



**Library Services to People with Special Needs Section
Minutes of Standing Committee Meeting
At the Lyon Convention Centre, Lyon, France**

SC I: 12:30-15:00, 16 August 2014 | Room: Terreaux Office

SC II: 13:15-14:45, 20 August 2014 | Room: Salle Bullecour 1

Attendance:

SC members:

Misako Nomura (Secretary and Acting Chair)
Nancy Bolt (Acting secretary)
Erlend Ra, Information Coordinator
Elke Greifeneder
Heidi Carlsson Asplund (SC1)
Marie-Noielle Andissac
Anne Sieberns

Guest:

Maria-Carme Torras I Calvo, Chair of Division Three: Library Services

Corresponding members

Helle Mortensen
Ray Schwartz
Dunja Gabriel (SCII)

Observers:

Claudia Cuevas S -Library of Congress of Chile
Rafael Torres M -Library of Congress of Chile (SCII)
Edmundo Serain P- Library of Congress of Chile (SCII)
Helene Deleuze -Public Information Library, Centre Pompidou (SCII)
Marie-Laure Narolles –Public Information Library, Centre Pompidou (SCII)

1. Welcome and Introductions

Misako called the meeting together and explained that the chair of LSN, Veronica L C Stevenson-Moudamane would not be able to attend IFLA because of travel delays. Misako chaired the meetings and Nancy Bolt volunteered to take minutes.

2. Apologies

We got apologies from Veronica L C Stevenson-Moudamane and Sanja Bunic.

3. Approval of the Agenda

The agenda was approved.

4. Minutes of March 2014 Mid-Year Meeting in Cebu

<http://www.ifla.org/files/assets/lsn/minutes/mar-2014.pdf>

The minutes of the Skype mid-year meeting were approved.

5. Division III Chair's Report

Maria, chair of the Division, presented the Lyon Declaration on Access to Information and Development that has been developed by IFLA and endorsed by 331 organizations so far. The goal of this document is to try and influence society beyond library walls and how to contribute to sustainable communities. They would like to use this policy document to influence the United Nations. They are concerned about access to information not just in third world countries but in all countries.

Maria-Carme Torras i Calvo also said that the Professional Committee was concerned about communication among the different sections with in a division and between divisions and sections. They would like all divisions and sections to promote the Lyon Declaration and the IFLA Trends Document. They are also looking for more professional tools. Maria urged LSN members to contact Maria if we have questions or information to share. Maria also urged LSN members to attend the Presidential session on the Lyon Declaration and the President –Elect session on the future of IFLA. The Lyon Declaration can be accessed at <http://www.lyondeclaration.org/>

6. Financial Report

Misako will ask Veronica if there is any report about this matter.

The section decided that small gifts for keynote speakers for the LSN two sessions would be covered by our admin fund.

7. Publications and Information

7.1 Information Coordinator's report

Erlend Ra presented the report of the Information Coordinator. He reported that, even though we had approved a Facebook policy, one person continued to misuse the ability to post to the page. Elke said she has deleted some of the messages shortly after they were posted.

Erlend made some suggestions for the webpage. He suggested we had a section on projects and a link to the Facebook page. The new Dyslexia Guidelines will be posted on the webpage once they are final and approved.

He asked what kind of information we would like on the website and suggested the change of the top page and index of the LSN website. We agreed on the changes. There was a lengthy discussion on whether we should have a newsletter. There was strong agreement that there should not be a printed newsletter. There was no decision on an online newsletter. It should be discussed during the discussion of our Strategic Plan.

7.2 Revised Dyslexia Guidelines

Helle reported that the publication of Revised Dyslexia Guidelines has to be waited until the PC approves it. Therefore the draft ones are on the LSN website. Its HTML version should be created from accessibility perspective.

7.3 New section brochure

There was also discussion about preparing a brochure on LSN. The decision was to design a brochure but not print up a lot of copies. It should be online and able to be revised as needed for a specific purpose and audience. Heidi, Dunja and Marie-Noelle agreed to work on a draft.

8. Strategic Plan for 2014-2019

The discussion of the strategic plan was begun at the first meeting and continued at the second meeting. The group brainstormed a vision for LSN and developed the following.

The vision for Library Services to People with Special Needs is that libraries develop knowledge, policies, and practices to serve people with special needs.

Following the meeting, Elke suggested revised language and asked a question. Elke's revised language is:

The vision for Library Services to People with Special Needs is that libraries and related information institutions develop knowledge, policies, and practices to serve people with special needs.

Elke asks "Can we develop knowledge." This vision should be reconsidered when we discuss the strategic plan again.

9. Conference Planning

9.1 The conference in Lyon

Theme: Libraries, Citizens, Societies: Confluence for Knowledge.

- First Session of LSN:
13:45-15:45, Sunday 17th August 2014
"The UN Disability Convention: What It Means for Disabled Persons and Library Services Worldwide"
- Second Session of LSN:
11:45-13:45, Tuesday 19th August 2014
"Dyslexia? Welcome to our Library!"
- Poster sessions
The following two Poster Sessions on dyslexia is presented at the Poster Session from 12:00 to 14:00 on Monday 18th and Tuesday 19th August.

(1) “Dyslexia? Welcome to our Library!” proposed by Helle Mortensen, Saskia Boets, Koen Krikhaar, Mieke Urff and Misako Nomura

(2) “Programmes for Motivation to Read in Public Libraries in Croatia” by Dunja M. Gabriel and Dunja Seiter-Sverko

9.2 The Conference in Cape Town 015

a. Joints session with Public Library Section

Misako and Nancy met with Lo Claesson and Anette Mjoberg, representatives of the Public Library Section. We discussed two ideas. The first was a joint program with PLS in Africa. After much discussion, we agreed to recommend to our respective Sections that we cooperate on a program that will focus on three topics of common interest:

- Public library service to the homeless
- Public library service to prisoners
- Public library service to the mentally ill

We will request three hours. The first 2 hours will have speakers from each of our Sections on each of the topics. The final one hour will be small group discussions. There will be tables set with signs for each of the above topics. After 20 minutes, we will suggest that people switch topics. The representatives of the Public Library Section will contact the South Africa Library Association to see if they have any local speakers to suggest. Both LSN and PLS agreed to sponsor this program. Assuming this program goes forward, LSN will not sponsor a second program.

10. Outstanding Projects and Pending Projects

10.1 Guidelines for Library Services to Persons with Dyslexia: Joint Project with LPD

The guidelines are in the final review by the Professional Committee and should be revised soon.

11. Project Proposals for 2015-2016

The idea came when Misako and Nancy met with the representatives from the Public Library Section. It was to cooperate to develop the Guidelines for Library Service to the Homeless. Both groups agreed to cooperate on this idea as well. We can apply to IFLA for a grant to move this project forward. There was discussion for asking for money for an “expert consultancy workshop.” A proposal is due to IFLA in October. Helle will contact Sanja who had a lot of experience about this issue.

12. Venue of the Mid-year Meeting in 2015

We agreed that the venue of the Mid-year meeting will be Zagreb in Croatia since many SC members including Sanja could participate in it. Misako would contact Dunja about the dates of the meeting. Helle will contact Sanja about her participation in the meeting related the start of the development of library services to the homeless.

13. **Other business**

Model of an accessible conference

The group discussed problems with accessibility at the Lyon conference. We would like to bring this to the attention of IFLA conference planners. IFLA should be a model of an accessible conference. Several LSN members reported that accessibility was a requirement of conference planning in their country.

Appendix1: Draft Strategic Plan 2014-2019

Introduction

In late 2008, IFLA approved a proposal by the Libraries Serving Disadvantage Persons Section (LSDP) to rename it Library Services to People with Special Needs (LSN). As was the case with previous name changes, this one was felt necessary, not only because it better reflected the Section's current work, but also because the terminology surrounding its areas of concern had again significantly changed.

Vision

The vision of the Library Services to People with Special Needs Section is that libraries and related information institutions develop knowledge, policies and practices to provide access to information for people with special needs.

Mission

In 2012 the Standing Committee commenced discussions as to how to best forward the Mission of the Library Services to Persons with Special Needs Section by extending its reach to include a segment of populations oftentimes marginalized by hardships and life circumstances; and therefore unable to adequately make use of their community's library services and resources. And at their October 2013 Professional Committee Meeting, the PC Board granted permission for LSN to add 'homeless persons' to its mission.

The Section for Library Services to People with Special Needs provides an International forum for the discussion of ideas, sharing of experiences and development of tools designed to promote and improve the effectiveness of library and information services to special needs groups, and the promotion of national and international cooperation at all levels.

The Section focuses on those persons who because of their living conditions and/or physical, mental or cognitive disabilities cannot access current library services. These groups can include, but are not necessarily limited to, people in hospitals and prisons, homeless people, persons in nursing homes and other care facilities, the deaf and people with dyslexia and dementia.

Need

People with special needs face many barriers to using libraries and getting access to information such as:

- facility not accessible in all or part of its environment
- resources not designed for meeting the needs of the specific disability in format or content
- special equipment not available

- staff members lack an understanding of the characteristics of people with a disability
- staff feel unsure communicating or serving these people

In responding to these barriers, LSN aims for

- equal and inclusive access to information and library services
- successful practices in the provision of library and information services
- approved tools and methods that facilitate access to information, services, and resources,
- awareness and adoption of the UN convention on the Rights of Persons with Disabilities amongst librarians
- effective and cooperation with potential partners in and outside of the library community
- use of universal design by libraries to better serve people with special needs

GOALS

Goal 1: Advocacy

Advocate for and promote equal and inclusive access to information and library service for people with special needs.

Goal 2: Develop Guidelines

Develop and promote guidelines, tools, and methods to assist libraries to promote equal access to people with special needs.

Goal 3: Cooperation

Cooperate with potential partners in and outside of the library profession to advance library service to people with special needs.

Goal 4: LSN contribution to IFLA

Build LSN into an IFLA Section with diverse and international representation and that is recognized as a contribution to the success of IFLA.

Strategic Action Plan Focus with delineated activities/goals by Year

Goal 1: Advocacy

Advocate for and promote equal and inclusive access to information and library service for people with special needs.

1.1 Encourage the development of national strategies and legislation for library services to people with disabilities (ongoing)

1.2 Research existing programs and methods with demonstrated success and post as report on the LSN website and IFLA Library. (ongoing)

1.3 Develop conference programs at IFLA annual conference that demonstrate and inform about model services. (ongoing)

1.4 Provide forums or conference programs at IFLA annual conference on the importance of serving people with special needs and how to implement successful practices in the field. (ongoing)

1.5 Provide technical assistance and consultation services to libraries and other agencies. (ongoing)

Goal 2: Develop Guidelines

Develop and promote guidelines, tools, and methods to assist libraries to promote equal access to people with special needs.

2.1 Complete the translations of the Section's publications into all IFLA languages, and where possible, other languages. (ongoing)

2.2 Provide training on the development and adoption of national guidelines and standards. (ongoing)

2.3 Develop guidelines for services to persons who are homeless (2014-2016)

2.4 Develop guidelines for services to persons who are deaf or hard of hearing (2015-17)

2.5 Develop guidelines for people who are in nursing homes and long term care (2017 -2019)

Goal 3: Cooperation

Cooperate with potential partners in and outside of the library profession to advance library service to people with special needs.

3.1 Cooperate with other IFLA units in providing programs and workshops. (ongoing)

3.2 Establish relationships and partnerships in order to inform about library resources and services. (ongoing)

3.3 Identify national and international organizations that focus on the Section's target populations post on the LSN website. (ongoing)

3.4 Continue to encourage joint programs between libraries and other organizations. (ongoing)

3.5 Identify appropriate IFLA units and other bodies to work to remove copyright restrictions that prevent equal access and promote passage of the Marrakesh treaty.

Goal 4: LSN contribution to IFLA

Build LSN into an IFLA Section with diverse and international representation and that is recognized as a contribution to the success of IFLA.

4.1 Put all of the Section's guidelines and translations on the LSN Section's website.

4.2 Report on Section activities to the Division III: Library Services, and make available on the LSN website. (ongoing)

4.3 Provide information for publication in IFLA Journal and LSN website and IFLA Library (ongoing)

4.4 Maintain the LSN Section history (ongoing)

4.5 Represent the LSN Section in as many venues as possible. (ongoing)

4.6 Partner with other Sections of Division III to carry out joint projects and programmes. (ongoing)

4.7 Expand membership in the Section, seeking broad international representation in Section membership and on the Section Standing Committee. (ongoing)