



## International Advocacy Programme (IAP)

### Second Call for Funding Proposals

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#### Sample Proposal

<b>Project Name</b>	<b>Workshop to help librarians develop skills of collecting data and stories to show how libraries are contributing to UN SDGs</b>
<b>Requested budget from IFLA</b>	XXXX €
<b>1. Need</b>	Librarians in ASEAN are not aware of the UN SDGs and how libraries contribute to them. They also lack skills to collect stories and data to show how libraries contribute to UN SDGs
<b>2. Goal</b>	To build practical skills in librarians in ASEAN to collect stories and data to show how libraries contribute to UN SDGs
<b>3. Expected outcomes</b>	Publish these stories and data and tell the media and stakeholders about them. Use them to speak with policy and decision makers to influence them to support library development.
<b>4. Outline of activity or activities</b>	Plan and organise one train-the-trainer workshop for 20 librarians to raise awareness of UN SDGs, and teach them skills in collecting stories and data to show how libraries contribute to UN SDGs.
<b>5. Capacity (including logistics, materials, translations, etc.)</b>	CONSAL and library associations in ASEAN can provide venue and arrange logistics. We need resource persons to prepare and run the workshop to build this skill.
<b>6. Support from relevant Associations or institutions</b>	The Library Associations and National Libraries in ASEAN will support this project.
<b>7. Outline of how library community</b>	CONSAL Exco comprising Presidents of Library Associations in ASEAN and National Librarians. They will be approached to nominate trainers for this



<b>will be invited and plans for further actions</b>	workshop. They have been supportive of BSLA activities in the past year for the reason that these build capacities for their development work in the countries. The trainees for the workshop will be expected to organise one or more similar workshop(s) for other librarians in their countries.									
<b>8. How will the activity be promoted?</b>	The workshop will be proposed to the CONSAL Exco members to seek their feedback. From experience, CONSAL will respond positively to this proposal.									
<b>9. Detailed budget</b>	Funds will be required for the following: <ol style="list-style-type: none"> <li>1. Workshop 20 participants, March 2018             <ol style="list-style-type: none"> <li>1.1 Airfare and accommodation for the IFLA Resource Persons to conduct the training in one ASEAN country</li> <li>1.2 Airfare and accommodation for 18 participants from ASEAN countries</li> <li>1.3 Refreshments and meals during the workshop</li> <li>1.4 Room and equipment</li> <li>1.5 Training materials and stationary</li> </ol> </li> </ol>									
<b>10. Impact and measurement</b>	<ul style="list-style-type: none"> <li>• Number of trainers trained in the train-the-trainer workshop</li> <li>• Number of librarians trained in each ASEAN country within the first year on completion of the workshop</li> <li>• Number of stories and type of data collection during the first year of the activity</li> </ul>									
<b>11. Applicant information</b>	What is the role of the applicant? For example, Coordinator of the project or different?									
<b>12. Bank Information</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Name of account holder:</td> </tr> <tr> <td style="padding: 2px;">Address of account holder:</td> </tr> <tr> <td style="padding: 2px;">Account number:</td> </tr> <tr> <td style="padding: 2px;">Name of bank:</td> </tr> <tr> <td style="padding: 2px;">Address of bank:</td> </tr> <tr> <td style="padding: 2px;">IBAN code</td> </tr> <tr> <td style="padding: 2px;">Full BIC/SWIFT code and routing number for international transfer:</td> </tr> <tr> <td style="padding: 2px;">Instructions:</td> </tr> </table>	Name of account holder:	Address of account holder:	Account number:	Name of bank:	Address of bank:	IBAN code	Full BIC/SWIFT code and routing number for international transfer:	Instructions:	
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