



**Library Services to People with Special Needs
Agenda for Mid-Year-Meeting in Copenhagen, Denmark**

Friday and Saturday 22/23rd March
Location: Information Science Academy (IVA)

Friday March 22nd

1. Welcome and Introductions

a. Attending members

- Anne Sieberns (new SC member)
- Elke Greifeneder (secretary) (SC member)
- Gyda Skat Nielsen (Guest) – attended Friday
- Heidi Carlsson-Asplund (new SC member)
- Helle Mortensen (SC member)
- Joanne Locke (corresponding member)
- Marie-Noelle Andissac (SC member)
- Misako Nomura (SC member)
- Nancy Mary Panella (SC member)
- Vibeke Lehmann (corresponding member) – attended Friday

b. Joined by videoconference

- Dunja Gabriel (SC member) – attended Saturday
- Nancy Bolt (new SC member) – attended Friday and Saturday afternoon
- Sanja Bunic (new SC member)
- Tone Moseid (SC) – attended Saturday morning

c. Regrets

- Erlend Ra (new SC member)
- (CORRECTED 4/11/13) Helen Brazier's name was accidentally credited to our Section after the recent elections in February; she is in fact, not a new member and her name has been removed from our Roster
- Jang Myounggran (new SC member) -> replaces Youngsook Lee (former SC member)
- Lotta Muurinen (corresponding member and Interim Information Coordinator)
- Ray Schwartz (corresponding member)
- Veronica Stevenson (chair)

2. Approval of the Agenda

The agenda has been approved without changes.

3. Report of section's chair and secretary including financial report

- a. Seven papers that were presented at our LSN Satellite Program in Tallinn, Estonia will be published in a special issue by Emerald this spring.
- b. An information letter about the section's current work and information about our various web presences has been sent out by Elke Greifeneder to all LSN members before

Christmas. The costs for posting the letters were 109.74 EUR. The money has been paid out of 2012 admin money.

- c. LSN made 465 Euros at the Satellite Program in Tallinn, Estonia. Of the funds earned, the caterer was paid 125.00 Euros for a breakfast and an afternoon reception, a reimbursement of 25 Euros was paid to Helle Mortensen for the LSN Committee Meeting on Saturday August 11th, 2012; and a reimbursement was made to Veronica Stevenson for the gifts of certificates and frames for all presenters at our Satellite Program on August 10th, 2012 of 75 Euros. A LSN Balance of \$750.00 USD was forwarded from former Treasurer Joanne Locke from her bank in Canada to Veronica Stevenson in California. A small transaction fee was paid to convert the currency.
- d. In 2013, each IFLA section will receive 350 EUR admin funds.
- e. (CORRECTED per Tone Moseid's request on 4/11/13) Tone Moseid is currently serving as Chair of Division III; however, has elected not to pursue a Second Term and will complete her responsibilities as Chair of Division III in August 2013.
- f. During the meeting, the matter of authorship of revised guidelines came up. It is unclear if an author from a previous version of IFLA LSN guidelines needs to be informed if a revision came out? This is especially unclear if in the case of the dyslexia guidelines the revised guidelines are completely rewritten and no old text will be reused. Elke Greifeneder will contact IFLA and ask for legal advice.

4. Review of SC membership status

- a. In February 2013, the IFLA election for new members took place. Since many former members had to leave the section because of various reasons, it was crucial to find new members. Advertisement for the elections has been made through various channels from postings on Facebook, the "Christmas letter", personal contacts and associations.
- b. LSN Section has secured new members for the Section and new corresponding Members. We welcome all new Members and look forward to their contributions. A final list will be published on the IFLA LSN website in spring.
- c. We will reaffirm all Corresponding Members later in the spring or early summer to ensure we have all interested Members listed accurately before the August Congress in Singapore.
- d. An emphasis has been made that we embrace diversity and are actively looking for members from underrepresented countries.

5. Chair-ship for 2013–2015

- a. Elke Greifeneder has to step down as Secretary after Singapore 2013.

- b. Misako Nomura has been elected as Secretary-Elect. The official election will take place during the congress in Singapore. We are very happy to have Misako Nomura as new Secretary. Elke Greifeneder will ensure that essential knowledge about procedures will be transferred in time to allow for a smooth change.
- c. (CORRECTED 4/11/13) Veronica Stevenson expressed being willing to accept a Second Term as Chair; however, if there are other interested Committee Members willing to serve in the position, please make their interest known to Veronica before the congress in Singapore. The official election will take place there.

6. Other business:

a. The history of chairs and papers

- i. The history of chairs and paper goes back to 1932
- ii. The history is maintained by Nancy Mary Panella. Without being at the congresses it is difficult to get post-conference news such as missing speakers. In the future, this information should be added to the conference minutes, especially if a talk has been canceled or a speaker did not show up. In the agenda a list of talks to be presented will be included as well.

b. Translations Grid

- i. The translation grid lists all translations of LSN's guidelines, including unofficial IFLA translations.
- ii. Several actions have been decided upon:
 - 1. For every new translation that comes out or that could be found each member will actively report this to Nancy Mary Panella.
 - 2. At the present stage, the grid consists of a WORD-file, which is barely accessible. We will try to make this grid available on the website as an embedded HTML table. Veronica Stevenson will try to embed the grid. Nancy Mary Panella will send the latest translation grid.
- iii. Heidi Carlsson-Asplund reported that the Swedish library association is responsible to translate all IFLA guidelines into Swedish. We encourage a dissemination of this model to national associations.

c. LSN's "Historical Overview"

- i. The LSN IFLA History is missing on the main IFLA website (<http://www.ifla.org/history>). Nancy Mary Panella will send a link to LSN chair Veronica Stevenson who will bring the matter to IFLA Headquarters' attention.

7. Current mission and possible expansion to include additional "special needs" areas

- a. The attending members had a long and productive discussion during the meeting. The basis of discussion was a suggestion from LSN members Dunja Gabriel and Veronica Stevenson to include homeless and gifted people. Unfortunately both could not attend the discussion due to various reasons. The committee decided to ask them to provide a written argument why gifted people should be explicitly included.
- b. The committee has decided on a draft for a new mission. The draft mission will be published and distributed by Veronica Stevenson. Deadline for comments is the 1st May.

The Section for Library Services to People with Special Needs provides an international forum for the discussion of ideas, sharing of experiences and development of tools designed to promote and improve the effectiveness of library and information services to special needs groups, and the promotion of national and international cooperation at all levels.

The Section focuses on those persons who because of their living conditions and/or physical, mental or cognitive disabilities are unable to access current library services.

These groups can include, but are not necessarily limited to, people in hospitals and prisons, homeless people, persons in nursing homes and other care facilities, the deaf [alternative: hearing limitations] or people with dyslexia, and dementia.

Saturday, 23rd March

8. The conference in Singapore

Timeline: 17-23 August 2013 and theme is: "Future Libraries: Infinite Possibilities"

- a. Planning of section's session which is scheduled for Monday from 9:30 – 12:45. We voted for a creative session that resembles a technology petting zoo.

Session theme: Accessibility: Hi Tech for Access.

- b. By March 2013, Misako Nomura, Heidi Carlsson-Asplund, Tone Moseid, Helle Mortensen and Veronica Stevenson confirmed their expected presence at the congress in Singapore. Nancy Mary Panella and Sanja Bunic will confirm later. Marie-Noelle Andissac, Dunja Gabriel, Anne Sieberns and Elke Greifeneder are unable to attend.
- c. A working group has been established: Marie-Noelle Andissac, Misako Nomura, Helle Mortensen, Heidi Carlsson-Asplund and (her affirmation assumed) Veronica Stevenson. The

working group will draft an email letter that can be sent out to all potential “presenters” below.

- d. One part of our discussion focused on how we bridge the small line between commercial advertisement and research activity. Joanne Locke suggested having a speaker at the beginning or a kind of concierge during the three hours who has an academic background to the topic and might be able to guide through the petting zoo. Joanne Locke will do a search for a potential candidate.
- e. The deadline for getting back to the working group is 1st May.
- f. Further actions will be (to be followed up by the working group):
 - i. Dunja Gabriel reports that in Croatia they have a test implementation of a voting system which is designed for people with physical disabilities, elderly and visually impaired people. People with multiple motoric disabilities have the opportunity to navigate through voting list simply by blowing into a tube. That system is ISG Top Voter from Slovenia. She will ask them.
 - ii. Elke Greifeneder will ask her contacts at the information school in Wuhan if they know of potential presenters.
 - iii. Elke Greifeneder reported about a program developed at the information school in Tampere that allows controlling computers with eye blinking. She will pursue this.
 - iv. Heidi Carlsson-Asplund reports about a tool that allows loading the MTM catalogue into an iPad.
 - v. Helle Mortensen will ask the local partners in Singapore. A SC member from the metropolitan section is from the public library in Singapore and might be able to help.
 - vi. Marie-Noelle Andissac reported from Toulouse about a daisy-reader with a new application that uses RFID (Heidi Carlsson-Asplund reports that this one also exists in Sweden). Both will ask the respective responsible people if they would like to participate.
 - vii. Marie-Noelle Andissac reports about a service in Toulouse for deaf people, in which deaf people are connected to other deaf people with sign language. An option might be to include this company by videoconference.
 - viii. Misako Nomura will ask a blind person from the Daisy-consortium to be there and demonstrate certain tools.

- ix. (CORRECTED per Sanja Bunic's request on 4/11/13) Sanja Bunic spoke about an international organization EIFL <http://www.eifl.net/> EIFL encourages and funds libraries to use modern information technologies, particularly for those users who have difficulties to participating in them. She will contact EIFL.
- x. Someone from the Apple research department might be an interesting presenter considering the fact that the iPhones and iPads are heavily used by blind people. The working group will pursue this.
- xi. Tone Moseid reports about a conference “digital publishing for all” who took place in Geneva and from which speakers or attendees might provide input. The focus was on elderly people. (<http://www.accessforall.eu/2012/12/1st-international-conference-on-technology-helping-for-people-with-special-needs-icthp-2013/>) The working group will pursue this.
- xii. Tone Moseid will provide a list of exhibitors.

9. Satellite meeting in Lyon 2014 and congress in Lyon 2014

- a. The Satellite Meeting Place Holder Request Form for Lyon, France was submitted on March 14th by Veronica Stevenson.
- b. An interest from the LPD Section in partnering was expressed and discussed. While we are very happy to cooperate with LPD, the themes that were discussed during the meeting did not allow for a single joint session.
- c. The section decided against a satellite meeting, mostly because of the risk of lack of participants and the amount of work that is involved. Instead a LSN session during the congress is planned. A second session jointly with the LPD is envisaged. This needs approval from IFLA HQ, because normally sections are allowed to have only one session. The reason is that we are project leaders for the dyslexia guidelines, which are scheduled to be presented and discussed in Singapore. However, the guidelines do not fit the topic of the main session (see below). Helle Mortensen will discuss with LPD how a joint session might look like and Elke Greifeneder will try to get the approval from IFLA HQ.
- d. We decided to have the main session as a discussion panel around the UN convention on human rights for persons with disabilities, focusing on the relevant articles for libraries. So far 158 countries have implemented the convention, but not much has reached the libraries. The idea of the discussion panel is to ask how relevant the UN convention is for libraries. A provocative title could be: The UN convention is not relevant to libraries – is it? The reasons for picking this theme are twofold: first, Lyon is very close to Geneva, where all

relevant human rights institutions are located. They could be invited to the discussion panel. Second, the congress theme next year is “Libraries, Citizens, Societies: Confluence for knowledge”, which fits the topic very well. We would like to invite the IFLA president.

- e. Working group for the “UN convention session” is Marie-Noelle Andissac and Anne Sieberns.

10. Outstanding projects and pending projects

a. Dyslexia Guidelines

- i. Helle Mortensen and Misako Nomura provided a report. Their second application for project money from IFLA to revise the guidelines has been successful and they plan to have the revised guidelines ready by next year. The revised guidelines will be independent from the previous guidelines and will not reuse text.
- ii. Nancy Bolt and Heidi Carlsson-Asplund volunteered to be expert readers and to help out. Dunja Gabriel will provide examples from public libraries in Croatia. Marie-Noelle Andissac will provide examples from France.

b. Translations of the LSN Glossary and project of searchable database

- i. At present, the translations are a pdf document, that is not user-friendly and as such a waste of the wonderful source. Being an officially published IFLA document it cannot be easily altered. However, we cannot request money for a revision, because the document is from 2009.
- ii. In order to make the resource searchable and as thus usable, we would like to implement it as a HTML on the LSN site. Elke Greifeneder will inquire at IFLA HQ if we are allowed to do so.

11. Project proposals 2013-2014

- a. New project proposals are due in October 2013.
- b. A project idea that came up is the revision of the deaf guidelines. Marie-Noelle Andissac expressed an interest. A project proposal needs to be send to the LSN chair before the Singapore congress, so that the section can make a vote.
- c. A project idea for the application turn 2014-2015 was discussed as a follow-up to the congress LSN session. We will suggest an IFLA project to develop guidelines how to include the human rights conventions into daily library work.

12. Information strategy (including information coordinator)

- a. (CORRECTED 4/11/13) Due to a change in employment, Melanie Archebaum of France had stepped down as Information Coordinator in August 2012. Lotta Muurinnen of Finland

graciously accepted the position as a “co-opted” member; however, as she too recently accepted a new job, the Section lacks an Information Coordinator right now. Everything is done by Veronica Stevenson, who needs support. No decision on a new coordinator has been made. Suggestions are very welcome. We decided that a combination of an experienced member and a new member might be ideal.

- b. Joanne Locke reported that in previous years, there has been a membership coordinator in each section, which limited the amount of work on the two officers considerably.
- c. Elke Greifeneder repeated the need to have a more active presence of ALL members on Facebook. Marie-Noelle Andissac offered to help.
- d. Further ideas were discussed such as an email on a regular basis, which consists of a two page “news and notes” to the members of the section. Because of the lack of a volunteer, this has been postponed.

13. Other Business

- a. Vibeke Lehmann took part in a prison library conference in Münster in March 2013.
- b. Dunja Gabriel reports that they will have another roundtable around ICT.
- c. Marie-Noelle Andissac reports that there will be workshop around the theme disabled citizen in Lyon in June 2013.