Trends report. Sharon would follow up by sending a post-

conference email to ascertain interest and gather ideas. It's possible that the Section could apply for project funding from Headquarters.

22. Section Key Initiatives

Currently, there are three main initiative areas for the section: Communications, Programmes (Conference and Satellite), and Projects. The members present were asked to break into groups to indicate their interest in one of these three initiatives and to have a brief dialogue with colleagues. Following the conference, all members will be assigned one or more responsibilities relating to section activities.

a. Communications and Documents

- Need to improve, re-organize, and re-energize website
- How to communicate inside and outside the Section?
- Need to update section documents, especially the section brochure, and determine relationship with IFLA repository
- Every Standing Committee member is requested to send Albert his/her recent photograph to be included on the website.
- Member interest: Albert, Heike, Min (visitor: Andrew)

b. Programmes (Conference & Satellites)

 Member interest: Almuth, Gunilla, Dilara, Jaclyn, Leena, Cécile (Visitors: Barbara Combes, Nancy Achebe, Gillian Nowlan, Rebecca Maniates, Joseph Boye)

c. Projects

- Guidelines for the Profile of the IL educator/practitioner/professional
- UNESCO & MIL Recommendations
- UNESCO Knowledge Communities OER platform
- Publication? To create an IL Trend Report?
- Involvement with New Professionals SIG (possibly to do a webinar?)
- Member interest: Natalia, Antonin, Sheila (visitor: Jesus, others??)

23. Other business

Francis Kirkwood reported that he will submit a proposal this fall to publish the papers from the 2012 satellite conference in Riga on *Information for Civic Literacy* that was co-sponsored by the ATINA-SIG, the Africa Section, and the IL Section, and also include papers from the Civic Literacies program at this conference.

24. The meeting was adjourned at 14:45.

See list of Action Items on next page.

Action Items from 2nd SC Meeting:

What:	Who:	By When:
1.Appoint new corresponding members	Sharon	After conference
2. Appoint convenor for 2014 satellite	Sharon	After conference
Plan joint satellite programme with Limerick organizers	Section co-convenor (TBA) Jaclyn & Dilara, assistant convenors	After conference
4. Inform Lesley Farmer of School Libraries Section that we will only be doing the joint program with Health & Biosciences	Sharon	After conference
5.Plan joint conference programme with Education and Training Section and prepare program request for HQ	Lisa, main co-convenor (with Gillian Hallam, SET) Agnes, assistant convenor	After conference Program request due early November
6. Plan joint conference programme with Health and Biosciences Libraries Section and prepare program request for HQ	Leena, main co-convenor (with Brian Galvin, H&BSL Section) Gunilla, assistant convenor	After conference Program request due early November
7.Read the IFLA Trend Report and the summary Insights Document	SC members	After conference
6. Create Action Plan for review by SC members	Sharon	After conference