



<b>Meeting: Academic and Research Libraries Section Minutes of Standing Committee 1</b>	<b>Date/Time: Saturday, August 13<sup>th</sup> 2011, 12.00-14.20 San Juan</b>
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<b>1.</b>	<b>ACTION</b>
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<p><b>Present:</b>          Mike Berrington (Secretary)          Allison Dolland          Janet Fletcher          Ane Landoy          Andrew McDonald (Chair)          Vicki McDonald          Agneta Olsson          Jarmo Saarti</p>	
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<b>2. APOLOGIES FOR NON ATTENDANCE:</b>
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<b>3. ATTENDANCE OF OBSERVERS</b>
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Andrew welcomed observers and encouraged their input	
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**Meeting called to order** at 12.00 on August 13, 2011.

<b>4. ADOPTION OF AGENDA</b>
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<b>4.1</b>	The agenda was approved Andrew welcomed several new members. He thanked members who had completed their term of office. He noted that ARL is the largest IFLA Section with an even larger email contact list.	<b>Andrew to write to thank retiring members</b>
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<b>5. MINUTES OF STANDING COMMITTEE HELD IN Gothenburg 2010</b>
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<b>5.1</b>	The previously circulated minutes of the 2010 Gothenburg Standing Committees were adopted as correct.	
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<b>6. REPORTS FROM THE EXECUTIVE TEAM</b>
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<p><b>6a</b></p>	<p><b>IFLA Priority Actions 2010/11</b></p> <p>Andrew reported that the IFLA Strategic Plan 2010-2015 was now endorsed and had five key priorities that should be considered when planning future activities.</p> <p>Andrew advised that in the next few months the Section will be required by IFLA Headquarters to update its Strategic Plan for 2011-2012 according to the Five Key Initiatives that IFLA will develop in 2011-2012:</p> <ul style="list-style-type: none"> <li>• A program advocating the role of libraries in providing digital access to content for their user communities;</li> <li>• An IFLA development program for Leadership in International Librarianship;</li> <li>• An outreach programme for advocacy and development of the profession;</li> <li>• More structured participation in cultural heritage disaster reconstruction;</li> <li>• Furthering the inclusion of multilingualism in the IFLA organization</li> </ul> <p>The Section is required to outline concrete actions in support of these initiatives</p>													
<p><b>6b</b></p>	<p><b>Other Leadership Briefing business</b></p> <p>The Forum was held on August 14 in Exhibition Hall A from 8:30 to 10:00 am. The most important matters were: presentation of the IFLA Key Initiatives and an information sharing exercise. The Chair noted that discussion with other chairs on mutual activities and future conference sessions were very useful for planning purposes</p> <p>It was noted that President Elect Ingrid Parent's key theme would be 'libraries, a force for change', with four sub themes of inclusion, transformation, innovation, and convergence.</p> <p>Andrew encouraged members to attend the IFLA marketing sessions if possible.</p>													
<p><b>6c</b></p>	<p><b>Financial Report 2010 and 2011 (verbal update)</b></p> <p>Mike reported that the Section Admin funds for 2011 had been largely spent/committed on funding the three essay winner attendances and on a contribution to expenses incurred by M&amp;M in organizing the joint session.</p> <p>As with previous years we had not applied for any project funding.</p> <p>A summary of the current and previous year is below:</p> <table border="1" data-bbox="191 1780 1107 1875"> <thead> <tr> <th>FY2010 (previous)</th> <th>Opening bal (€)</th> <th>Spent (€)</th> <th>Closing bal (€)</th> </tr> </thead> <tbody> <tr> <td>Admin Funds</td> <td>1,840</td> <td>500</td> <td>1,340</td> </tr> <tr> <td>Project funds</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	FY2010 (previous)	Opening bal (€)	Spent (€)	Closing bal (€)	Admin Funds	1,840	500	1,340	Project funds	0	0	0	
FY2010 (previous)	Opening bal (€)	Spent (€)	Closing bal (€)											
Admin Funds	1,840	500	1,340											
Project funds	0	0	0											

	<b>FY2011 (current)</b>	<b>Opening bal (€)</b>	<b>Spent (€)</b>	<b>Current bal (€)</b>	
	Admin Funds	2,000	1975	25	
	Project funds	0	0	0	
<b>6d</b>	<b>Verbal report from Information Coordinator</b>				<b>Vicki</b>
	<p>Vicki reported that two editions of the newsletter had been produced during the year. IFLA is encouraging sections to have blogs instead of Newsletters. Vicki suggested that since we have limited traffic on our Section's email list and limited contributions to the Newsletter, it was unlikely that we would have enough content on a frequent basis to sustain a blog. Regardless of the format content was still required and she encouraged members to send her items for inclusion.</p>				<b>All</b>
<b>6e</b>	<b>Discussion lists</b>				<b>All</b>
	<p>Andrew reported that the email list continued to grow but was not being fully exploited. Ideas on how to best use this resource are welcomed.</p>				<b>All</b>
<b>6f</b>	<b>Verbal report on essay competition 2011 (Ane)</b>				
	<p>Ane provide a verbal report on the essay competition. We received 25 submissions with a significant take up from Africa in comparison to the other regions. Ane thanked other members for helping with reviewing. Noted that some changes to criteria might be needed and will be discussed at next meeting. It was noted that a short ceremony to award certificates will be made at the hot topics session.</p>				
<b>7. UPDATE ON IFLA STRATEGIC PLAN 2010-2015</b>					
	See 6a				
<b>8. ELECTION / CONFIRMATION OF SECTION OFFICERS FOR 2011-2013</b>					
	<p>Mike reported that the officer appointments had not been contested and therefore the existing officers will continue in post for a further two years.</p>				
<b>9. Organisation of SC activities/meetings in San Juan</b>					
	<p>Andrew encouraged colleagues to attend the joint session with its very impressive programme. It was noted that there appeared to be several clashes with similarly themed sessions.</p> <p>Hot Topics session – Andrew noted that much more information was provided this time in the programme. SC members to lead discussion at each table.</p>				
<b>10. Brief reports on trends in HE and HE libraries in member countries</b>					
	Following a round table overview of developments in members' countries				

	<p>Andrew noted the following common key themes:</p> <ul style="list-style-type: none"><li>• Student satisfaction and employability</li><li>• Research support, research data, e research (new roles)</li><li>• Shared services (partnerships and consortia)</li><li>• Value and impact of academic libraries</li><li>• Effect of globalization (local delivery)</li><li>• Outsourcing and rationalization</li><li>• Widening Participation</li><li>• The development of private/public universities</li><li>• Cloud computing</li></ul>	
<b>ADJOURNMENT</b>		
	<p>2<sup>nd</sup> ARL SC will be held at 09.45 on August 18<sup>th</sup> 2011</p> <p>The meeting was adjourned at 14.00</p>	



<b>Meeting: Academic and Research Libraries Section</b> <b>Minutes of Standing Committee II</b>		<b>Time: Thursday, August 18th, 09.45, San Juan</b>
<b><u>ACTION</u></b>		
<b><u>Present:</u></b> Mike Berrington (Secretary) Melody Burton Klaus Ceynowa Allison Dolland Carole Hughes Ane Landoy Andrew McDonald (Chair) Vicki McDonald Agneta Olsson (part) Jarmo Saarti		
<b>APOLOGIES for non attendance:</b>		
<b>ATTENDANCE OF OBSERVERS</b>		
<b>Andrew welcomed observers and encouraged their participation</b>		
<b>11. EVALUATION OF THE SAN JUAN SC ACTIVITIES/MEETINGS</b>		
<b>11a</b>	<b>General evaluation/feedback</b> Initial evaluation reports suggest very good feedback for both events. This was not only from our evaluation sheets but also from comments on twitter and blogs. Management & Marketing will be undertaking a full evaluation of the joint session. Full evaluation for the Hot Topics session will not be possible due to the interruption caused by a false fire alarm which necessitated the abandonment of the session during the discussion phase. However we successfully reconvened to make the essay competition awards.  In terms of attendance, we had more than 400 attend the joint session and approximately 300 attend the Hot Topics session.	

	Andrew thanked Ane for her work on the essay competition, Stephen Marvin for his organization of the satellite event, Carole and Janet for the joint session, and finally Jarmo for the Hot Topics session.	
<b>11b</b>	<b>Articles for newsletter</b>  Vicki McDonald requested a conference report from Andrew as Chair, a report on the Guatemalan satellite event, and a profile of section committee members would be appropriate for the next newsletter.	<b>Vicki/All</b>
<b>11c</b>	<b>Selection of best paper for IFLA Journal</b>  The Committee proposed Klaus Ceynowa's presentation as ARL's 'best paper' for publication in the IFLA Journal. Andrew will write to Klaus to advise him of this, and check that he is able to provide copy suitable for publication.  Andrew to write to all speakers to thank them.	<b>Andrew</b>  <b>Andrew</b>
<b>12. REPORT ON SATELLITE MEETING, GUATAMALA 2011</b>		
	Andrew proposed a vote of thanks to Stephen Marvin for organizing the event. Stephen had worked tirelessly to make it a success and had managed to obtain very good levels of external sponsorship. Initial reports from Stephen are that satisfaction rates with the conference were high.	
<b>13. PLANNING FOR IFLA 2012, FINLAND</b>		
	<b>Programme Plans for ARL Section</b>  Given continuing success of format it was agreed that a Hot Topics session would be held in 2012. It was noted that it was important that the wording in the programme made clear what type of event it was.  Planning for the session would be led by Carole supported by Mimi, Klaus and Jarmo. Some discussion about potential topics, but agreed that had to be pragmatic and identify issues that are genuinely 'hot' nearer the time. Possibility of only using three presenters instead of four to allow more discussion time should be considered. An emphasis on innovation in research support was favoured.  It was also agreed that the second session should continue to be a joint one with M&M. M&M will take the lead with support from Janet, Joyce, Mimi and Vicki. Potential content from an ARL perspective could be based on the key themes from the round-table review outlined above. M&M have suggested an overall topic - creating a culture for innovation and change. Our interests listed in 6 could fit well within this.  It was noted that it would also be important to tie content in with the five key IFLA initiatives for 2012.	<b>Carole</b> <b>Mimi</b> <b>Klaus</b> <b>Jarmo</b>  <b>Janet</b> <b>Joyce</b> <b>Mimi</b> <b>Vicki</b>

	Satellite Meeting organization will be led by Stats and Evaluation Group with ARL input coordinated by Jarmo and Joyce. The topic is Library efficiency, impact and outcomes.	<b>Jarmo Joyce</b>
<b>14. ADDITIONAL BUSINESS</b>		
14a	<p>Essay competition rules</p> <p>Ane reported that the criteria used this year were open to interpretation which led to some difficulties. After discussion it was agreed:</p> <ul style="list-style-type: none"> <li>- That the statements could be received in any official IFLA language</li> <li>- Preference should be given to those in their early career and first time attendees.</li> <li>- Preference would also be given to those who had not previously received funding from IFLA</li> <li>- We would select the best from each region, not the best three overall.</li> </ul> <p>Ane will continue to take the lead with next year's competition and will request support from members at the appropriate time.</p>	<b>Ane</b>
14b	<p>IFLA Project fund bids 2011/12</p> <p>It was noted that project funding was available from IFLA and the Committee should consider making suitable bids. Proposals can be made for any academic library-related activity through the chair. Jarmo and Carole will bring forward a proposal about capacity building and mentoring in transitional country academic libraries.</p> <p>Additional business</p>	<b>Jarmo Carole</b>
<b>15. ADJOURNMENT</b>		
	The meeting was adjourned at 12.30.	