



Standing Committee of IFLA Section on Library and Research Services for Parliaments

Meeting of 14 August 2008, Quebec - ACTION LIST

Para	Action	Responsible
3	Gro Sandgrind asked for approval to spend the Section's administration money from IFLA (max. 610 Euro) on the IPU event in October. This was agreed.	Gro Sandgrind
3	The pattern of three newsletters by email would be continued. The aim would be to get the first out in time to promote the Geneva conference (i.e. by mid-September). The Secretary would try to do some work on membership in 2009, focusing on Europe given the location of the next conference.	Iain Watt
3	Decisions will be needed on who will be authorised to put content on the Section pages and on editorial guidelines for the new IFLA website.	Moira Fraser
4	A new Strategic Plan will be needed for autumn 2009. It should integrate with the IFLA Strategic Plan. Iain Watt will prepare a first draft.	Iain Watt
5	It was agreed to recommend the paper of Yvonne Earle to the Coordinating Board as the nomination for publication in the IFLA journal.	Gro Sandgrind
6	The issue of hotel bookings will be raised at the Coordinating board and Iain Watt will prepare a letter to be sent to IFLA and Congrex/Concorde.	Gro Sandgrind /Iain Watt
6	The Section should send letters of thanks to Bill Young, Phillipe Sauvageau and François Côté.	Gro Sandgrind
7	Before 15 June 2009 the Chair will circulate all members of the Standing Committee inviting them to stand for the positions of Chair and Secretary in the term 2009-2011.	Gro Sandgrind
8	Proposals for speakers at Geneva to Gro Sandgrind.	ALL
9	Susan Mansfield has agreed to organise the management workshop day again following her success in Quebec. Bushra Nazli (Parliament of Pakistan) and Milvia Priano (European Parliament) will assist. Susan Mansfield aims to transfer her knowledge gained in organising the 2008 Workshop and will also write a brief note (checklist).	Susan Mansfield
9	A call for papers for both the 2009 Pre-Conference and Conference will be made in the autumn, probably in the Newsletter.	Moira Fraser
9	A short article for the Newsletter on an aspect of Web 2.0, to	CHILE

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	be provided by the Chilean parliamentary library.	
9	Roxanne Missingham proposed that we survey the training/development needs of Section members. The aim would be to develop a multi-year programme of activities that could be delivered at the next few conferences. This would tie in with the Strategic Plan. Roxanne, Susan Mansfield, Raissa Teodori and Iain Watt agreed to work on this.	Roxanne Missingham/Susan Mansfield/Raissa Teodori/Iain Watt
9	Ellie Valentine noted after the meeting that neither the Section website nor the leaflet even mention the idea of formally joining the Section	Gro Sandgrind
9	There was also some doubt about the validity of different types of membership of IFLA for the Section - institutional, individual, and indirect individual via the local library association. Donna Scheeder and Dan Mulhollan volunteered to investigate these issues	Donna Scheeder/Dan Mulhollan
9	Ellie Valentine said she would check if USAID could offer IFLA membership as part of its support to parliaments.	Ellie Valentine
9	Dan Mulhollan said he had contact with the parliamentary assembly in Puerto Rico and would check out possibilities for the pre-conference.	Dan Mulhollan
9	Two items were added to the list of topics for future conferences: Training and orientation of Members of Parliament; & Archiving parliamentary material	Gro Sandgrind
10	Members were asked to reflect on what, apart from conferences, they wanted the Section to do. This reflection would be needed for the Strategic Planning exercise.	ALL