



Library Services to People with Special Needs Section

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**Library Services to People with Special Needs
Agenda for Standing Committee Meeting
Milan 2009**

Saturday 22. August 14:30 - 17:20 and
Tuesday 25. 8:00 – 9.30, 2009

Location:
Milan convention Centre

Members present: Tone Moseid, Chair(Norway), Helle Mortensen, Secretary (Denmark), Vibeke Lehmann (United States), Nancy Panella (United States), Veronica Stevenson-Moudamane (USA), Lucille Webster (South Africa), Elke Greifeneder (Germany), Marie Noëlle Andissac, France, Misako Nomura (Japan), Dunja Marija Gabriel (Croatia), Ramatoulaye Fofana (France).

Guests: Hiroshi Kawamura, Daisy Consortium, LPD Koen Krikhaar, LPD Julia Rae, LPD, Bente Dahl Rathje, LPD, Fabio De Grossi, (Presenter), Margarita Pérez Pulides, (Presenter), Odile Chamard. (Presenter), Anna Massimi, Biblioteca Universitaria Di Sassari, Italy, e-mail: nani502000@yahoo.it, Marta Formasier, Tiscali, Italy, e-mail: marta.formasier@tiscali.it, Emanuela Costanzo, costema@gmail.com

1. Welcome and Introductions

Tone Moseid welcomed all new and continuing SC members and guests.

2. Apologies

Bror Tronbacke (Sweden), Margaret Forrest, Information Officer (Scotland), Youngsook Lee (South Korea), Claudine Guerin (France), Corinne de Munain (France), Camille Dégez (France), Joanne Locke (Canada), Edwin Qobose (Botswana), Gyda Skat Nielsen (Denmark), Maria Angela Barlotti (Italy), Yu Kikuchi (Japan).

3. Approval of the Agenda

The agenda was approved

Changes or Additions to the agenda

Appointment of web editor (item no. 9)
Resolutions from P3 (item no. 21.2)
ITU Telecom World 2009 in Geneva, 5. – 9. October 2009 (item no. 21.3)

4. Minutes of the February 2009 SC Mid Year Meeting in Copenhagen

4.1 Approval of Minutes

The Minutes were approved as presented and have been sent to IFLA HQ.
Tone thanked Helle, Lyngby Taarbaek Public Libraries and director Birgit Soerensen for hosting and arranging the meeting.

4.2 Business Arising from the Minutes

Any business arising from the Minutes of the SC meeting in Copenhagen has been incorporated as items in the meeting agenda.

5. Chair's Report

5.1 Approval of name change of the section from IFLA HQ

5.2 Div. III Coordinating Board meeting in Milan (Friday, 21 August 2009 15 – 18)

Tone referred from the meeting. It was the last CB-meeting due to the new IFLA structure.
The minutes will be sent to the SC members.

Action: Secretary

5.3 Report from Oeiras, Portugal, May 2009

Tone referred from the conference in Oeiras. She did a presentation about the work of our section and about IFLA.
Claudie Guerin made a presentation about hospital libraries.

Maria Angelotti was also invited to do a presentation but didn't attend because she was hospitalized.

Tone will send links to the presentations to Helle.

Action: Tone and Helle

5.4 P3-conference in Mechelen

Tone reported from the LPD preconference. Tone, Helle and Misako attended. The preconference was very successful. Ellen Tise attended the P3 conference in Mechelen and she is very interested in the work of both sections: LPD and LSN.

5.5 Conference program

Tone went through the conference program and practical information from FLA HQ

Recommendations of any papers for the IFLA Journal have to be given to the editor Stephen Parker. SC decided to make a proposal after the LSN session.

Responsible: Tone and Vibeke

Action: Vibeke

SC members were asked to attend the following sessions and meetings:

Saturday:

LPD SC I: 11.30 – 14.20 Tone and Helle attend as guests

LPD SC I: 14.30 – 17.20 Tone and Helle attend as guests

Officers' reception: Tone and Helle attend by invitation

Sunday:

Leadership Forum, Division III: Tone, Helle (12.15 – 13.30)

Newcomer's session: Elke (13.45 – 14.45)

Monday:

Officers training: Tone, Helle, (16-18)

Section dinner

Tuesday:

LSN SC II 8.00 – 9.30: All

Presidents elect brain storm-session: Libraries driving access to knowledge: 9.30 – 12.45

Elke is doing an OFF site presentation about: The Digital Library User Experience. Only by invitation.

Web editor session: 11.45 – 12.45: Our new web editor should attend.

LSP session: 13.45 – 15.45

Wednesday:

8.00 – 15.00 Visit Prison Library, Como: All

Thursday:

LPD SC II 8.00 – 9.30: Tone and Helle

LPD session: 10.45 – 12.45: Some of our SC members should attend

Friday:

Governing Board Meeting: Tone

5.6 LPD Sc Meeting I

Tone reported from LPD Sc Meeting I: Julia Ray, Australia is new chair of LPD SC.

5.7 Announcements

None

6. Financial Report

The report was received from Joanne Locke. Tone will make corrections to the report and give the figures to Helle. SC still has administrative money. Project money: 900 Euros for Easy to read guidelines. Administrative money will be used this year e.g. for the poster: "Dinner Is Served."

The treasurer has to be a member of the SC, and should preferably be one of the officers. Tone has taken over as treasurer, but will be able to receive advice and support from Joanne.

Action: Tone

7. Publications and Information

7.1 Information coordinator's report

In the absence of the Information Coordinator, Margaret was thanked for doing a great job as Newsletter editor. The report will be forwarded from Margaret

7.2 Section brochure

A preliminary ed. for the conference was handed out by Tone. An information strategy for the section was suggested. A working group to work with information strategy, new section brochure and website was set up. Members are: Margaret, Veronica, Elke, and Camille

Action: Tone, Margaret, Veronica, Elke and Camille.

8. Election of Chair and Secretary

Veronica nominated Tone as chair and Helle as secretary.

Chair for the term 2009-2011

Tone Moseid was elected chair for the coming period 2009 – 2011.

Secretary for the term 2009-2011

Helle Mortensen was elected secretary for the coming period 2009 – 2011.

The nomination process was discussed. How can SC prepare for new chair and secretary within the next two years? Sc decided to set up a nominating committee on the next IFLA conference in Gothenburg. Nominating committee will be set up to prepare new positions as chair and secretary.

Responsible: All

9. Appointment of Information Coordinator for the term 2009-2011

Margaret Forrest was appointed information Coordinator for the term 2009-2011. Tone had e-mailed Margaret who also agrees on a supplement web editor. Veronica was appointed web editor for the term 2009-2011.

10. Conference Planning

10.1 Milan 2009

10.1.1 Sessions of the LSN section Tuesday 13.45 – 15.45
Reading & Literacy Promotion in Prison" Model Library Programmes".

Vibeke went through the program and presentations.

All the presentations are on the IFLA website.

Vibeke is doing a short presentation of the program and the presenters on the session.

ATLA (Access To Learning Award) 2010 1 mill. US \$ from Bill and Melinda Gates Foundation will be announced during the session.

10.1.2 Prison visit in Como

Emanuela Constanzo gave information about the prison visit in Como. Television will be present. Tone thanked Emanuela for doing a great job.

Tone also thanked Vibeke, and the organizers for doing a great job.

The visit to the prison library has been arranged in cooperation between Vibeke and Tone.

SC agreed that “pinpoints” like prison libraries changing with sessions in cooperation with other sections are a successful way of planning sessions and make ideas come through.

10.1.3 Poster Sessions

10.1.3.1 “Dinner is served”. Adults with Intellectual Disabilities run successful library Café.

Helle told about the poster. There will be staff present from the Library Café as co-presenters.

10.2 WLIC Gothenburg, Sweden 10-15 August, 2010

The conference has been moved from Brisbane. Tone explained about the decision for moving the conference. Claudia Lux and Ellen Tise will give more official information on IFLA.

Challenges in the future conferences will be economy, participant e.g.

10.2.1 Conference program, speakers, etc.

“Easy to Read” in cooperation with Literacy and Reading
“Easy to Read Guidelines”. Session or poster session?

SC decided to have a pre conference about this subject in stead.

10.2.2 Section program information.

Theme is: “Open access to knowledge - promoting sustainable progress”

A panel discussion with short presentations was suggested. Ellen Tise can be asked to be present and a speaker from Unesco and the WBU representative. Cooperation with LPD was suggested. LPD is willing to join. Francois Hendrikz, LPD is contact person. Hiroshi Kawamura suggested: People with intellectual disabilities and low IQ and homeless people. Society cannot afford to loose these people by not giving them possibilities to read.

“How to deal with social issues?” might be the headline and framework for the panel discussion.

Other suggestions:

Large print for children. This subject was giving over to the pre conference. (Veronica)

Tags on audio books (Marie Noelle)

Responsible: LSN and LPD

Action: Tone

10.2.3 Satellite meeting

We made a proposal for Brisbane, but we have a totally different situation as the conference has been moved.

Tone Handed out a suggestion: With the right to read (working title). Reading Section, LPD, Daisy and Easy to Read have accepted to participate. A working Group will be set up. Members of the working group so far: Arne Kyrkjebø, Daisy, Leikny, Reading section, and Tone, LSN with support from SC members. 3 SC members will be co responsible. Bror was suggested and Helle volunteered. Mid Year meeting will be used for further discussion and planning. Kari Kummeneje from LPD will be asked to be LPD contact for the local organizing committee in Oslo.

Timetable for Gothenburg was discussed. The IFLA conference is rather early. Pre- or post conference was discussed. A pre conference is preferred, but it will depend on our co operators.

The proposal has already been sent to SC committee.

Action: Tone and local organizing group

11. IFLA Professional Structure

Tone reported from Leadership Forum. There is very short time for discussions during the conference. The challenge of the new structure is to establish contact with other sections.

12. Conference Planning continued

12.1 Puerto Rico, 2011

The conference planning was postponed to Mid Year Meeting.

13. Projects

13.1.1 Status of miscellaneous translations

Tone referred to the IFLA Webpage. Dunja told that Hospital guidelines have been translated to Croatian. Tone suggested one SC member should be responsible for translations. Lucille Webster is responsible.

13.1.2 Review of table from Margaret

No comments

13.1.3 Requests for copyright and authorizing translations

Lucille Webster is responsible.

13.1.3 Update to Resource Book

Funding for the index will be necessary. The Resource Book will be published on the IFLA website.

Action: Tone

13.1.4 Update to "Easy to Read" guidelines

Corrections from SC members have been sent to Bror. As Bror was not present, finalising was postponed. Tone thanked for all the work being done.

13.1.8 Glossary of Terms. Nancy

Will be published by IFLA

Action: Tone and Helle.

14. Project proposals 2009-2010

14.1 Using ICT

Working group: Tone, Rama, Youngsook, Misako, Vibeke

The project is postponed. Cooperation with UNESCO might be a possibility.

14.2 Deaf and Blind. Guidelines

Working group: Dunja, Margaret, Misako.

The project is postponed, but contributions from a consultant and project proposal for money was decided.

Action: Working group

15. Project proposals 2010-2011

15.1 Guidelines for People with Autism.

Possibilities of developing guidelines for library services to people with autism (Nancy Panella). Contribution from a consultant was decided as well as project money. Due date is November (The exact date should be checked on IFLA webpage. Tone will forward project proposal form to Nancy

Action: Nancy and Tone

16. Compiling a List of LSN Conference Papers and names of Section Chairs

16.1 Compiling Lists for our LSN Web site (Nancy Panella)

The list will be published on the IFLA webpage

Action: Nancy, Tone and Helle

17. Membership Matters

17.1 Nominations

8 nominations and renominations:

Helle Mortensen, Denmark, Ramatoulaye Fofana, France, Dunja Marija Gabriel, Croatia, Tone Eli Moseid, Norway, Nancy Panella, USA, Young Sook Lee, Korea, Camille Dégez, France, Marie-Noelle Andissac, France.

Nancy and Youngsook are back as ordinary members.
The section is allowed to have 5 coresponding members.

Outgoing members: Edwin, Claudie, Vibeke, Gyda

Corresponding: Gyda, Misako, Vibeke, Elke Greifeneder, Germany, is new Corresponding Member. Elkes nomination failed because it was received after deadline.
Theresa wants to be corresponding if possible.

Corresponding members can be ordinary members if an ordinary member leaves the section. The situation might happen if Rama will not have permission to continue her work for the section from her new employer.

17.2 Review of SC membership status

Nearly same amount of members

17.3 Recruitment efforts for new Section & SC members

No comments

17.4 Membership list, additional biographical information

Will be done by email

18. Correspondence & communications

No correspondence & communications.

19. Strategic Plan 2009-2010

Should be revised every year. Vibeke and Nancy volunteered
Tone will also ask Camille. A totally new plan was suggested for
Mid Year Meeting. The plan will have to refer to IFLA core values.

Responsible: Tone

Action: Vibeke, Nancy, Camille

20. Reports from participants

Reports was postponed till Mid Year Meeting
An article about the history of the Section by Nancy Panella will be published in IFLA Journal. Should also be published on the IFLA website

Action: Veronica

21. Other Business

- 21.1 Mid Year Meeting 2010. Berlin in March 5. – 6. has been suggested.
Elke will be able to host us. Nancy is also willing to host SC in Washington or New York. It might be an option in 2011. SC finally decided Mid Year Meeting in Berlin in 2010

Action: Elke

- 21.2 Resolution from LPD

The resolution was handed out and accepted. The resolution will be attached to the minutes. The resolution will be handed over to Governing Board.

- 21.3 ITU Telecom World 2009 in Geneva, 5. – 9. October 2009
LSD accepted the invitation. Tone and Misako will participate. Tone wants support from LC Members e.g. Brochures and equipment. Materials should be sent to Tone Mosseid.

Action: All