

**IFLA Knowledge Management Standing Committee (SC) Meetings  
Singapore**

**KM I: August 17, 2013, Saturday, 15:15-17:45**

**KM II: August 20, 2013, Tuesday, 9:45-10:30**

[The following notes combine the discussions from the first and second SC meetings.]

**List of Attendees:**

*Standing Committee members(2011-2013):*

Agnes Hajdu Barat - I, II

Stuart Basefsky - I, II

Theo J.D. Bothma - I

Leda Bultrini - I, II

Jane Dysart - I, II

Judith J. Field - I

Elisabeth Freyre - I, II

Christel Mahnke - I, II

Sally McCallum - I, II

Xuemao (Shimo) Wang - I, II

Zhigiang Zhang - I, II

Susmita Chakraborty - II (Corresponding)

Standing Committee member sending regrets: Zhigiang Zhang, Steffen Wawra, Olga Lavrik, Vianou Francois Godonou, Lois Mai Chan, K.C. Sahoo, Karolien Selhorst.

*New Standing Committee members:*

Eva Semertzaki - I, II

Wilda Newman - I, II

Julien Sempere - I, II

Klaus Ceynowa - I, II

New Standing Committee member sending regrets: Mary Augusta Thomas

*Guests:*

Net Wanna - I

Eileen Breen - I

Nancy Gwinn - I

Joshua Gichin - I

Irene Onyancha - I

Doug Kaplan - I

Dharmenchra Sachan - II

Sheila Tham - II

Akinniyi Adeleke - II

Abraham Azubuike - II

Garoma Daba Jaleta - II

Tharangi Goonafillahe - II

Enny Horyami - II

Harry Mbeya - II  
K-Jane Burpee - II  
Bekbolatov Zhangbyraham - II  
Agadil Aida - II  
Segametsi Molawa - II  
Geeta Albert - II

I - Saturday meeting  
II - Tuesday meeting

### **Chair's report**

Both meetings were opened by Xuemao (Shimo) Wang, the chair, who welcomed all to the meeting. Members and visitors members were introduced, and he invited visitors to also participate.

#### *Annual report*

Xuemao reported on the successful year for the Standing Committee with KM participation in four programs at the conference and the resource site now in draft mode. He indicated that the annual report is drafted and will soon be posted on the KM web site.

#### *KM Budget*

Xuemao reported on the KM budget for 2012 and 2013. KM was allocated 400 Euro for 2012 and spent them on a consultant who prepared the KM resource site wiki. For 2013 KM was allocated 300 Euros and as of August 17 the SC had not spent any of those funds. Xuemao proposed that they be left for the new officers to use. This was approved. IFLA has instituted new rules on types of expenditures allowed for Administrative funds.

### **Secretary report**

#### *Minutes*

The minutes from the Helsinki meetings prepared by the KM SC Secretary, Sally McCallum, were approved by the SC and will now be posted on the KM web site.

#### *Membership report*

Sally reported that one member of the SC had been approved for a second term in the SC, six members are continuing to serve their term, and five new members had been nominated and approved for a first term. The Section now has approximately 69 members. Sally noted that 10 members are finishing their terms on the Standing committee and 3 corresponding members are also completing their terms. One new corresponding member has been added and four members who have been especially active in the committee are being asked to become corresponding members.

Sally reminded members that if they miss 2 consecutive meetings then they may be asked to step down from the committee so that an active member may be invited to join.

#### *ActivityPlan*

Sally reported to the group that the Governing Board has now established 4 Key Initiatives and the SC should begin to coordinate its activity plans and projects to those Initiatives. The current

KM plan has three points which were keyed to the former IFLA Strategic Plan: *gather, evaluate and exchange KM information relevant to librarians by using the features of the IFLA website to build an internationally recognized repository; plan and carry out programs for the IFLA conferences that involve other IFLA units; encourage a diversity of gender, nationality, languages, and professional backgrounds in the KM section membership.*

## **SC activities since the Singapore Conference**

### *Communications*

Christel Mahnke, the Information Coordinator, reported that the focus for the year had been on the use of social media, Facebook and LinkedIn, with the latter the more popular. These were going well, but still need more participation from the SC members. She would also like more members to write for the blog. She said that since the newsletter does not need to be printed, there was no longer a need to compose a PDF.

### *KM Information Resource Center*

Elisabeth Freyre and Christel reported on the KM Resource Center that a contractor prepared for the web. Most of the resources on the site are actually on other sites and just pointed to by the KM site, which eases the maintenance burden. The IFLA Library which was recently launched is complementary to the KM site and a source of papers for the KM site to point to.

They reminded the committee of the objectives for the portal. It is to help new members become oriented. The information on the site is on the practical side of KM and analyses of what KM is. It does not try to be comprehensive but rather a first stop-type site for people interested in KM -- a starting point, with links to other in depth sites. Theo Bothma noted that the site will need to be kept up-to-date to remain interesting.

## **Singapore meeting reports**

### *Singapore Open Sessions*

The SC sponsored one program by itself and jointly participated in three others. The KM 2-hour Open Session on Thursday was on the topic "Open Access in the context of full lifecycle of Knowledge Management" and was attended by over 400 participants. The keynote was given by Ellen Tise, a former president of IFLA, and was very dynamic. The other speakers who presented were also well received. The program had simultaneous translation. The Program Development Committee for this session was chaired by Agnes Hajdu Barat, and included Elisabeth, Christel, Sally, and Xuemao.

KM also contributed one speaker to a joint program with Academic and Research Libraries Section on "Agile management strategies". There were 300+ at the program. The KM speaker was well received. Leda Bultrini was the KM liaison for this program.

KM sponsored a session with Information Technology and Continuing Professional Development and Workplace Learning. Dr. Shiang Long Lee who had used KM extensively in his Singapore armed forces career gave the main paper followed by a panel discussion. The topic was "Building a learning and knowledge sharing organization". Jane Dysart was the organizer of this program. Over 200+ attended.

The SC was a co-sponsor of a session joint with Library and Research Services for Parliaments called a "KM Cafe". It was composed of a set of tables where discussion took place. The general topic was taxonomies. Each table had a different topic and facilitator, and participants changed tables to join discussions of different topics. There were over 100 in attendance. Jane Dysart was the KM liaison for this program.

### **Election of Officers**

Xuema and Sally, the outgoing Chair and Secretary of KM SC, reviewed the roles and responsibilities of the Chair, Secretary, and others taking leadership roles in the SC such as program chairs and information officers. The SC elects the Chair and Secretary and the Chair fills the other roles with volunteers and appointees who are then approved by the SC members.

Leda was elected chair and Mary Augusta Thomas was elected Secretary for the next 2 years. Leda plans to continue the Skype calls for the leadership group (officers and program chairs). Wilda Newman agreed to become the Information Coordinator for the next 2 years and Steffan Wawara will assist her. Leda will talk with them about the coordinator roles: web site, portal, blog, social media, and newsletter.

### **Lyon planning**

#### *KM Open Session in Lyon*

As a guide for possible topics: the general theme for Lyon is "Libraries, Citizens, Societies: Confluence for Knowledge". Klaus Ceynowa suggested the topic "Who will manage knowledge in the future -- libraries" as a possible topic for the Open Session. It will be about not only the content of KM but the agents of KM. The new Trends report just published by IFLA may have some ideas. Agnes, who has chaired several Open Session Program Committees, suggested that the topic be more specific in the call for papers in order to get proposals that really focus on the topic.

The SC discussed the need to advertise for speakers vs. inviting known experts. It was agreed that the keynote would be invited but a call would be made for the other speakers. Agnes reviewed the steps in the process: general topic chosen; submission call; project committee selects; keep in touch with speakers for author forms, etc.

The Open Session Program Development Committee was appointed for Lyon: Klaus will chair, assisted by Julien, and Agnes.

#### *Other programs for Lyon*

The SC will also sponsor the KM Cafe again, joint with Continuing Professional Development, and Jane agreed to be the KM liaison.

#### *KM Satellite meeting planning for Lyon*

The Standing Committee had applied for permission to hold a satellite meeting in Lyon and been approved. It will be a one day meeting, on Friday, August 15 in Lyon. The proposed topic is

"Knowledge Management as a Vital Tool for Change Management." The Satellite meeting may be structured with presentations and case studies interspersed with discussion. Participants may be encouraged to bring specific situations where change is an issue to the meeting. Julien said that KM is a hot topic in France right now. The challenge will be to relate the talks to KM.

Stuart Befesky suggested a possible speaker. Jane Dysart stated she knew a number of possible presenters in and around France. Leda said the ARL is also looking at scenario planning. She also remembered that interest in training and leadership was one outcome of the Helsinki satellite meeting. Klaus suggested more focus.

Eileen Breen from Continuing Professional Development and Workplace Learning Section joined the discussing and later her section agreed to be a joint sponsor. Marketing and Management were also invited to join but declined as they had two other satellite meetings in which they are involved.

Julien Sempere will chair the Program Planning Committee assisted by Eva Semertzaki, Jane Dysart, and Elisabeth Freyre. Xuemao volunteered to assist the committee for fundraising if it is needed.

### **Other Business**

#### *KM Dinner*

The SC had a successful group dinner at the Indochine restaurant by the river. It was attended by 13 SC members, friends, and session speakers.

**Sally McCallum**  
**Secretary, Section on Knowledge Management**  
**27 August 2013**