

IFLA Cataloguing Section

Names of Persons

Introduction:

According to the International Cataloguing Principles (ICP)¹ the **Form of Name for Persons as an authorized access point** should be constructed following a standard: "*When the name of a person consists of several words, the choice of first word for the authorized access point should follow conventions of the country and language most associated with that person, as found in manifestations or reference sources*". Thus, this set of documents summarizes the conventions for each country, established by each national cataloguing agency, to help other cataloguing agencies creating authority data worldwide.

Please access *IFLA Names of Persons*² to submit updates from your country and to access more information.

Country name in English: Brazil

Country name in official language(s): Brasil

Language in English: Portuguese

Language name in official language(s): Português

Last updated: December 2016

For name usage, see the entry under PORTUGAL.
Other national usage follows in this entry.

NAME ELEMENTS

Elements normally forming part of a name

<i>Element</i>	<i>Type</i>	<i>Examples</i>
1. Forename (<i>nome de batismo</i>)	simple	Antonio
	compound with or without prefix	Maria Isabel João Pedro Maria da Graça

¹ <http://www.ifla.org/publications/statement-of-international-cataloguing-principles>

² <http://www.ifla.org/node/4953>

2. Surname (<i>apelido</i>)	simple	Silva Santos
	simple with prefixes: de, da, das, do, das	da Silva dos Santos de Paiva
	simple with prefix of foreign origin	D'Elia Di Cavalcanti
	simple with prefix linked to the name to constitute a single word	Dangelo Deabreu
	compound	
	consisting of two or more surnames usually the mother's maiden name, followed by the father's surname	Oliveira Santos Carvalho Araújo
	consisting of two surnames joined by <i>e</i> or a preposition	Silva e Azevedo Ferreira de Assis
	consisting of two surnames linked by a hyphen	Duque-Estrada
	consisting of two or more words that should not be considered individually	Castelo Branco Espírito Santo São Thiago

Additional elements to names

<i>Element</i>	<i>Use</i>	<i>Examples</i>
1. Words indicating family relationship, e.g., <i>Filho</i> (son), <i>Júnior</i> (junior), <i>Neto</i> or <i>Netto</i> (grandson), <i>Neta</i> or <i>Netta</i> (granddaughter), <i>Sobrinho</i> (nephew)	after the surname	Eduardo Magalhães Júnior José Dutra Vieira Sobrinho Manuel Bergstrom Lourenço Filho Umbelina Caldas Neta Vargas Netto
	after the forename	Adonias Filho Maurício Júnior
2. Title of nobility (<i>título de nobreza</i>)	before the proper name in the title and a preposition	José Maria da Silva Paranhos, <i>Barão do Rio Branco</i>
3. Name of place or occupation	after the forename	Wilson Galvão do Rio Apa
4. Words indicating sanctity – São, Santo or Santa	before the name	São João
5. Number	after the forename	Pedro II

ORDER OF ELEMENTS IN CATALOGUE HEADINGS

General rule

<i>Type of name</i>	<i>Entry element</i>	<i>Examples</i>
1. Simple forename	forename	ANTONIO
2. Compound forename	last forename	PEDRO, João
with prefix	last part after the prefix	GRAÇA, Maria da
3. Forenames with words indicating family relationship	forename followed by the designation of relationship	ADONIAS FILHO MAURÍCIO JÚNIOR
4. Names of saints	forename	JOÃO BATISTA, <i>Santo</i>
5. Simple surname	surname	BANDEIRA, Manuel SILVA, João PAIVA, Galba de
6. Simple with prefix of foreign origin	prefix	D'ELIA, Antonio DI CAVALCANTI, Emiliano
7. Simple consisting of a prefix linked to the name to constitute a single word	prefix	DANGELO, José Geraldo DEABREU, Moacir
8. Names of persons best known by forename only	last forename	HERCULANO, Alexandre (i.e., Alexandre Herculano de Carvalho Araújo) RICARDO, Cassiano (i.e., Cassiano Ricardo Leite)
9. Compound surname consisting of two or more surnames, usually the mother's maiden name followed by the father's surname	last part of surname	SANTOS, Alexandre Guilherme de Oliveira
10. Compound surname consisting of two surnames joined by e or a preposition	last part of surname	AZEVEDO, Luis Paulino da Silva e ASSIS, Andrea Tavares Ferreira de
11. Compound surname consisting of two or more words forming an individual expression	First part of surname, after the preposition if present	RIO APA, Wilson Galvão do CASTELO BRANCO, Carlos Heitor SÃO THIAGO, Moema
12. Compound surname linked by hyphen	first part of surname	DUQUE-ESTRADA, Osório
13. Compound surname	last part of surname,	ASSIS, Machado de (i.e.,

without forenames, which is the best known or preferred form	without forenames	Joaquim Maria Machado de Assis)
14. Surname with words indicating family relationship	surname followed by the designation of relationship	CALDAS NETA, Umbelina LOURENÇO FILHO, Manuel Bergstrom MAGALHÃES JÚNIOR, Eduardo VARGAS NETTO VIEIRA SOBRINHO, José Dutra
15. Title of nobility	the proper name in the title followed by the personal name in direct order and the term of rank	RIO BRANCO, José Maria da Silva Paranhos, <i>Barão do</i>

National cataloguing code

Código de Catalogação Anglo Americano. – 2. ed. – São Paulo : FEBAB, 1985.
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National authority file of names

An authority file of names is maintained by the Biblioteca Nacional for national and all other authors catalogued by the library.

Sources and recommended references

FUNDAÇÃO BIBLIOTECA NACIONAL. *Catálogo de Autoridades*. Disponível em: <http://acervo.bn.br/sophia_web/>. Acesso em: 03 jan. 2017.
GRINGS, Luciana. Controle de Autoridades na Biblioteca Nacional do Brasil: breve histórico e práticas atuais. *Revista Brasileira de Biblioteconomia e Documentação*, São Paulo, v. 11, n. 2, p. 139-154, jul./dez. 2015. Disponível em: <<https://www.bn.gov.br/sites/default/files/documentos/producao/artigo/2015/control-autoridades-biblioteca-nacional-brasil-breve.pdf>>. Acesso em: 03 jan. 2017.

Authority for information provided

Fundação Biblioteca Nacional, Centro de Processamento e Preservação,
Coordenadoria de Serviços Bibliográficos, Divisão de Tratamento da Informação,
Seção de Autoridades.

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