



**IFLA Section for Public Libraries Standing  
Committee**

**Meetings in San Juan, Puerto Rico**

**Saturday, August 13, 2011 and Wednesday, August 17, 2011**

*Minutes*

**Minutes of the Meeting held on Saturday, August 13, 2011**

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| <b>Time and Location:</b>          | <b>Meeting 1: Saturday, August 13 14:45 – 17:15<br/>San Juan Convention Center</b>   |  |
| <b>Members attending meeting 1</b> | Kent Skov Andreasen (KSA)<br>Libuse Nivnická (LN)<br>Ruth Ørnholt (RO)<br>Suzanne Payette (SP)<br>Marian Morgan-Bindon (MMB)<br>Ljiljana Sabljak (LS)<br>Olga Ustinova (OU)                              | Barbara Gubbin (BG)<br>Jan Richards (JR)<br>Rebekka Pilppula (RP)<br>Raymond Santiago (RS)<br>Anette Mjöberg (AM)<br>Annie Dourlent (AD)<br>Emiliya Staneva-Milkova (ESM)                          |
| <b>Apologies</b>                   |  |  |
| <b>Absent</b>                      | Brendan Teeling<br>Neil Davies<br>Hannelore Vogt<br>Deming Zhou<br>Monica Medina Blanes<br>Ferran Burguillos<br>Ian Stringer   | Magdalena Reyes<br>Jingxia Li<br>Annick Guinery<br>Mats Hansson<br>Lorraine S. Jackson<br>Angels Migueles Sarri<br>Hitomi Takeuchi   |
| <b>Observers Meeting 1</b>         | Kirsten Michaelsen, Denmark<br>Kristina Virtanen, Finland<br>Darena Emilova, Bulgaria<br>Kose Kedeem, Ghana<br>Cesar Alvarato, Venezuela<br>Juanita Marrero, Puerto Rico/USA<br>Guy E. Amarteifio, Ghana | Mette H. Aas, Norway<br>Jorun Systad, Norway<br>Princess Clarke, Bahamas<br>Linda Dames, Bahamas<br>Audrey Harridat, Suriname<br>Linda Koo Seen Lin, Réunion/France<br>Puleng Kekawa, South Africa |

### **1. Greetings and apologies for absence. (Payette)**

Suzanne Payette, Chair asked everyone to introduce themselves and to say which library they represent and if they are a member of the Committee or an observer. Barbara Gubbin sent round a sign-in sheet.

### **3. Opening, Announcements and Documents Check (Payette/Gubbin)**

Barbara Gubbin reviewed the documents which had been sent out prior to the meeting including the agenda, minutes of the mid-year meeting in Brno, Czech Republic in spring 2011, and the strategic plan.

### **4. Approval of the agenda. (Payette)**

Kent Skov Andreassen (KS) asked that he be allowed to report from the Governing Board meetings and that this new agenda item be added. Rebekka Pilppula (RP) moved to approve the agenda as amended, seconded by Barbara Gubbin (BG). The agenda was approved.

### **5. Approval and Follow-Up of the minutes of the mid-year meeting held in Brno, Czech Republic on April 14 and 15, 2011 and previously circulated. (Payette/Gubbin)**

Libuse Nivnická moved and Ruth Ørnholt seconded the approval of the minutes; the minutes were approved.

Suzanne Payette (SP) addressed a number of issues including the appointment of mentors and committee liaisons. The following mentors were appointed: Barbara Gubbin/Ferran Burguillos; Annick Guinery/Annie Dourlent; Rebekka Pilppula/Miguelles Sarri; Ruth Ornhølt/Anette Mjöberg; Marian Morgan Bindon/Jan Richards; Barbara Gubbin/Raymond Santiago; Libuse Nivnická/Emiliya Saneva-Milkova; Olga Ustinova/Hitomi Takeuchi.

The following committee liaisons were appointed:

RO – Literacy (Reading); RO – Children’s Services; SP – School; MMB – Metropolitan Libraries; AG – Buildings; OU – Services to Special Needs/Disabled.

### **Added agenda item: Report from Governing Board.**

KSA reported that the Governing Board is looking to cooperate more closely with IFLA sponsors as a way to address the organization’s economic challenges. The Board is also looking at the format of the conference as it needs to cover its costs. They are asking countries to indicate their interest in hosting the annual conference in future years but the country’s ability to cover costs will be critical in selection.

Jennifer Nicholson, CEO has announced the strategic directions for 2011-2012:

- Digital Content Program emphasizing Access
- International library leadership development program
- Outreach program for advocacy and advancement of the profession
- Cultural heritage disaster reconstruction program; developing IFLA’s internal capacity to handle cultural heritage disasters.
- Multilingualism program; all papers need to be published in all IFLA languages.

KSA reported that Congrex is no longer the meeting company for the IFLA annual conference and in future the conferences will be organized by IFLA staff. He further reported that it is IFLA's goal to be seen as the trusted global voice of the library and information community; and that it plans to use its influence and apply its expertise to position libraries as a force for change and to secure equitable access to knowledge.

#### **6. Chair's Report (Payette)**

SP noted that she had already covered the appointment of mentors and liaisons. She reported that there were over 2,000 people registered for the conference.

#### **7. Report on Membership of the Committee and Section.**

SP reported that in 2010 there were 279 members of the Public Libraries Section; she noted that if the section goes under 250 members it will lose Eu400 in funding. She expects to get the section membership number for 2011 on Monday.

**8. Financial Report.** The report was postponed to the second meeting.

#### **9. Programs of Interest to Committee members at the WLIC 2011**

Those present were encouraged to identify programs which would be of interest to public librarians during the conference beyond the ones noted in the agenda.

SP tabled agenda items 10, 11 and 12 until the second meeting.

#### **13. Election of Committee Officers.**

MMB asked for nominations for the Chair; the only candidate was Suzanne Payette who was elected by acclamation. Rebekka Pilppula was nominated as Secretary and Marian Morgan Bindon as Information Coordinator to manage the newsletter and the section's web presence. They were also elected by acclamation. It was noted that Ian Stringer who could not attend the conference had completed two terms on the Committee and could no longer serve on the Committee or as an officer.

#### **14. Mid-Year Meeting in 2012.**

The Metropolitan Libraries Section is planning to hold its annual conference in Barcelona May 20-25, 2012 with the theme of "Never-ending story: adapting public libraries in an ever-changing society." SP has contacted Ferran Burguillos, the new section member from Barcelona asking about how the Public Libraries Section could hold its mid-year meeting at the same time as the conference. The plan is to hold the PL mid-year meeting on May 19-20, the weekend prior to the conference and PL members will be welcome to join the reception on May 20 and stay for the conference if they so wish.

The committee then returned to item 10 on the agenda:

#### **10. Programmes for IFLA 2012 in Finland.**

The Lithuanian Library Association is interested in hosting a pre-conference on partnerships, networks and cooperative endeavors and what is needed to make them successful. This

would be held at the Klaipedia County Public Library in Lithuania for two days before the IFLA conference in Helsinki. A tentative title is “Creating, participating and cooperating.”

Raymond Santiago suggested consideration of a program on pre-literacy skills for very small children – the public library as a child’s first step to literacy. Other ideas included cooperating with the Literacy, Children’s Services and Schools Sections. Jan Richards noted that public libraries would have a higher profile at the conference if multiple programs of interest to public librarians could be held through co-sponsorship. RO noted that if the committee selects its own speakers rather than put out a call for papers there is less work for those charged with planning the program.

RO also brought up an idea which had been discussed at the Brno meeting, to hold a program on e-books and publishing. There was some concern about how or if the committee should involve vendors in such a program. RP, AD and MMB volunteered to work on the program ideas and RO to look further into a program on digital materials.

SP asked for volunteers to work on a program with the Reading, Children and School Services Committee on a program: JR, RS, RP, LN, LS, AM and ESM all volunteered to work on this and set up a meeting on Monday, August 15 to discuss this further with the other Committees. It was understood that the Public Libraries Section can hold its own 2 hour meeting and then give another hour to another group if needed.

RP reported that mobile libraries are very important in Finland so she had already held discussions with the Mobile Libraries members of the Section about holding a program like the one held in Gothenburg, Sweden last year.

## **11. Review of Ongoing Projects**

MMB reported that she plans to issue the newsletter twice a year but that in accordance to what IFLA is doing to move from a newsletter to using social media or a blog. It was generally felt that a blog was preferable to a newsletter as it could be interactive and sent using RSS feeds. BG suggested that the blog be made useful by encouraging people to comment on the papers and programs they attended at the conference. SP noted that a blog might be more successful in reaching a younger demographic of librarians. JR noted that a blog was fine but only members would be able to participate so it was very important to encourage membership in the section. Linda Koo Seen Lin suggested there should be both a newsletter and a blog; BG noted that one of the challenges was that very few libraries contributed items to make the newsletter useful. RP said she preferred the informality of the blog as it did not matter as much as to each person’s ability to write in English – English is not the first language of the majority of the Committee or Section members. Juanita Marrero wondered how the less advantaged librarians would be reached. SP summarized the discussion as indicating that the section would prepare a blog instead of a newsletter over the next year and that it would be available to all members of the section.

OU reported that she had done a presentation on the revised Guidelines for Public Libraries to members of the Russian Library Association and used the PowerPoint which had been provided. This reminded everyone that a PowerPoint, created by Editor Christie Koontz is available to anyone wanting to use it.

KSA has been in contact with the staff at IFLA about publishing the Guidelines in DAISY format. It should not be a problem putting this up on the IFLA website. This has been budgeted for by the Committee. KSA made a motion that we go forward with an agreement as he had outlined with the Danish National Library to put the Guidelines in DAISY format, seconded by BG. The motion passed unanimously. SP noted that someone can download the Guidelines for free from the IFLA website in languages other than English but libraries have to pay for the book in English. She and a number of the Committee members felt this made no sense and she plans to follow up with IFLA staff.

A Finnish translation is needed for the Mobile Library Guidelines before the 2012 conference in Helsinki. There is some indication that the Finnish Library Association is interested in taking the project on.

All other items were postponed to the second meeting. The meeting was adjourned.

Respectfully submitted:

Barbara A. B. Gubbin  
Secretary

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| <b>Time:</b>                       | <b>Meeting 2: Wednesday, August 17 - 11:30 – 13:00</b>   |  |
| <b>Location:</b>                   | <b>San Juan Convention Center</b>  |  |
| <b>Members attending Meeting 2</b> | Suzanne Payette (SP)<br>Anette Mjöbegr (AM)<br>Marian Morgan Bindon (MMB)<br>Annie Dourlent (AD)<br>Hitomi Takeuchi (HT)<br>Jan Richards (JR)<br>Ruth Ørnholt (RO) | Barbara Gubbin (BG)<br>Ljiljana Sabljak (LS)<br>Olga Ustinova (OU)<br>Libuse Nivnická (LN)<br>Emilya Staneva-Milkova (ESM)<br>Annick Guinery (AG)<br>Rebekka Pilppula (RP) |
| <b>Apologies</b>                   | Kent Skov Andeasen<br>Ian Stringer<br>Monica Medina Blanes<br>Hannelore Vogt<br>Ferran Burguillos  | Mats Hansson<br>Lorraine S. Jackson<br>Miguel Angels Migueles<br>Raymond Santiago  |
| <b>Absent</b>                      | Neil Davies<br>Jingxia Li  | Magdalena Reyes<br>Deming Zhou   |
| <b>Observers</b>                   | Jennie Olofsson<br>Jorun Systad<br>Monica Avram<br>Réjean Savard<br>Denice Adkins  | Doloresa Veilande<br>Dareana Emilova<br>Milan Vasiljevic   |

## 8. Financial Report (Nivnická)

Libuse Nivnická (LN) distributed her report "Financial statement 2010-2011". It indicated that the final payment was made to Christie Koontz last October for the Guidelines publication. There had been a misunderstanding and it had been paid twice, once by IFLA direct to Ms. Koontz and once from the Public Libraries account. The second payment had been returned in January 2011 by Ms. Koontz. The second payment was made to Ms. Koontz May for the promoting material of Guidelines (1100\$).

It also reported a payment to Ian Stringer for his expenses approved at the last meeting to attend a mobile library meeting in September 2010 and for various office expenses related to the newsletter.

There is still administrative money left for this year, it all should be used before the end of the year.

## 10. Programmes for IFLA 2012 in Finland:

### a. Programs for 2012 Conference

There will be lot of program for 2012 Conference:

#### 1. Session with School Libraries and Resource Centers section, 3 hours

SLR –section would like to have call for papers. The theme is still under the discussion, but anyway they would like have a keynote speaker from Finland about how they do it in Finland (good Pisa-results, library visits). Original idea was, that do we still need school libraries? The negotiations will continue at Thursday 9.30, SP, JR, HT, AM, LN &RP will go to the meeting.

#### 2. Off site with Libraries for Children and Young adults –section at the Espoo city library

CYA-section would like have a presentation about finnish children´s literature, short presentations of the organising sections and Espoo city library, library visit and several projects presentations. They was plenty of good ideas about the projects, we shall continue the discussions later by e-mail, when it's known better how much time there will be for the presentations.

RP will talk with Jaana Tyrni, the director of Espoo Library.

SP will speak with the chair of CYA-section.

#### 3. Session about E-library, 2 hours

There was a discussion about the theme. E-collections mean books, newspapers, music, movie, so the idea of the collection is broader than the university libraries have. There will be no call-for-papers.

Ideas for the program:

- a. Example from Sweden, user's / Use of the e-library, who are they, behavior, skills to use, advice, content, advice
  - b. Promoting e-library in public libraries/ US
  - c. Library in your Mobilephone/ Finland
  - d. Catalogue is dead – long live the new catalogue, users participating in the cataloguing, Århus?
  - e. Physical e-library
- RO will take care of the forms

b. Pre-conference in Baltic area on Public Libraries

There will be a pre-conference in Klaipeda, Lithuania. The date should be 8th- 9th August. RP has been writing with Mrs Dzeinara Kaunaite from Lithuania about the pre-conference. The Satellite Meeting Enquiry form has been filled and left to the IFLA HQ. The theme will be Libraries in Networks: Creating, Participating and Co-operating. There was a discussion about the theme and RP will continue the discussions with Mrs Kaunaite. RP will also visit Lithuania in October. There will be a call for papers. OU and RP will participate in the reading of the papers.

14. Mid-Year Meeting in 2012

Mid-Year Meeting will be in Barcelona before the conference of the Metropolitan Libraries section: Never-ending story 20-25<sup>th</sup> May 2012 in Barcelona.

Standing committee members of PL section can obtain the receptions and the conference after the section meetings.

15. Strategic Plan for 2011-2012

The discussion will continue in Mid-Year meeting.

16. Projects for consideration of the Committee 2012

There were several good ideas for the new project in the Mid-Year Meeting:

- a) Library Snapshot Day around the World (Ørnholt)
- b) Staff Exchange Program "Connecting People" (Ørnholt)
- c) "Inspiring – Surprising – Empowering – Innovations: Top Ten Ideas .... blog and/or website

Anyway it was decided that the translation of the Guidelines into the official IFLA languages will be the next project. AD will negotiate about the French translation, HV will negotiate about the German translation. MMB will take care of the project forms.

17. Other Reports and Items

- a) Selection of papers from conference to be recommended for publication by IFLA in the Journal.

b) AG asked contribution to two projects:

1. National Library Journal will have a special issue about Japan, they would like to have articles about the theme

2. French Libraries seen abroad

Anybody, who knows a public library in France, could write a article about it

More information available from AG

c) Dinner at Thursday at 7 pm, restaurant Aire Numo.

18. Closing

Payette/Pilppula