

First Standing Committee Meeting: Saturday 16th August, 9.45--12:15

1. Welcome and introductions.

Standing Committee Members present: Jan Bos, Fabiano Cataldo, Mark Dimunation, Pilar Egoscozábal, Maria Ermakova, Claudia Fabian, David Farneth, Isabel García--Monge, Bente Grandrud, Daryl Green, Raphaële Mouren, Angela Nuovo, Krister Östlund, Edwin Schroeder, Chu Shuqing, Winston Tabb, Garrelt Verhoeven, Helen Vincent.

Other attendees: Fanny Blanchard, Romane Coutanson, Jeanne Deewes, Bianca Fugaldi, Monique Hulvey, Naïma Keddane, Juliette Pinçon, Federica Riva, Bettina Wagner.

Standing Committee Members not present: Eric Holzenberg, Tatjana Subotin-Golubovic, Marina Venier

2. Approval of the minutes from the business meetings in Singapore and from the midterm meeting i Washington D.C. (April 2014).

The August 2013 (Singapore) and the April 2014 (midterm meeting Washington D.C.) minutes were approved.

3. Membership Process.

2014 marks the end of the two-year membership cycle, which means that elections are held next year both for new members and officers.

During the spring of 2014 Daryl Green and Helen Vincent have been appointed new members of the standing committee, replacing (with reference to rule 18.25) Celine Gendron and Daniel Hericher. They are filling casual vacancies, and 2015-2019 will count as their first term as standing committee members.

Fabiano Cataldo has been appointed corresponding member of the standing committee.

4. Summary of the RBMS events in Lyon

a) Business Meetings:

Standing Committee I 16 August 2014 | 09:45 - 12:15 |

Standing Committee II 20 August 2014 | 11:30 - 13:00

b) Conference Sessions:

Session 69 — Special Places for Special Collections — Library Buildings and Equipment with Rare Books and Manuscripts | 17 August 2014 | 13:45 - 15:45 |

Session 84 — Brave New World: Teaching and Learning Special Collections Librarianship — 18 August 2014 | 09:00 - 17:30 | Off-site at the Bibliothèque municipale de Lyon

c) Special Events:

Monday, August 18. Section dinner at Brasserie Georges.

Wednesday, August 20. Afternoon visit to the printing museum in Lyon (Musée de l'imprimerie Lyon).

Friday, August 22. All-day library tour to Bibliothèque municipale de Grenoble.

d) Satellite Conference:

History of Librarianship. Monday- Tuesday, 25-26 August | Ecole nationale supérieure des sciences de l'Information et des bibliothèques (enssib)

e) Other meetings of interest:

Monday: Launch of the Lyon Declaration. "The Lyon Declaration is an advocacy document that will be used to positively influence the content of the United Nations post-2015 development agenda. The Declaration states clearly that access to information supports development"

(<http://www.ifla.org/files/assets/hq/temporary/what-is-the-lyon-declaration.pdf>).

5. Newsletter, Blog, Facebook, Flickr

Discussion on RBMS's communications media. Today there is 1) a Newsletter (published twice a year) 2) a Facebook page and 3) a Flickr account (photos of meetings etc.).

The discussion was focused on whether to start a blog or not, and as a consequence of this, whether to continue the Newsletter or not.

IFLA HQ has no objections to the sections starting different blogs, and has no preferences as to platforms, contents etc.

The pros and cons of a blog versus a newsletter were discussed – but in the end it must be remembered and considered that not everybody uses social media, and that social media don't even reach certain countries.

A formal communications group was formed (consisting of Edwin Schroeder, [chair], Daryl Green, Mark Dimunation, Claudia Fabian, Isabel García-Monge, Helen Vincent) to further discuss this issue, and to come up with a formal proposal as soon as possible.

6. Digitization Guidelines: revised and submitted for approval

David Farneth informed the section that the digitization guidelines now have been formally approved by the Professional Committee. A couple of sentences need to be added to the acknowledgements section before publication.

The guidelines will be published as one of the first titles in the new series of guidelines, and will be formatted according to the new look.

7. Future meetings

- Midterm, London, 11-13 March 2015 (suggested by Raphaële Mouren)
- Cape Town Satellite Conference, 13-14 August 2015
- 2015 World Congress, Cape Town, 15-20 August 2015
- 2016 World Congress, Columbus, Ohio, USA 11-18 August 2016

8. Update on the UNESCO Memory of the World Programme

Jan Bos, the IFLA representative at the UNESCO Memory of the World Programme, gave an update on the Memory of the World Programme.

"UNESCO established the Memory of the World Programme in 1992 as a way to preserve and promote documentary heritage." (<http://www.unesco.org/new/en/communication-and-information/flagship-project-activities/memory-of-the-world/about-the-programme/>)

"The International Memory of the World (MoW) Register is a catalogue of documentary heritage of global significance and outstanding universal value"

(http://www.unesco.org.uk/international_memory_of_the_world_register).

9. Sessions at the Cape Town World Congress/Satellite Meeting in Cape Town: deciding on themes

Proposed topics for Cape Town program sessions:

- 1) The state of contemporary book arts in Africa, in collaboration perhaps with Jack Ginsberg, a South African book and art collector. Program chair: Mark Dimunation.
- 2) Building and preserving African cultural heritage. Developing collaborative, international project to preserve cultural heritage. Case studies. South Africa supporting preservation of Mali manuscripts. Preserving manuscripts in Sudan, Timbuktu, international concerns vs. local cultural issues, Kigali Genocide Memorial Project. National Library of Scotland liaison with Malawi. Contextualizing African collections outside of Africa. Perhaps also WIPO and how national copyright laws are hampering preservation. Possible collaborations with Copyright and Legal matters and Preservation Section.
Program committee: David Farneth, Edwin Schroeder, Helen Vincent, Jan Bos, Naïma Keddane, Federica Riva.
- 3) Authenticity: physical vs. digital (surrogate) version. What is lost in the transition from physical to digital surrogate?
This session was postponed and reserved for Columbus.

Proposed topics for Cape Town Satellite Meeting

- 1) What constitutes "special collections" in Africa. Compare collections from North Africa and the Middle East with those in the rest of Africa.
- 2) Documenting and Preserving Contemporary (post WWII) African Culture – how African contemporary history is being documented in situations such as the Arab spring, Sudan etc. Including a workshop – defining, planning, and executing a documentary heritage program in the context of social and cultural challenges.

The group reviewed these proposals in advance of the discussion scheduled for the Wednesday meeting.

Second Standing Committee Meeting: Wednesday 20 August, 11.30--13.00

Standing Committee Members present: Jan Bos, Fabiano Cataldo, Mark Dimunation, Pilar Egoscóabal, Claudia Fabian, David Farneth, Isabel García--Monge, Bente Grandrud, Daryl Green, Raphaële Mouren, Angela Nuovo, Krister Östlund, Edwin Schroeder, Winston Tabb, Garrelt Verhoeven, Helen Vincent.

Other attendees: Tanja de Boer, Vincent Boulet, Sharon Carlson, Douwe Drijfhout, Angela Dressen, Axel Ermert, Hege Hosoién, Monique Hulvey, Klára Lázok, Alma Maseviciene, A. Mounir, Cojan Ovidiu, Pierre-Jean Riamond, Maria Luisa Russo, Peter Sjökvist, Harriet Sonne de Torrens, Trond Valberg, Anika Wilde.

Standing Committee Members not present: Maria Ermakova, Eric Holzenberg, Chu Shuqing, Tatjana Subotin-Golubovic, Marina Venier

1. Finalize program sessions for Cape Town/Proposition from the Preservation and Conservation Section to co-operate with RBMS for a satellite conference in South Africa 2015

The Preservation and Conservation Section proposes a co-operation for a satellite meeting in South Africa 2015; 1½ day session in Pretoria/Durban on "how to plan conservation during difficult circumstances", possibly with a hands-on meeting in Durban, working directly with the collections there. On behalf of the RBMS David Farneth thanked for the kind offer, but considering RBMS's advanced plans for a satellite meeting in Cape Town, with well-established contacts at the University of Cape Town, the offer was kindly rejected.

To finalize the program for the satellite meeting it was decided to reduce the meeting to one day only – the Friday before the Conference starts (with a possibility to turn it into a one-day off-site meeting instead, should that be considered more suitable).

The Program Group consists of: David Farneth, Edwin Schroeder, Helen Vincent, Jan Bos, Naïma Keddane, Federica Riva, Garrelt Verhoeven, Isabel García-Monge, Fabiano Cataldo working with Renate Meyer (Special Collections Liaison Services, University of Cape Town) and Douwe Drijfhout (National Library of South Africa).

2. Report from the Communications Committee

The Communications Committee has had one meeting since the first Standing Committee meeting, and has made some preliminary remarks on the web-page, newsletter, list-serv. and the blog. Since not all has access to social media cross publishing will be necessary. The main language of RBMS's social media will be English. Further information will come later.

3. Preliminary ideas for a Satellite Conference in 2016

After a short discussion it was decided to hold a satellite conference in 2016 in Chicago. Program plans will be discussed at the 2015 Mid-term meeting.

4. Proposal to change the name of the section

The Rare Books and Manuscript Section has made a formal request of the Professional Committee and IFLA leadership to change the name of the section to "Rare Books and Special Collections Section". The request is based on several years of discussion in the section. The result of a formal vote was yes: 17 and no:0. Thus the request was formally endorsed by the members of the Section. David Farneth will submit the proposal to Russell Lynch and the Professional Committee.

5. Announcement from the floor/Proposed AV-session

Harriet Sonne de Torrens (University of Toronto Mississauga) from the Audiovisual and Multimedia Section suggested a joint session on 'image content' and metadata in digitization projects for Columbus 2016. A working group consisting of Harriet Sonne de Torrens, Isabel García-Monge, and Vincent Boule (Bibliothèque nationale de France) was formed and will give a first report at the 2015 Mid-term meeting.

6. Review of the Mission Statement

The Mission Statement of the Section needs to be adjusted to the new name. This is the proposed new statement: "The section provides a forum for discussion, and exchange of information, on matters of particular concern to rare book, manuscript, and **special collection** librarians, including the collection, preservation, **description**, and use of such materials, in all types of libraries." (suggested adjustments in bold). The new Mission Statement was accepted with 17 votes for, and no against. This change will be reflected on the website after the Lyon meeting.

7. Midterm meeting 2015, 2016

There was a proposal to postpone the London mid-term meeting from March 11-13 to a later date (in April), or an earlier date (in February). There are, however, strong arguments to keep it where it is.

David and Raphaële will investigate if any earlier dates are feasible.

Garrelt Verhoeven suggested a midterm-meeting in Amsterdam 2016. This question will be discussed, and decided upon later.

8. Review of the Action Plan, Future activities for the Section, and Future Directions or Initiatives for the Section

The meeting had to be brought to an end and the discussion on these matters had to be postponed to a later meeting.

Submitted by Krister Östlund, Secretary, IFLA Rare Books and Manuscripts Section