

## IFLA Library Buildings and Equipment Section 20

Section Officers Diane Koen (Chair) and Traci Lesneski (Secretary)

Information Office: Cathal McCauley

### Standing Committee Meetings WLIC 2016 Columbus

13 August, 15:15 – 17:45 Room C220

17 August, 8:00 – 9:30 Room C224

### MINUTES

#### I. Welcome and Introductions.

- a. Chair Diane Koen opened the meeting by welcoming all members of the Standing Committee (SC) and observers to the meeting. All attendees introduced themselves.
- b. Apologies were received from Bernadette Patte, Inger Edebro Sikström, and Karen Latimer.
- c. The chair reminded SC members that those serving on the SC are expected to contribute to the Section's work and to attend the regular meetings during the WLIC conferences.
- d. Attendance (Meetings I and II)

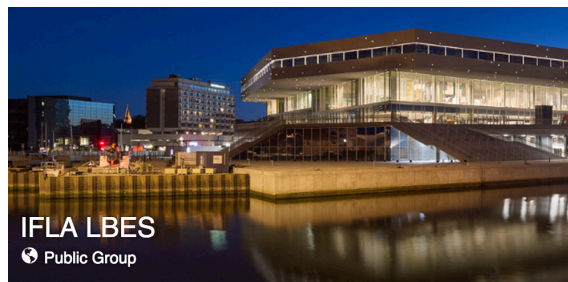
#### SC Members Attendance List (Meetings I and II)

Sharon Bostick (I,II)	<a href="mailto:sbostick@iit.edu">sbostick@iit.edu</a>
Charles Forrest (I,II)	<a href="mailto:forrest.charles.g@gmail.com">forrest.charles.g@gmail.com</a>
Anette Franzkowiak (I,II)	<a href="mailto:anette.Franzkowiak@tib.eu">anette.Franzkowiak@tib.eu</a>
Santi Romero Garuz (I,II)*	<a href="mailto:romerogs@diba.cat">romerogs@diba.cat</a>
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\*denotes Corresponding Members

#### Observers Attendance List (Meetings I and II)

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**2. Approval of the Agenda.**

The agenda was approved as submitted.

**3. Approval of Minutes from WLIC 2015, Cape Town, South Africa.**

The minutes were accepted as the correct record, and adopted.

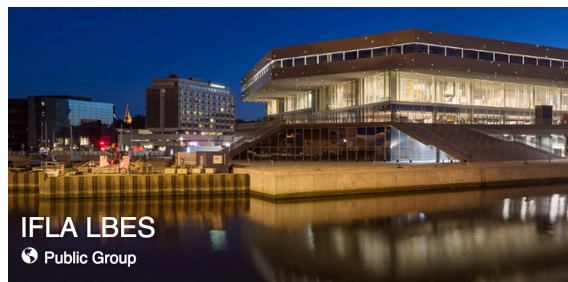
**4. Report on 2016 LBES Midyear Meeting, Ireland/Northern Ireland.**

Cathal McCauley summarized the events of the Section's Midyear meetings in Maynooth, Dublin, and Belfast, held March 2-5, 2016:

- a. Maynooth University hosted a one-day seminar entitled, "Key Issues for Library Space: International Perspectives" which drew 75 attendees from around Ireland, and included a tour of recently-completed MU Library.
- b. Standing Committee members in attendance for Midyear: Sharon Bostick, Inger Edebro Sikström, Diane Koen, Karen Latimer, Traci Lesneski, Cathal McCauley, Bernadette Patte, Janine Schmidt, Dorothea Sommer, and Kjartan Vevle.
- c. McCauley organized library building tours in the Dublin area, including Trinity College Dublin, National Library of Ireland and DLR Lexicon, followed by a Section Dinner.
- d. Section Business meeting was held at Queen's University Belfast, followed by a building tour.
- e. Karen Latimer hosted a Section dinner.

**5. Report on 2016 Satellite Conference, Chicago.**

- a. Sharon Bostick summarized the Section's Satellite Conference in Chicago.
- b. Illinois Institute of Technology hosted a two-day conference entitled, "Collaborative Strategies for Successful Library Design and Innovative Use" which included a tour of the IIT campus.
- c. The two days were organized into five themes: Collaborating with Clients, Collaboration Tools and Strategies, Collaborating Out of the Box, Collaborating for Cultural Change, and Collaboration Challenges and Opportunities.
- d. The Satellite Planning Committee (Forrest, Koen, Lesneski, McCauley, McKenna, Schmidt) were able to secure \$8,000 in sponsorship dollars, from nine different sponsors.



- e. Net sales from tickets totaled \$9,900. After expenses, the event left our Section with a surplus of \$3,000 which will be applied toward future events and activities. A full accounting of the Satellite will be produced and shared with SC Members.
- f. The conference drew 90 attendees from 15 countries.
- g. The keynote address was given by IIT Provost Francis Bronet.
- h. 27 speakers from around the world participated, and a hands-on workshop on day one was particularly well-received.
- i. Twitter feed from the event can be found at #iflabuild2016.

#### **6. Report on LBES Publications.**

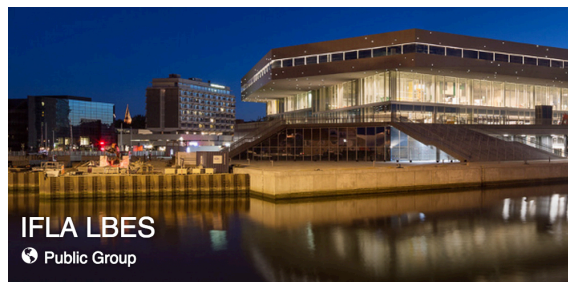
- a. Dorothea Sommer summarized the three monographs the Section has published this year:
  - i. Space and Collections Earning their keep: Transformation, Technologies, Retooling (edited by Joseph Hafner and Diane Koen)
  - ii. High Quality Design on a Low Budget: New Library Buildings (edited by Dorothea Sommer, Janine Schmidt and Stefan Clevström)
  - iii. Post-occupancy Evaluation of Library Buildings (edited by Karen Latimer and Dorothea Sommer)

#### **7. Report on LBE Section and SC Communications.**

- a. McCauley summarized the changes in our Section's communication.
  - i. The IFLA LBES web page is the Section's official web presence, and open to all Section members and the general public.
  - ii. All SC work takes place on PB Works. SC members should log in regularly to view, contribute to, and participate in the committee's work.
  - iii. The Section has a Facebook Page; all members are encouraged to post images, links to articles, events, and other library building-related items (<https://www.facebook.com/groups/1649951498620366/>).
  - iv. The Section also has a Twitter account; all members are encouraged to post images, links to articles, events, and other library building-related items ([https://twitter.com/ifla\\_lbес](https://twitter.com/ifla_lbес)).
  - v. A technical solution which will enable photo-sharing of conference/congress proceedings will be sourced and shared with all SC members, with full copyright compliance.

#### **8. IFLA HQ and Professional Committee briefing.**

- a. Traci Lesneski reported on IFLA HQ announcements and updates.
  - i. New IFLA Secretary General Gerald Leitner announced his intent to synchronize the efforts of all 5 IFLA Sections, starting with a Visioning process which will start this fall.
  - ii. IFLA intends to launch a full member survey to hear input and suggestions from the entire IFLA member community.



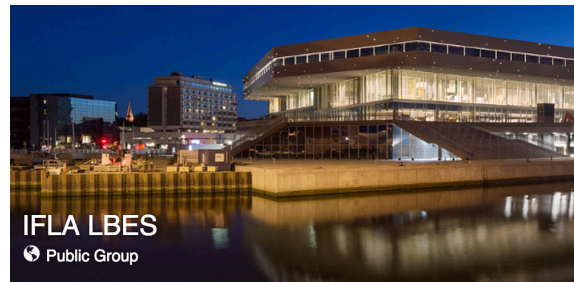
- iii. A World Library Map will be created, mapping every library in the world.
- iv. A new conferencing software is expected in the coming months (to assist with videoconferencing).
- v. Division IV Chair Perry Moree emphasized the importance of working on becoming a Dynamic Professional Unit, keeping current with the Action Plan and linking it to the IFLA Strategic Plan and Key Initiatives.

#### 9. WLIC 2016.

- a. Lesneski reminded the SC members of key dates/times during WLIC 2016 including the IFLA Presentation on Published Titles, LBES Open Session, Section Dinner, 2<sup>nd</sup> SC Meeting, President's Session, General Assembly, President-Elect's Session.
- b. LBES Open Session included a speaker followed by an interactive thought-leader panel discussion.
- c. Despite two last-minute cancellations from a key speaker and a panelist, the feedback received on our Open Session was positive; attendee count estimated at 300-500.
- d. Twitter feed from the LBES Open Session can be found at #iflabuild2016.

#### 10. Discussion: What Makes a Dynamic Professional Unit?

- a. SC members each completed Worksheet #1: Defining a dynamic Professional Unit.
- b. SC members divided into three small groups to discuss Activity #3: How can a Unit achieve better success in these (dynamic professional unit criteria) areas?
- c. Summary of results of these conversations follows.  
Our Unit can:
  - i. increase member participation and ensure all members participate in some way in the work defined in Action plan by: providing mentorship by long-term SC members to new members; make assignments with deadlines; keep a checklist of who is participating and reach out to those who are not; exercise the IFLA rule about missing meetings.
  - ii. receive lots of suggestions and ideas from standing committee members by: reaching out to the full section (not just SC); provide more communication with the full section.
  - iii. have an international community beyond the committee that actively participates in the Unit's projects, discussions or activities by: continuing our satellite conferences, providing seminars at every midyear meeting, encouraging SC members to be a conduit to their regional organizations; continue multi-disciplinary participation on the committee.
  - iv. have an Action Plan that includes at least one activity per year that benefits the community at large by: provide a midyear or satellite conference/seminar.
  - v. have lots of volunteers for a project by: sharing jobs fairly; promote quality over quantity; include partners.



- vi. get quick and useful comments from its community by: active communication; leveraging the network behind each SC member.
- vii. have plenty of interested candidates for SC membership by: identifying, targeting and recruiting members; working on better global coverage; need more public/school libraries, young and tech-savvy candidates.
- viii. attract new members to IFLA by: advocacy (people don't know about the organization or how to get involved); SC members to advocate within their own networks.
- ix. have a regularly updated web page that communicates regularly what the committee is doing by: investigate a LinkedIn or Instagram site; keep the LBES web page current by updating more often.

#### **11. Upcoming LBES Activities.**

- a. Midyear Meeting 2017 will be in Munich, hosted by Bavarian State Library, Date will be in March, with details forthcoming this autumn. Working theme for the one-day seminar is, "Space: The Final Frontier."
- b. Recording/Publication of the 2016 Satellite Conference papers (Chicago), to be edited by Koen, Lesneski, McKenna.
- c. Our Section will reactivate the newsletter (which was on hiatus this past year), but in a blog format. Each SC member has been assigned a month for which he/she is responsible for writing a blog post (500-800 words). Janine Schmidt will be blog editor. See the PBWorks site for calendar of assignments.

#### **12. WLIC 2017 Open Session, Wroclaw, Poland.**

- a. Library Buildings & Equipment Section and Management & Marketing Section will collaborate on an Open Session for WLIC 2017.
- b. Sub-committee have been formed, and planning of the session's theme and format are underway.

#### **13. Discussion: Action Plan.**

- a. SC members divided into three groups to discuss the previous year's Action Plan and provide critique, make suggestions.
- b. Section Chair and Section Secretary will incorporate suggestions into the 2016-2017 Action Plan and circulate to the SC members for review and comment.
- c. Action Plan is due to the Division Chair by October 31, 2016.

#### **14. Annual Report.**

- a. The 2015-2016 Annual Report will be drafted by Section Chair and Section Secretary, circulated to the SC members for review and comment. The Annual Report is due to the Division Chair by October 31, 2016.

#### **15. WLIC LBES Standing Committee meetings adjourned.**