



Library Services to People with Special Needs Section

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**Library Services to People with Special Needs
Draft Minutes for Standing Committee Meeting San Juan, Puerto Rico**

Saturday 13. AUG. 12-14.30 SC I
Tuesday 16. AUG. 9.45 – 11.15 SC II
Puerto Rico Convention Center
100 Convention Boulevard, San Juan

Members present: Tone Moseid, Chair (Norway), Helle Mortensen, Secretary (Denmark), Veronica Stevenson-Moudamane (United States), Joanne Locke, (Canada), Misako Nomura, (Japan), Mélanie Archambaud, (France).

1. Welcome and Introductions

Chair Tone Moseid welcomed Mélanie Archambaud, new member of the Standing Committee.

Guests: Alice L. Hagemeyer, Friends of Libraries. World Federation of the Deaf, USA alicehagemeyer@aol.com, Cécile Treviam, France Cecile.treviam@agglo-sgy. Mindaugas Raguotis, Lithuania mindaugas.raguotis@bibliotekospazangai.lt, Hiroshi Kawamura, Japan hkawa@attglobal.net, Koen Krikhaar, Netherlands kkrikhaar@dedicon.nl, Marilia Mesquita Guedes Pereira, Brasil bbcidadania@bol.com.br

2. Apologies

Apologies from: Elke Greifeneder (Germany), Marie Noëlle Andissac (France), Dunja Marija Gabriel (Croatia), Bror Ingemar Tronbacke (Sweden), Lucille Webster (South Africa), Margaret Forrest (UK), Youngsook Lee (Korea), Teresa Pages Gilibets (Spain), Camille Degez (France), Vibeke Lehmann (United States), Nancy Panella, (United States).

The LSN Section sends warm regards and congratulations to Dunja, who is on maternity leave.

Tone asked the Standing committee members to use Tone@Moseid.com when communicating directly to her. She has had several different e-mails because of changes in the Norwegian National Library and her new position. IFLA list should be used when communicating with LSN section members.

The only problem with the IFLA list is that you cannot attach documents. When attaching documents you have to e-mail directly to LSN section members.

3. Approval of the Agenda

- 3.1 Changes or additions to the agenda
No changes or additions to the agenda.

4. Minutes of the August 2011 SC Mid Year Meeting in Washington

- 4.1 Business Arising from the Minutes
[http://www.ifla.org/files/lsn/minutes/Minutes%20Washington%202011\[1\]_0.pdf](http://www.ifla.org/files/lsn/minutes/Minutes%20Washington%202011[1]_0.pdf)

Any business arising from the Minutes of the SC meeting in Washington has been incorporated as items in the meeting agenda.

5. Chair's Report

- 5.1 Governing Board (GB) and Professional Committee (PC) Meetings.
GB has confirmed 5 major key initiatives that IFLA will develop in 2011-1012.
- A programme advocating the role of libraries in providing digital access to content for their user communities;
 - an IFLA development programme for Leadership in International Librarianship – this includes [BSLA](#);
 - an outreach programme for advocacy and development of the profession;
 - more structured participation in cultural heritage disaster reconstruction;
 - and furthering the inclusion of multilingualism in the IFLA organisation

PC has been working with the implementation of IFLA's new structure (5 divisions). The PC has created new guidelines on the location of satellite meetings. PC has accepted as many projects as possible.

New PC chair is Ann Okerson.

Presidential meeting: The core principle for the debate at the Presidential meeting was Access to information as a human right, copyright and libraries, open access and the changing role of libraries. More information about the meeting on

<http://www.ifla.org/en/news/ifla-presidential-newsletter-no-7-july-2011>

Videos from the presidential meeting can be seen on IFLAS website

5.2 Division Leadership meeting
See 5.3

5.3 Division Leadership Forum Div. III (Library services) meeting. Tone highlighted the most important news from the 2 meetings. The agenda can be seen on the following link.
<http://www.ifla.org/files/hq/officers/documents/agenda-leadership-brief-2011.pdf>.

The president elect's theme is: Libraries - a force for change. Sub points are: Inclusion, Transformation, Innovation, and Convergence.

New chair for Division III is Tone Moseid.

Standing Committees should include at least one action in their action plan that can be measured against IFLA's 5 key initiatives. The Officers' corner on IFLA's homepage will be improved IFLA is preparing the possibility of having e-poster sessions in Helsinki. More information in Oct.

Good advice from Division chair:

- Be aware of deadlines
- Remember half yearly report about projects
- Call for papers: No need to do so every year. Remember there are no funding for speakers.
- Strategic plan should describe: What are you working with and the way to achieve it.

5.3 Announcements
Tone is invited to Brazil at University of Sao Paulo in October 2011 as GB member. She shall also talk about accessibility.

Helle is invited to Croatia in September 2011 to talk about Dementia Guidelines.

Melanie and Marie-Noelle have been in St. Petersburg to present: "Access to Culture for Blind People", invited by The State Libraries for the Blind.

6. Financial Report

The project money for the Deaf and Deaf-Blind guidelines will be lost. IFLA might incur a deficit on the conference in San Juan as only 2.100 people have pre registered. Unlike previous years, there is very little local participation.

IFLA has engaged a new organizer of the next conferences. IFLA might need all project money to cover deficit. Most of the LSN administrative money will be spent (day fee for the session speaker e.t.c.). Unused project money will be transferred to IFLA.

Action Tone.

It was discussed if unused money could be used for translations as translations are one of the sections action points.

7. Publications and Information

- 7.1 Information Coordinator and Web Editor's report
No reports have been received.
- 7.2 Newsletter Editor's report
Tone thanked Margaret for her job as editor. The printed version of the Newsletter has now ended
- 7.3 Information strategy
Updated information strategy from Gothenburg.
We didn't discuss the information strategy as so few members were present. The SC will have to work on this by email.
- 7.4 LSN website
Hopefully there will be more time to maintain the website and discuss the information strategy as a whole on the Mid Year meeting. The activities have been divided between Margaret and Veronica. Veronica was unable to attend the first section meeting in Puerto Rico.
- 7.5 New section brochure. Elke has not had the time to work on the brochure. It was suggested to use project money for a new edition.

8. Action list update (attached)

New update will be made before mid year meeting.

Action: Secretary

9. Conference Planning

- 9.1 "Including Children and young Adults with Special needs in the Library". Joint session with IFLA Libraries Serving Children and young Adults Section. Monday 15. Aug. 16-18

The African speaker did not show up. Tone stepped in.

About 30 people attended. Possible explanation of the relative small amount of audience: Fewer participants at the conference, no simultaneous interpretation. Literacy and Reading had a parallel session.

We were satisfied with the session in spite of a few technical problems. Papers on IFLA website.

“Bridging deaf culture globally” was presented by guest Alice L. Hagemeyer. Alice Hagemeyer will send the link to the document. Please send feed back to alicehagemeyer@aol.com,

The Guidelines for the Deaf and Deaf-Blind was mentioned. We discussed if we can do more for deaf people in the libraries and on websites. A lot of people become deaf late in life and don't know sign language. We decided that library services to deaf people and deaf culture should be an item on the next agenda.

Action: Secretary

- 9.2 “Beyond Barriers to Accessing Health Information”
Joint session with IFLA Health and Biosciences Libraries Section.
Call for papers had been sent out.
Wednesday 17. Aug. 9.30 – 12.45
8 presentations went down to seven. The last presenter was unable to come. A representative for the regional WHO office gave a key note speech. Papers on the IFLA website. The session had SI. Around 100 attended the session.
Helle Presented: “Moving the Library”
- The session covered very different aspects of topics and the cooperation with the new joint session partner was successful.
- 9.3 Poster sessions
No posters from the section this year, but a few with topics for people with special needs.
<http://conference.ifla.org/ifla77/poster-sessions>
- 9.4 LSN SC's 80th anniversary
Will be announced in the joint sessions.
Tone thanked Nancy for her very informative article. The article was published in IFLA express during the conference and on the IFLA website <http://express.ifla.org/node/2817>
- 9.5 Helsinki, Finland, 11-16 August 2012. Theme is: “Libraries Now! – Inspiring, Surprising, Empowering”
- LSN will focus on Hospital Libraries – Patients' Libraries
- We will present a survey. Responsible: Elke

Working group: Elke and hopefully local contacts in Finland.

Helle will contact librarians in Finland to join. We will try to arrange visits to hospital libraries. It was suggested to invite 2 librarians from "BUS biblioteket" in Sweden to contribute or be part of the working group. "BUS biblioteket" had a very fine presentation at the preconference in Oslo last year.

Action: Helle will e-mail Elke about being responsible and about the program.

9.6 Satellite meeting 2012

Homeless (street people, drug people) and their right to information has been brought up as a theme on SC Mid Year Meeting in Washington

The satellite meeting has been improved by IFLA as one out of seventeen. It has already been announced in the IFLA program as a pre conference on ferry or cruise ship Stockholm-Helsinki with the title: "The Homeless and the Libraries – the Right to Information and Knowledge for All".

Working group at least 3: Tone, Helle, Veronica and Mélanie.

We agreed on a call for papers.

A request from Gerhard Peschers, Germany about a presentation on prison libraries was discussed. Vibeke has been in contact with Gerhard Peschers. He would like to present in Helsinki.

Members came up with a new title/subtitle: Reintegration in society. This title might include a presentation from Gerhard Peschers.

Gerhard Peschers will present in German.

Action: Tone contacts Gerhard Peschers

10. Projects

10.1 Status of miscellaneous translations
Translation grid: Should be available on the LSN website.
Tone will follow up on this.
Action: Tone

10.2 Guidelines to People with Autism.

Presentation of the guidelines in Helsinki 2012 or a poster or both?

Helle will follow up with Nancy and ask Nancy for a report.

Action: Helle

- 10.3 Guidelines for the Deaf and Deaf-Blind.
Working Group: Marie-Noëlle, Mélanie, Misako and Margaret.
Anchor: Marie-Noelle and Melanie.
According to earlier discussion see item 9.2. a new title was suggested: Library services to the deaf community. Deaf community is a broader aspect.
Project money for this year has been lost. As the project money was planned to cover translation expenses, we will try to have the translations made by the IFLA language centers.
Helle will e-mail Dunja about reorganizing the working group and tell her that she is welcome back after her maternity leave.
Action: Helle
- 10.4 Glossary of Terms
Translation into IFLA languages.
Postponed to Mid Year Meeting 2012 because there were too few people present to make a final decision.
- 10.5 Creating Survey instrument for Library Services to Hospital Patients.
Elke might need a working group. Helle will ask Elke about the status.
Action: Helle

11. Project proposals 2011-2012

- 11.1 Guidelines for Library Services to Persons with Dyslexia. Update.
Hiroshi, LPD suggested the following 3 issues should be discussed and implemented in a revised edition
- Human Rights of convention
 - Treaty about Copyright should be part of the guidelines
 - Technology update e.g. epub
- Tone suggested that IFLA's 5 key initiatives should be incorporated in all IFLA guidelines. Guidelines should be part of IFLA's strategic plans.
The guidelines for Dyslexia could be a model for revising other guidelines.
Revision or a new edition was discussed. LSN and LPD agreed to cooperate on revision/new edition of the dyslexia guidelines as a new joint project for 2012.

- 11.2 Glossary of Terms as database
Postponed. Should be seen as a whole together with Glossary of Terms. Same item as 10.4
- 11.3 New project ideas
Dyslexia – se item 11.1

12. Membership Matters

- 12.1 Review of SC membership status
The minimum limit for standing committees has been reached. The limit is 10 members.
Tone will ask IFLA if we can have more corresponding members than 5. 5 is the limit according to IFLA' s Statues. Tone will ask the present corresponding members to stay.
GB is discussing a more flexible nomination system, which could benefit our section.
Action: Tone
- 12.2 Recruitment efforts for new Section & SC members
Discussion:
 - More distinctive profile
 - Initiate Special interest groups
 - Skype meetings

More formalized working groups were discussed. Skype meetings were agreed on as a good idea. Possibility of creating special interest groups connected to our section was brought up. Interest groups to address special topics could be valuable.
Tone will make a draft of the discussion. She will bring the discussion to IFLA as GB member.
Few have been able to join the Mid Year Meetings and it might be more difficult in the future. We should try to make affordable arrangements, as low costs might attract new members from other countries.
Joanne suggested encouraging people outside the Standing committee to contribute to projects. We are more vulnerable because we have few members.
- 12.3 Membership list, additional biographical information
Nothing to be reported
- 12.4 New Chair and Secretary.
Only SC members are eligible as officers. The SC was happy to welcome Elke Greifeneder as new secretary, and Veronica Stevenson-Moudamane as new chair. Mélanie Archambaud volunteered to be information coordinator, and Tone Moseid is

willing to contribute as web editor. Helle and the Standing committee thanked Tone for her great job as chair and handed over to Veronica. As Helle will follow up as secretary in Elkes absence at the conference, the SC agreed that Helle will be thanked for her job as secretary at the next meeting.

13. Correspondence & communications

Nothing to be reported.

14. Strategic Plan 2011-2012 .

Working group: Tone, Veronica. The strategic plan should be based on IFLA' s strategic plan. This will have to be followed up by email, to get contribution from all SC members.

Action: Tone, Veronica.

15. Reports from participants

Reports should be sent to secretary. Deadline 30th. Of September

Action: All

16. Other Business

16.1 Mid Year Meeting 2012

Nothing was decided as few members were present.

Action: Veronica and Elke