



**Library Services to People with Special Needs**

Official Minutes for Standing Committee Meeting 2013

Saturday 17th August 12:30 - 15:00

Location: Suntec Conference Center, Singapore

**1. Welcome and Introductions**

The current chair Veronica L C Stevenson-Moudamane welcomed all attending SC members and observers and informed us that she changed her job and that she is the new Director of Libraries/Teacher Librarian for The School of Nations in Macau, S.A.R. China. Then she asked all attending members to introduce themselves.

**a. Attending members**

SC members:

Veronica L C Stevenson-Moudamane  
Tone Mosied  
Helle Mortensen  
Heidi Carlsson-Asplund  
Erlend Ra,  
Misako Nomura

Observers:

Hiroshi Kawamura (Assistive Technology Development Organization, Japan)  
Rupa mukherjee-kapitzki (Canadian University of Dubai)  
Lucy B.Ofon-Ayeh (University of Ghana)  
Julie Ham (State Library of Western Australia)  
Joseph Boye (Ghana Library Authority)  
Kofi Attor (GIFEC, Ghana)  
Abednego (GIFEC, Ghana)

**b. Apologies**

Elke Greifeneder  
Dunja Gabriel  
Ann Sieberns  
Myounggran Jang  
Sanja Bunic  
Nancy Mary Panella  
Nancy Bolt

Marie-Noëlle Andissac

Joanne Locke

### c. Welcome to New Section Members

The following people joined our Section as incoming Standing Committee members, but unfortunately many of them could not come to Singapore. It is hoped that they will actively get involved in the LSN activities.

Misako Nomura- Japan

Heidi Carlsson Asplund- Sweden

Anne Sieberns - Germany

Myoungnan Jang - Republic of Korea

Sanja Bunic - Croatia

Erlend Ra - Norway

Nancy Bolt - United States

Nancy M. Panella - United States

Marie-Noëlle Andissac - France

### 2. Approval of the Agenda

The Agenda has been approved without changes.

### 3. Report of Section's Chair and Secretary including Financial Report

a. Our division has a new chair: Maria Carme Torras Calvo, currently Chair of the Information Literacy Section and Library Director of University of Bergen Library in Norway. Unfortunately she could not come to our section and would attend the Division meeting on Aug. 18.

- The Section had a VERY PRODUCTIVE 2012-2013 Committee Year which included:
  - Section Program entitled "*More than you think: hospital patient libraries a surprising and integrated partner of treatment and rehabilitation*"
  - A compilation of Quotable Facts on hospitals, which can be found on the Section's IFLA Page under "Projects": [http://www.ifla.org/files/assets/lsn/publications/quotablefacts\\_aust-greifeneder.pdf](http://www.ifla.org/files/assets/lsn/publications/quotablefacts_aust-greifeneder.pdf)
  - A Satellite Conference on "*The Homeless and the Libraries - The Right to Information and Knowledge For All*", which made over 400 Euros, was held in partnership with the Tallinn Central Library in Tallinn, Estonia
  - Many papers from the Satellite Conference can be found at this link <http://www.ifla.org/node/6939>
  - Seven papers that were presented at our LSN Satellite Program on "Libraries and The Homeless" presented in Tallinn, Estonia in August 2012 will be published in a special issue by Emerald in the Spring of 2013. EarlyCite publications have been posted online.
  - A concerted campaign to recruit new members was conducted through the publication of an informational brochure of the Section and a letter mailed to over 100 interested professionals,
  - A Mid-Year Meeting was held March 22<sup>nd</sup> and 23<sup>rd</sup>, 2013 in Copenhagen, Denmark with a combined total of 10 Standing Committee Members and Correspondence Members in attendance,

and others attending via Adobe Connect or Skype.

b. The following information was provided by Tone Mosied who was outgoing chair of Division III.

- Officers training sessions and meetings for IFLA Information Coordinator and Web Editors, and key initiative session are important to attend during the conference.
- Trendy reports which PC and GB are working on to follow IFLA five key initiatives are available to IFLA members while some of them are available to everyone. Members can access to this site with ID and password. More information is available at <http://trends.ifla.org/>.
- IFLA Library was launched this summer as a new repository for IFLA World Library and Information Congress content such as paper, document and presentations and continues to grow with the addition of existing and new resources.  
<http://library.ifla.org/>
- IFLA Key Initiatives have been developing and it is always a big challenge for Governing Board to make sure that sections can contribute to the further development. It is important for sections to learn what the key initiatives are about and try to use them as the platform for their strategic and action plans.  
<http://www.ifla.org/files/assets/hq/gb/strategic-plan/key-initiatives-2011.pdf>

#### 4. The conference in Singapore

##### a. Other meetings

- Saturday August 17: Section Meeting LPD at 09:45 - 12:15
- Tuesday August 20: LPD Session at 11:45 – 13:45  
The title of the session is “Search, find and read: three steps to access; what has the future library to offer the print disabled? ”
- Tuesday August 20: LPD SC II 16:45 - 18:15
- Wednesday August 21: LSN SC II 08:00 - 09:30 (Not Planned and a Reminder was made)

##### b. Paper or poster presentations that are related to LSN

- No poster was presented from our LSN Section.
- Helle Mortensen told that the following Number of poster presentation is related to LSN.  
No 41: Time of your life: Services for 50plus by Suet Fen CHUI, Singapore  
No87: Bibliotherapy and Critical Reading for Citizenship Formation Among the Students of the Institute of Blindness of Paraiba “ADALGISA CUNHA” by Ana Lúcia Leite in Brazil  
No110: Watching movies through your heart"- a special event for visually I impaired people by Shih-chang Horng in Brazil.

##### c. Section’s Session: **Accessibility: Hi Tech for Access**

Helle Mortensen and Misako Nomura were the organizers for the Session in cooperation with the National Library Board Singapore. It was held at the Public Central Library, National Library Board Building on 9:30-12:45, Aug. 19. About 100 people registered for this session in advance. Misako Nomura and Helle Mortensen explained the

details of the session.

This Session focused on access technologies that enable libraries to offer a higher quality of life to those who are afflicted with physical, mental or cognitive disabilities and, therefore, are unable to access current library services. The program was started with a keynote speech and presentations to introduce access technology products, software and devices. Participants then visited a "Technology Petting Zoo," where people (companies, industries, organizations, libraries, etc.) could use a hands-on approach to explore what might be involved if they were interested in or in need of acquiring such technology for their establishment. Toward the end of the session we discussed with the participants about how we may best promote access technologies in the near future.

#### Program

- Welcome

Ms. Veronica L C Stevenson-Moudamane, LSN Chair

- Keynote Speech

"My computer is not dyslexic: reading, writing, and machine intelligence".

Prof. Dr. Michael Seadle (Berlin School of Library and Information Science)

#### Presenters

- Audio index Libraries are worth listening to! - Audio-based library service combined with RFID reader and audio player.

Mr. Lars Eriksson (Open Library Solutions, Sweden)

- Downloading talking books to e-book reader in Sweden.

Ms. Bitte Kronkvist (Accessible Media Agency (MTM))

Ms. Heidi Carlsson Asplund (Library in the Municipality of Lerum, Sweden)

- Search and read books online with PLEXTALK through DAISY Online Delivery protocol / DAISY/digital talking book players and recorders of your choice, DAISY authoring tools for libraries and local communities

Mr. Hiroaki Mizukami (Technology Products Business Unit, Shinano Kenshi Co., Ltd. (PLEXTALK), Japan)

- Free production tools to create e-pub contents and inexpensive e-book readers

Mr. Dipendra Manocha (Developing countries coordinator of DAISY Consortium)

- Accessible multimedia contents in PC, tablet computers and mobile phones

Mr. Hiroshi Kawamura (Assistive Technology Development Organization, Japan)

Ms. Misako Nomura (Japanese Society for Rehabilitation of Persons with Disabilities)

#### 5. Review of SC membership status

- Veronica L C Stevenson-Moudamane said that 9 new standing committee members joined our section thanks to the efforts of Elke Greifeneder, current secretary of LSN and Veronica Stevenson to recruit them by sending a letter to all potential people who showed their interest in our section by obtaining their contacts from IFLA Headquarters.

- b. Veronica L C Stevenson-Moudamane also said most of communications and discussions among SC members are often through e-mails, or skype meetings. But the recent mid-year meeting held in Denmark was different. The section had a face to face meeting in Denmark with current SC members as well as new SC members. In addition, four section members could also attend through video conference. Therefore a lot of people could participate in this particular meeting, which Lead us to a great work. Veronica L C Stevenson-Moudamane unfortunately could not attend this meeting because of her doctor's order, but she thanked Elke Greifeneder and Helle Mortensen who organized this meeting.
- c. There were two people at this meeting: Helle Mortensen and Tone Mosied who are outgoing members from our section and we all thanked them about their hard work for the LSN section. Veronica L C Stevenson-Moudamane asked Helle Mortensen if she would continue to serve our section as corresponding member since she is still involved in dyslexia guideline project and Helle Mortensen accepted it.
- d. According to the Rules of Procedure, each Standing Committee may appoint up to five Corresponding Members. Veronica L C Stevenson-Moudamane is now asking those who might contribute to our section to be a corresponding member.
- e. Tone Mosied told that Ms. Buhle Mbambo-Thata who is an outgoing Governing Board member and Executive Director of UNISA, Library Services, in Pretoria, South Africa showed her interest in becoming a corresponding member of our section. Tone Mosied advised that we should get hold of her since a corresponding member will be a person who can work on particular projects, or to provide input on certain activities.
6. SC Roles and Responsibilities (as published by IFLA Governing Board)
- Veronica L C Stevenson-Moudamane asked Misako to send out a link to SC Roles and Responsibilities to a new SC members.
- <http://www.ifla.org/officers-corner/sc-members#responsibilities>  
<http://www.ifla.org/files/assets/hq/officers/key-documents/standing-committee-membership-roles.pdf>
- Rules of Procedure
- <http://www.ifla.org/files/assets/hq/rules-of-procedure-en.pdf>
7. Elections for 2013–2015
- After the election, Veronica L C Stevenson-Moudamane was elected as Chair and Misako Nomura was elected as new Secretary of LSN. We had difficulties in appointing an information coordinator, but an incoming standing committee member, Erlend RA from Norway finally accepted its position after attending training sessions for information coordinators and web editors. Thanks to Erlend.
8. Final voting for the New Mission of the section (if approved by Governing Board)
- We had a long discussion of the new mission of the section by e-mails after the draft was adopted at the mid-term meeting in March 2013. We finalized the New Mission as follows since all attending members agreed at this meeting. Draft of New Mission was submitted to and approved by IFLA's Public Libraries Section during the IFLA Congress in Singapore. A copy of the New Mission has been submitted by Veronica L C Stevenson-Moudamane to the Professional Committee and we are awaiting Approval

The Section for Library Services to People with Special Needs provides an international forum for the discussion of ideas, sharing of experiences and development of tools designed to promote and improve the effectiveness of library and information services to special needs groups, and the promotion of national and international cooperation at all levels.

The Section focuses on those persons who because of their living conditions and/or physical, mental or cognitive disabilities are unable to access current library services. These groups can include, but are not necessarily limited to, people in hospitals and prisons, homeless people, persons in nursing homes and other care facilities, the deaf and people with dyslexia and dementia.

## 9. Congress in Lyon 2014

### a. Satellite meeting

- Veronica L C Stevenson-Moudamane submitted the **Satellite Meeting Place Holder Request Form** for IFLA in Lyon to IFLA HQ back in March 2013. It was approved by IFLA. And although at our Mid-Year Meeting in Copenhagen, LSN decided to not have a Satellite Meeting, the Place Holder was not cancelled. With this knowledge of having already secured permission from IFLA, it was discussed that LSN could, however, use the date to focus on The Dyslexia Guideline which is expected to be published around August 2014 and perhaps, in collaboration with LPD, there will be a possibility to hold one day session on that August 15 before the Main Conference.
- Helle Mortensen told that the project partner for dyslexia guidelines: LPD can cooperate with us (not as a co-organizer) by contributing one or two presentation for one day LSN satellite meeting.
- Hiroshi Kawamura (LPD member) said since Handicap International is located in Lyon LSN can have a partnership with the organization to hold a Satellite Meeting or make a visit arrangement to its Headquarters.
- We decided to pursue the possibility to hold a Satellite Meeting on Friday August 15<sup>th</sup>, even if it is to tour the Handicap International Headquarters.

### b. Main Session

- We decided to have the Main Session as a discussion panel around the UN Convention on Human Rights for persons with disabilities, focusing on the relevant articles for Libraries at Mid-Term Meeting. It was suggested by Anne Sieberns since she thinks that the topic fits the theme of the Congress next year: **Libraries, Citizens, Societies: Confluence for Knowledge** and that It is easy to invite people from the relevant human right institutions located close to Lyon. A working group has been established: Marie –Noelle Andissac, Veronica L C. Stevenson-Moudamane, Buhle Mbambo-Thata and Anne Sieberns.
- Veronica L C Stevenson-Moudamane will contact all persons to begin the process for a possible August 15<sup>th</sup> Session/Program and to begin the preparations for the Main Session in Lyon.

## 10. Outstanding projects and pending projects

### a. Dyslexia Guideline project

Helle Mortensen and Misako Nomura reported about the progress of the project. The project is going well and now all working members of the project are engaged in writing.

A Skype meeting was held on Sept. 4 and a “face to face” meeting will be held in The Netherlands on Oct. 7<sup>th</sup> and 8<sup>th</sup>. A Draft of the Guideline will be forwarded to IFLA for Approval in December of 2013.

#### 11. Project proposals 2013-2014

- a. The deadline of project proposal is the end of October. It is important for us to make a project proposal In line with IFLA key initiatives.
- b. Marie-Noelle Andissac and Dunja Gabriel showed their interest in the revision of the deaf guideline at the mid-term meeting. Veronica L C Stevenson-Moudamane will ask them if they are submitting a proposal as next year project.

#### 12. Other business

- a. We could not discuss the place for Mid-Term meeting in 2014 since we so few Standing Committee Members were in attendance; however, the Philippines has been raised as a possibility. Macau and France are other possibilities for a Mid-Term Meeting.