

**Bibliography Section Meetings**  
**Gothenburg, Sweden**  
***August 10 and 13, 2010***

***Standing Committee I, Tuesday, August 10***

**Attendees:** Carsten Andersen, Françoise Bourdon, Charlene Chou, Natalya Lelikova, Anke Meyer, Feredica Paradisi, Glenn Patton, Regina Varniene-Janssen, Neil Wilson, Yukio Yokoyama (represented by Hiroko Asuma)

**Observers:** Marjatta Autio-Tuuli, Marie Balikova, Julianne Beall, Genevieve Clavel, Judith Field, Tuula Haapamaki, Hanne Harl Hansen, Christel Hengel, Katri Kananon, Karin Kleiber, Dorothy McGarry, Pat Riva, Marja-Luisa Seppala, Marg Stewart, Leslie Whyte.

**Notes prepared by the secretary, Glenn Patton**

**Welcome and introduction**

Carsten Andersen welcomed the committee and observers.

**Adoption of agenda**

Agenda adopted as distributed.

**Information from meetings of the Professional Committee, the Governing Board, and Division Leadership Forum**

Carsten and Glenn shared with the committee information from the Leadership Forum held on August 9<sup>th</sup>.

- IFLA is in the process of selecting a new convention organizer with a decision expected later this fall. Beginning with the 2013 congress, there will be a seven year planning cycle for the selection of meeting locations to ensure a rotation in geographical areas. Announcement of the 2013 site will occur at the 2011 Closing Session. [Later in the conference, the full cycle was announced as follows: 2013 in Asia & Oceania; 2014 in Europe; 2015 in Africa; 2016 in North America; 2017 in Europe; 2018 in Latin America & the Caribbean; and, 2019 in Europe.]
- For the 2010 congress, professional programs have been organized in 5 tracks. The Professional Committee is seeking feedback on this new feature. The Standing Committee members were asked to consider this during the week and to be prepared to discuss this at the Friday meeting.
- New guidelines have been adopted for satellite meetings. There is a greater emphasis on locations that are close to the congress site and the timing of the satellite meeting must be within 2 days of the beginning or end of the congress. An IFLA unit must be the organizer of the meeting. There is an open issue related to financial requirements for satellite meetings and discussions are continuing within IFLA's Finance Committee.
- As part of an effort to make the Professional Committee more accountable, a new document describing roles and responsibilities of PC members. Similar descriptions of roles and responsibilities for division and section officers are in preparation. The goal is to have all

these documents ready by October for distribution with call for nominations for the 2011 elections.

- A new IFLA strategic plan (<http://www.ifla.org/en/strategic-plan>) has been prepared. The Governing Board and Professional Committee are seeking feedback on the plan. Sections are requested to identify 1-3 actions that link to the Priority Activities identified in the strategic plan. These action plans will plan the section strategic plans that have been prepared to guide section activities in the past.
- New conference website is making its debut at the Gothenburg meeting. IFLA is also encouraging the use of Twitter, etc., to report on meetings and other activities.

A 2<sup>nd</sup> Leadership Forum for Division III sections will take place on Wednesday. Carsten and Glenn will report on that session at the Friday meeting.

### **Section financial report**

Glenn reported that IFLA had allotted the section €610 for administrative expenses. Thus far, none of funds have been spent.

### **Section Gothenburg programme update**

Charlene Chou and Anke Meyer reported that they had received 7 proposals in response to the call for papers. They selected 4 presentations out of those submissions. Countries represented by the selected papers included Germany, Iran, Poland and Serbia. Charlene and Anke thanked committee members for their excellent support in providing translations of the papers. Carsten expressed the committee's thanks to Charlene and Anke for their work in arranging the program.

### **Strategic Plan evaluation**

Carsten led the committee in a review of the section's 2009-2010 strategic plan (<http://www.ifla.org/en/publications/strategic-plan-27>).

Goal 1: For actions 1.1 and 1.2, he noted that the section has developed a communications plan and a plan for the Guidelines that will be covered later in the agenda. In support of action 1.3, the section had agreed to review proposals for papers for the international bibliography conference in St Petersburg but that support turned out not to be needed. Maja Žumer will attend and present a paper. For action 1.4, the section continues to support planning for the Mali seminar. Genevieve Clavel reported that financial support had been obtained through the Bibliography Section and the National Libraries Section, from IFLA ALP, from the Mali government and from the Organisation internationale de la francophonie with other support coming from OCLC in the form of a speaker and supply of bibliographic data for analysis. The seminar is now scheduled for Nov 22-26, 2010, and organizers are preparing the final program. For action 1.5, Glenn reported on the work of the Bibliographic Standards Working Group, which he chaired. The group's recommendation (previously circulated to the section) for the formation of a Bibliographic Standards core activity within IFLA has been endorsed by the Professional Committee. For action 1.6, Pat Riva reported on the deliberations on the future of ICBC. The working group has recommended that ICBC should continue publication under the same name and frequency, but content beyond conference papers that are also available on the IFLA web site should be added. The publication should still continue to contain news on standards, project reports, technical reports, book reviews, etc. It is also recommended that an editorial board be formed and peer review instituted for at least some of the content. Major issues that were identified included publication format and generation of revenue.

ICBC currently appears in print only and IFLA doesn't currently handle online publications by subscription.

Goal 2: For actions 2.2 and 2.3, it was noted that the communication plan and blog are in place. For action 2.1, recruiting new section members (especially national bibliographic agencies from Latin America & the Caribbean) should be included in the next action plan. Regina Varniene-Janssen volunteered to talk on Thursday to CDNL members. Perhaps there should be a joint effort to provide information for the National Bibliographies registry as well as encourage section membership. Anke and Carsten volunteered to work on this effort. For action 2.5, it was noted that the Chinese translation of the Guidelines and Russian and Latvian translations are in progress.

Goal 3: For action 3.1, we have the "open access" program scheduled for this congress but, for action 3.2, we still need use cases or "good stories to tell" related to the guidelines. It was noted that the section blog would be a good venue for these.

Goal 4: For action 4.1, we now have 22 entries in the National Bibliographies Registry. There is variation in the scope of information that is presented but we don't think that we want to be too prescriptive. We still want the focus to be on current and on national bibliographic activity but we will include whatever information the institution can or wants to supply. Committee members noted that there is a potential shift to new level of granularity with more article-level indexing but handling the volume is a challenge as is the associated authority work.

### **Section communication plan evaluation**

The section's communication plan was published in December 2009 and is found at: <http://www.ifla.org/en/publications/communication-plan>. Neil Wilson reported that this year has primarily been a time to put the tools in place to support the plan. In some ways, the IFLA website is a bit more of a constraint than we originally thought. Use of the wiki has been particularly challenging. Neil asked committee members whether the wiki would be used more if access were easier and functionality were more successfully used? Should we consider moving the wiki to a different platform? It was noted that a number of IFLA groups successfully use Pbwiki successfully and use of that platform will be investigated. The group agreed that, with the exception of the wiki, we have succeeded with the tools and we now need more content.

### **National Bibliographies in the Digital Age promotion plan evaluation**

Neil reviewed the draft promotion plan and requested feedback on what is the best way to promote the guidelines. Charlene described a presentation that she did for a session of the Council on East Asian Libraries (CEAL). The committee also discussed the problems with the IFLA publication process which place restrictions on making digital copies available and cause difficulties with the translation process.

The group also discussed the need for an editorial board that would encourage feedback from institutions that have used the Guidelines, co-ordinate that feedback and suggest Guidelines updates and revisions to the Standing Committee. Maja Žumer has some time ago agreed to be part of such a board, but not to chair it. It was suggested that a practical adaptation with use cases and best practices recommendations might be useful. It was also noted that Chapter 5 (the interfaces chapter) might need particular attention because of technology changes. Should we focus on doing a thorough review or pursue a broader scope for the group that would include promotion as well as editorial activity. Neil, Charlene and Françoise agreed to form the nucleus of an editorial board (with Maja's help) and to take forward the issues of encouraging translations and use cases.

### **Satellite Meeting for 2011**

Our proposal was approved by the Professional Committee and it is included in the final announcement for the Puerto Rico congress. The lack of section membership from Latin America & the Caribbean is proving to be a barrier to moving ahead with the organization of the satellite meeting. Members wondered whether co-sponsorship with the National Libraries section might be possible but it was reported that National Libraries section doesn't have members in that area either. Perhaps the proposed theme is more appropriate for a program session rather than a satellite meeting or for a satellite meeting in a different location. The committee agreed to revisit this issue at the Friday meeting.

### **SC dinner**

SC members discussed arrangements for a committee dinner that was scheduled for Tuesday evening.

## ***Standing Committee II, Friday, 13 August***

**Attendees:** Carsten Andersen, Françoise Bourdon, Charlene Chou, Natalya Lelikova, Anke Meyer, Federica Paradisi, Glenn Patton, Neil Wilson, Yukio Yokoyama (represented by Hiroko Asuma)

**Observers:** Genevieve Clavel, Katri Kananon, Karin Kleiber, Sinikka Luukkanen.

### **Notes prepared by the secretary, Glenn Patton**

#### **Welcome and introduction**

Carsten Andersen welcomed members and observers.

#### **Adoption of agenda**

Carsten suggested several changes to the agenda in order to accommodate discussion of the IFLA strategic plan, to provide information from the Division III leadership forum and to gather members' reactions to the program tracks introduced in this year's program.

#### **Division III Leadership Forum**

Carsten share the following information from the forum which was held on August 11<sup>th</sup>:

- Proxy voting will be allowed in the elections for section officers. Each section member may designate another member to vote for them in the election. Proxies may be given in writing, by fax or by email.
- It was emphasized that the IFLA strategic plan is THE plan and that the former section strategic plans become action plans. It was noted that the Bibliography Standing Committee had, in effect, already done that by creating "actionable" plans in the past
- It was noted that there is additional money that can be allotted for project support. Carsten asked the committee for ideas.
- The division chair reminded section officers of the IFLA rules about participation in Standing Committee meetings. SC members must attend three out of four congresses during their term (or send regrets in advance of the meeting). It was noted that Bibliography has some current members that have not met that rule. Carsten and Glenn

will evaluate over the next 2 months so that there will be a clear understanding of the number of open seats prior to the distribution of the call for nominations in October.

- Section officers were unanimous in asking for more publicity for the 2<sup>nd</sup> Standing Committee meetings. The fact that the meetings did not appear in the program had an obvious effect on participation. There were also requests for a return to fixed time slots for those meetings to avoid conflicts with program sessions.
- The division chair has asked that section standing committee minutes ready (at least in draft form) by October so that they can be used in preparation for December Professional Committee and Governing Board meetings.

### **Section Gothenburg program evaluation**

There were approximately 100 attendees for the program. The time slot was a bit awkward since it seemed to start in the middle of previous time slots. The committee agreed that there was a good emphasis on the theme of open access in most of the papers. The DNB paper seemed most closely aligned with session goals with more of a focus on historical survey in the others. The committee agreed to recommend the DNB paper for publication in the IFLA Journal and to recommend the Polish and Serbian papers for ICBC.

Committee members wondered whether we should ask program speakers to contribute information about their respective national bibliographies to the Registry. It was agreed to do this.

### **Section Puerto Rico program**

The committee began to discuss a potential program for the Puerto Rico congress that would be appropriate to the congress theme: “Libraries beyond libraries: integration, innovation and information for all” but agreed to postpone the discussion until after the decision about the proposed satellite meeting.

### **IFLA Strategic Plan**

Committee members thought the IFLA Strategic Plan seemed very comprehensive but found it a little difficult to fit actions appropriate to the section into it. Committee members suggested the following actions:

- An action related to the Latin American focus of the next congress would be appropriate; recruitment of section members in the area might be a possibility.
- An action to continue our support of the Mali seminar/workshop since its goal of making their national output more known and usable to others fits well with the Strategic Plan.
- An action related to the organization of the satellite meeting or program on digital materials in national bibliographies would also be appropriate.
- An action of contacting all section members to encourage the translation of *National Bibliographies in the Digital Age* into more languages (especially Spanish) would be good.
- An action to prepare some kind of practical adaptation of the guidelines (including “use cases”).
- An action to increase the number of national bibliographies included in the section’s National Bibliographies Register by publicizing the register to appropriate groups, including the National Libraries section and the Conference of Directors of National Libraries, and asking for time on their meeting agendas to talk about the register. A related action might be preparing translations of the register template.

It was agreed that Carsten, Glenn, and Neil would provide a draft for the committee’s review in time to meet the deadline for submitting section action plans by October 15.

### **Satellite meeting/program for Puerto Rico**

Carsten reported that a final decision on the satellite meeting must be made by November. Committee members agreed that, given that there are no section members in the region to assist with activities related to both local arrangements and program content, it would be better not to proceed with the satellite meeting. Instead, the committee agreed to pursue possible collaboration with the National Libraries section for a joint program? It was also noted that ABINIA (La Asociación de Bibliotecas Nacionales de Iberoamérica) might be another organization to work with (including soliciting papers from ABINIA members). Federica Paradisi and Anke Meyer will work with National Libraries section colleagues on the program.

### **Program Tracks**

Carsten asked whether members had any comments for the PC on the system of program tracks. There were no comments.

### **Updates on other activities**

- Charlene Chou reported on the activities of the IFLA Working Group on Guidelines for Subject Access by National Bibliographic Agencies. The group is chaired by Yvonne Jahns of the Deutsche Nationalbibliothek. An initial draft is in preparation. Charlene is in charge of the “functionality and interface” chapter. She asked for committee members’ help in reviewing her text.
- Charlene also reported on the work of IFLA Namespaces Working Group, which Gordon Dunsire chairs. The group is spearheading efforts to integrate IFLA standards more fully into the semantic web. Their report, prepared for the Professional Committee, recommends creation of a Technical Group that would develop and maintain a “standards” portal that includes the recently established domain **iflstandards.info**.