

IFLA LAW LIBRARIES SECTION – ACTION PLAN 2016-2017

Objectives for 2016-2017:

1. Finalize, deliver and promote Statement on Government Provision of Public Legal Information in the Digital Age.
 - a. Strategic Direction 1 : Libraries in Society (1.4: Promoting IFLA standards to support libraries in the provision of services to their communities.)
2. Deliver *Open Access to Legal Knowledge in Africa Workshop* in Kampala, Uganda (December 6 &7, 2016)
 - a. Strategic Direction 2 : Information and Knowledge (We will develop a framework to promote the skills that citizens require to flourish in an open data environment.)
 - b. Strategic Direction 4 : Capacity Building – Enhanced regional presence (4.5.1: We will strengthen our regional presence and leadership through participation in the Key Initiative and other activities [...].)
3. Organise two programmes for WLIC 2017 in Wrocław, Poland (and contribute to Division 1 Session).
 - a. Strategic Direction 2 : Information and Knowledge
4. Collaborate with other international library associations on development of policies and educational projects
 - a. Strategic Direction 4 : Capacity Building (4.5: Strengthening IFLA by building regional and sectoral capacity and participation across or activities)
5. Plan the 2018 IFLA Pre-Conference Satellite Meeting / Workshop in Singapore.
 - a. Strategic Direction 2 : Information and Knowledge and *Strategic Direction 4 : Capacity Building*
6. Organise Law Libraries Section reception for WLIC 2017 in Wrocław, Poland, increasing networking of law librarian community attending IFLA.
 - a. *Strategic Direction 4 : Capacity Building*

7. Deliver *Open Access to Legal Knowledge in Francophone Africa Workshop* (Côte d'Ivoire).

- a. Strategic Direction 2 : Information and Knowledge (We will develop a framework to promote the skills that citizens require to flourish in an open data environment.)
- b. Strategic Direction 4 : Capacity Building – Enhanced regional presence (4.5.1: We will strengthen our regional presence and leadership through participation in the Key Initiative and other activities [...].)

Objectives <i>What do you want to achieve? Use your list above</i>	Project or activity <i>What project or activity are you going to do?</i>	Main tasks <i>What are the specific things you need to do?</i>	Responsibilities and timeline <i>Who will do them and by when?</i>	Resources <i>Do you need specific skills, money or technology?</i>	Communications <i>How will you communicate your achievements? To whom? By when?</i>	Measures of success <i>How will you show the impact of your work?</i>	Progress Report <i>Report here the progress of your work, at least every month</i>
1. Finalize, Deliver and promote Statement on Government Provision of Public Legal Information in the Digital Age.	<p>Finalize draft in collaboration with IFLA.</p> <p>Obtain approval from IFLA Governing Board.</p> <p>Promote Statement.</p>		Sally Holterhoff Marisol Florén	No.	IFLA IALL AALL CALL BIALL ALLA ACURIL CARALL		
2. Deliver Open Access to Legal Knowledge in Africa Workshop.	Hold workshop in Kampala, Uganda.	<p>Finalize programme.</p> <p>Confirm and manage budget.</p> <p>Confirm Project Team.</p> <p>Confirm speakers, and</p>	<p>Caroline Ilako</p> <p>Sonia Poulin</p> <p>Bård Sverre Tuseth</p> <p>Heather Casey</p> <p>Mark Engsborg</p> <p>Others (local)</p>	<p>Funding is required.</p> <p>Joint collaboration with IALL.</p>	<p>Report on the outcome of the workshop and next steps will be available on our website and distributed to attendees and IFLA.</p> <p>Post workshop</p>	Satisfaction rate of survey and other feedback based on targets.	<p>Funding obtained from IFLA, IALL and a legal publisher.</p> <p>Joint collaboration was obtained</p>

		participants.			survey feedback available at the session and online through our website. Training materials will be prepared and published on our website.	from IALL.
3. Organise two programmes for WLIC 2017 in Wrocław, Poland (and contribute to the Division 1 Session: TBD).	“Law in Transition: Challenges for Legal Research and Legal Methodology in Post-communist Europe.”	Produce programme; Locate speakers; Call for papers; Review papers	Anne Burnett Sonia Poulin	No.	Report the number of attendees and general comments at SC meeting. Post conference session feedback survey available at the session and online through our website.	Number of attendees compared to previous years. Satisfaction rate of survey and other feedback.

	<p>“Optimizing Subject Access to Legal Resources: Solidarity in Divergence”.</p>	<p>Produce programme; Locate speakers; Call for papers; Review papers</p>	<p>Hélène Besnier (in collaboration with Subject Analysis and Access Section)</p>	<p>No.</p>	<p>Report the number of attendees and general comments at SC meeting.</p> <p>Post conference session feedback survey available at the session and online through our website.</p>	<p>Number of attendees compared to previous years.</p> <p>Satisfaction rate of survey and other feedback.</p>
<p>4. Seek collaboration with other international library associations on development of policies and educational projects.</p>	<p>Write formal letter inviting collaboration.</p> <p>Organise phone calls and /or Skype session for discussion to ascertain areas for collaboration</p>		<p>Sonia Poulin Elizabeth Naumczyk</p>	<p>No.</p>	<p>Communicate collaborative projects to IFLA and other associations.</p>	<p>Demonstrate how project outcomes were achieved by collaboration.</p> <p>First collaboration with IALL on Workshop in Uganda.</p>
<p>5. Plan 2018 IFLA Pre-Conference Satellite Meeting / Workshop in Singapore.</p>	<p>Start the planning of the Meeting / Workshop.</p> <p>Seek collaboration</p>		<p>Elizabeth Naumczyk Other SC members (TBD)</p>	<p>No.</p>	<p>Communication on the Law Libraries Section website and distribution list.</p>	<p>Demonstrate how project outcomes were achieved by collaboration.</p>

	with another IFLA Section or Law Library Association (local or international)						
6. Increase networking amongst law librarian community attending IFLA.	Organise Law Libraries Section reception for WLIC 2017 in Wrocław, Poland.	Find location; Find sponsor; Find speaker for reception or other activity; Send invitation.	Sonia Poulin Elizabeth Naumczyk Others (local)	No.	SC members and law library community attendees will be invited.	Number of attendees.	
7. Deliver Open Access to Legal Knowledge in Francophone Africa Workshop.	Hold workshop in Francophone Africa (Côte d'Ivoire).	Request funding (IFLA, Organisation internationale de la Francophonie, other sponsors such as legal publisher) Finalize programme. Confirm and manage budget. Confirm Project Team.	Sonia Poulin Hélène Besnier Michel Fraysse Adama Kone Others (local)	Funding is required. Joint collaboration with another Law Libraries Association or IFLA section.	Report on the outcome of the workshop and next steps will be available on our website and distributed to attendees and IFLA. Post workshop survey feedback available at the session and online through our website. Training materials will be prepared	Satisfaction rate of survey and other feedback based on targets.	Local host found.

Confirm speakers, and participants.

and published on our website.

Resource requirements (Objective number 7)

Project or activity and Main task
Use your list above

Deliver Open Access to Legal Knowledge in Francophone Africa Workshop.
This workshop will be the last of this series. Through the planning of the workshop in Uganda, we have received considerable interest in delivering the workshop in French in a francophone region of Africa. We will build on the workshop delivered in Uganda and adapt the workshop to francophone law librarians in Africa. We have invited someone from Ivory Coast to join us in Uganda in December, who will then host the workshop in his country.

The intended outcomes and impact of the workshop are the following:

1. Access to legal information on the regional basis through databases, repositories, digital publications etc.
2. Support and encourage the development of national and regional legal information policies and intellectual freedom.
3. Support and promote educational and professional opportunities for legal information professionals.
4. Promote interests of law libraries, legal collections, information services and users.

The workshop will see a mix of presentations and discussion. Due to internet issues, the workshop presentations will not be web-cast but a summary of each presentation will be provided. Shortly after the workshop, a report on the outcome of the workshop and next steps will be available on our website and distributed to attendees, other organisations and individuals. A Standing Committee Member will be assigned to monitor the action plan and report on progress.

<p>Resources <i>Do you need specific skills, money or technology?</i> For what do you need resources in relation to this task? Match your needs again the resources listed below*</p>	<p>The money will be allocated to food and beverage during the two-day workshop, and to financially support participants to travel to Ivory Coast (transportation and hotel). Most law librarians require funding or would not be able to participate in the workshop. We do not anticipate any costs related to post workshop publications.</p> <p>It was reported to us that there are few opportunities to build capacity in this region. Delivering this workshop in francophone Africa will promote communication, collaboration, fundraising and library advocacy practice in this region and the opportunity to create partnerships through a robust regional francophone law library association, thus increasing regional capacity and leadership in the francophone law library community in Africa.</p>
<p>Amount of funding. How much money would you like to request from Professional Committee Funds? <i>Explain your rationale for the estimated amount in each case.</i></p>	<p>5,000 Euros is request in order to deliver this workshop. We will be fundraising (other organisations / sponsors) in order to match amount requested as part of this project. See above resource allocation. Our Kampala Workshop's Project plan is available should you want to review it.</p> <p>The Standing Committee did not find it feasible to offer the workshop to the African francophone community in parallel to the English workshop to be held in Uganda I December 2016. This would have required additional funding beyond what would have been available, and result in complicated logistics. In addition, francophone African countries have a different set of needs and issues, and the workshop need to reflect their own realities and expectations.</p>
<p>Timing. When would the money need reimbursement? <i>Usually reimbursements are made on production of invoices following completion of the work, however, pre-payment can be arranged in some circumstances</i></p>	<p>The workshop will be held on 2017 (TBD). We will be working with our local host in determining the best time to deliver the workshop.</p> <p>Reimbursement will be required either following the production of invoices and / or pre-payment if required.</p>