



Meeting: Academic and Research Libraries Section Minutes of Standing Committee 1		Date/Time: Saturday, August 11th 2012, 12.30-15.00 Helsinki
1.		ACTION
Present: Mike Berrington (Secretary) Luisa Buson Mimi Calter Joyce Chen Andreas Degkwitz Janet Fletcher Susan Gibbons Carol Ann Hughes Ane Landoy Andrew McDonald (Chair) Vicki McDonald Jarmo Saarti Liz State		
2. APOLOGIES FOR NON ATTENDANCE:		
Melody Burton Klaus Ceynowa Marie Dominique Huesse Xialon Zhang Alison Dolland Lisbeth Tangen		
3. ATTENDANCE OF OBSERVERS		
Andrew welcomed observers and encouraged their participation		
4. ADOPTION OF AGENDA		
4.1	The agenda was approved	
5. MINUTES OF STANDING COMMITTEE HELD IN San Juan 2011		
5.1	The previously circulated minutes of the 2011 San Juan Standing Committees were adopted as correct subject to checking attendance records	Mike
6. REPORTS FROM ARL OFFICERS		

<p>6a</p>	<p>IFLA Strategic Plan and Priority Actions update</p> <p>Andrew reported that the five key initiatives remained unchanged from last year. They are:</p> <ul style="list-style-type: none"> • Digital Content Programme: Driving access to content, and digital resources, for library users • IFLA International Librarianship Leadership Development Programme: capacity building to raise the voice of the profession nationally, regionally and internationally • Outreach Programme for Advocacy and Advancement of the Profession: connecting, collaborating, representing strategically • Cultural Heritage Disaster Reconstruction Programme: Culture is a basic need, a culture thrives through its cultural heritage, it dies without it • Multilingualism Programme: a multilingual IFLA website opens windows to the world <p>Andrew noted that we should ensure we link our activities to one or more of the above.</p>	
<p>6b</p>	<p>Other Leadership Briefing business</p> <p>Andrew drew attention to the key meetings at Helsinki and in particular encouraged members to attend the President's and President Elect's briefing sessions.</p> <p>It was noted that the IFLA website will shortly be available in French and Spanish with other IFLA languages to follow.</p> <p>Members were asked to consider ways in which communication could be improved across IFLA, including the use of social media.</p> <p>Andrew provided an overview of the proposed changes to the financial arrangements for the sections. It was noted that we were in a transitional year and that Andrew had secured sufficient funds for this year to continue with the essay/grant competition. However in future we may need to identify alternative funding arrangements.</p> <p>It was noted that some members would be standing down from the Committee in 2013 as their term of office ended. Mike to check with IFLA Secretariat on details.</p>	<p>Mike</p>
<p>6c</p>	<p>Financial Report 2011 and 2012</p>	

	<p>A summary of the current and previous year is below:</p> <table border="1"> <thead> <tr> <th>FY2011 (previous)</th> <th>Opening bal (€)</th> <th>Spent (€)</th> <th>Closing bal (€)</th> </tr> </thead> <tbody> <tr> <td>Admin Funds</td> <td>2,000</td> <td>1975</td> <td>25</td> </tr> <tr> <td>Project funds</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <th>FY2012 (current)</th> <th>Opening bal (€)</th> <th>Spent (€)</th> <th>Current bal (€)</th> </tr> <tr> <td>Admin Funds</td> <td>2,000</td> <td>2000</td> <td>0</td> </tr> <tr> <td>Project funds</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	FY2011 (previous)	Opening bal (€)	Spent (€)	Closing bal (€)	Admin Funds	2,000	1975	25	Project funds	0	0	0	FY2012 (current)	Opening bal (€)	Spent (€)	Current bal (€)	Admin Funds	2,000	2000	0	Project funds	0	0	0	
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6d	<p>Information Coordinator's report</p> <p>Vicki reported that one edition of the Newsletter had been produced during the year, reporting on San Juan and including member profiles. A second edition scheduled for July had to be cancelled. As IFLA is encouraging sections to have blogs instead of newsletters, Vicki will now coordinate the production of a Section blog. Further Newsletters are not planned at the moment. Vicki encouraged members to send her items for inclusion.</p> <p>Andrew thanked Vicki for her splendid work as Information Coordinator. He noted that IFLA now makes an award for 'Communicator of the Year'.</p>	All																								
6e	<p>2012 Project Proposal update</p> <p>Jarmo reported that the project proposal (to provide a mentoring scheme for young professionals in transitional countries) had not been supported. A record 25 project proposals were made this year, exceeding IFLA's budget by five times. Andrew congratulated Jarmo on preparing an excellent submission. It was noted that bids prepared in collaboration with other sections with wider impact on the membership at large tended to be more successful.</p> <p>Mike to email members with details of the successful bids.</p>	Mike																								
6f	<p>Report on essay/grant 2012</p> <p>Ane provide a verbal report on our unique essay/grant competition. We received a record 34 submissions with a significant take up from Africa in comparison to the other regions. The winner from Africa was Sarah Kaddu; from Latin America was Maria Violeta Bertolini; and from Asia and Oceania was Aamir Shahzad. Ane thanked other members for helping with reviewing the entries. It was noted that a short ceremony to award certificates will be made at the hot topics session. Unfortunately one winner (Aamir Shahzad) was not able to attend due to funding constraints.</p>																									
6g	<p>Report on Repository Working Group</p> <p>No report was available at this stage.</p>																									
6h	<p>Report on IFLA Committee on Standards</p> <p>Jarmo gave a verbal report. The Committee is looking at the currency and</p>																									

	reuse of the existing standards and the desirability of new ones. It is holding an open session at the Congress. It was noted that many of the existing standards are not so relevant in the digital age. Good or best practice was preferred in some cases to standards or guidelines.	
7. ORGANISATION OF SC SESSIONS IN HELSINKI		
	Andrew confirmed the detailed arrangements for the joint session and hot topics session. He thanked Janet, Mimi, Vicki and Joyce for their excellent work in organising the joint session with M&M, and Carol, Mimi and Jarmo for their splendid work in organising the hot topics session.	
8. BRIEF REPORTS ON TRENDS IN HE AND HE LIBRARIES IN MEMBER COUNTRIES		
	<p>Members provided brief reports of developments in their countries. The following common themes were identified:</p> <ul style="list-style-type: none"> • National solutions for collaboration, services and storage • Private institutions, student fees and commercial providers • Open access publishing and repositories • Workforce development • Space planning • Content licensing, big deals etc • Support for research and researchers • Digital libraries, ebooks etc 	
ADJOURNMENT		
	<p>2nd ARL SC will be held at 09.45 on August 16th 2012</p> <p>The meeting was adjourned at 14.00</p>	



Meeting: Academic and Research Libraries Section Minutes of Standing Committee II		Time: Thursday, August 16th, 09.45 – 11.15 Helsinki
<u>ACTION</u>		
Present: Mike Berrington (Secretary) Luisa Buson Mimi Calter Joyce Chen Andreas Degkwitz Janet Fletcher Susan Gibbons Carol Ann Hughes Ane Landoy Andrew McDonald (Chair) Vicki McDonald Jarmo Saarti Liz State Lisbeth Tangen		
APOLOGIES for non attendance:		
As per SC1 and Joyce Chen		
ATTENDANCE OF OBSERVERS		
Andrew welcomed observers and encouraged their participation		
9. EVALUATION OF HELSINKI SC SESSIONS/MEETINGS		
9a	General evaluation/feedback Both sessions had been successful and very well attended. Joint session with M&M We enjoyed some excellent papers. The room was full at times with more than 400 participants	

	<p>42 survey forms returned (approx. 15%) 92% rated the session overall as good or excellent. All speakers rated over 50% good or excellent, with the presentations by Rebecca Davies and Susan Gibbons both in excess of 90%. The main area of concern related to the overall length of the session, which was considered to be too long. Numbers fell off towards the end.</p> <p>Hot Topics Attendance was good with more than 300 at the presentations. The round table discussions were considered a success even though numbers had fallen by then. 57 survey forms returned (approx. 25%) 64% rated the session overall as good or excellent. Most presenters rated at over 50% good or excellent, with the presentation by Andreas Degkwitz rated highest at 71%. The main areas of concern related to a perceived lack of focus/clarity to the presentations. One speaker had raised a few questions for participants to discuss and we should make sure they all do this in future. We should ask speakers to provide their presentations well beforehand (as for normal conference sessions) and to explain the terms they use.</p> <p>We thanked all our speakers not only at the sessions but also at thank you lunches. It is unclear whether IFLA will fund such events in future. Andrew to write and thank our speakers.</p>	Andrew
9b	<p>Articles for newsletter</p> <p>Judy Brophy-Preston (editor of Library Review) will contact speakers directly regarding a special edition of the journal covering our joint session papers.</p>	
9c	<p>Selection of best paper for IFLA Journal</p> <p>See 9b</p>	
10. REPORT ON SATELLITE MEETING, TURKU 2012		
	<p>Andrew proposed a vote of thanks to Jarmo for helping organise the event. Jarmo reported very good feedback for the event which was oversubscribed.</p>	
11. PLANNING FOR IFLA 2013, SINGAPORE		
11a	<p>Session Plans for ARL Section</p> <p>Following a discussion and taking account of the feedback received on our sessions at Helsinki and the round table discussion on key issues from SC1, the following was agreed:</p> <p>Hot Topics – we will agree a theme once we have sought advice about the key issues in Singapore and the wider Far East region. Andrew will contact Xiaolin and other library leaders in the region. Our planning group will be Jarmo and Vicki who will begin thinking about the session. We will need to</p>	Andrew Xiaolin

	decide upon the overall theme or themes by early November 2012 to fit in with IFLA deadlines.	Jarmo, Vicki
	Joint session – Andrew has approached M&M regarding a further joint session in Singapore but we are unsure of their theme for next year. It was suggested that Knowledge Management might like to offer a joint session with ARL. Andrew will contact both sections to confirm arrangements. The planning team will consist of Susan Gibbons, Mimi Calter, Luisa Buson and Janet Fletcher. They should begin planning work. Possible topics were discussed. We liked the overall theme of 'agile management' – strategies for achieving success. Within this we could explore some of the themes identified in 8, including the restructuring of HE, the growth of private institutions, new models of delivery, the future of library content, leadership, new roles and new space.	Andrew Susan, Mimi, Luisa and Janet
11b	See above	
11c	Satellite meeting No satellite event is planned for Singapore.	
11d	Essay/Grant competition It was agreed we should continue with our unique and successful essay/grant competition. Ane will share some thoughts about changes to the guidelines. She is willing to continue taking the lead on the competition. It was noted that the IFLA Admin funding changes would impact on our ability to continue with the competition. Andrew will, nevertheless, bid for the necessary resources in the bidding round. It was agreed we should consider alternative sources of income/sponsorship. Andrew will consider the options and approach possible companies and he will keep the committee informed.	Ane Andrew
12. POTENTIAL PROJECT FUND BIDS 2012		
	Andrew to contact Xiaolin regarding a potential Open Access project. We noted that IFLA has a Task Force on Open Access. We again noted the feedback from IFLA that successful projects needed to have a wide impact within the profession, should relate closely to IFLA priorities and should have our sections as partners.	Andrew
13. COMMITTEE MEMBERSHIP AND INVOLVEMENT		
	Andrew reported that next year we would have four members leaving the Committee, including himself as Chair. Further information regarding the election process to the Committee and to the Chair Officer appointment will be provided prior to Singapore.	

	<p>Andrew agreed to write to the members who have not been able to attend this or the previous Congresses to ask if they wish to continue with their involvement with the possibility of corresponding status.</p>	<p>Andrew</p>
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14. ADDITIONAL BUSINESS AND MEETING CLOSE

	<p>Andrew reported a resolution from Division One and beyond to ask IFLA to announce the venue of the next but one Congress earlier in this Congress to facilitate forward planning and partnership planning. He had supported the resolution on behalf of the Section .</p> <p>The meeting was closed at 11.30</p>	
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